

MARCH 25, 2014

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kalvaitis; Council members: Root, Moore, Passio, Kappatos. Absent: Kelly & Farrell; Present: Business Administrator, Richard Wright; Solicitor Len Wood, Esquire; Borough Engineer Mark Basehore.

STATEMENT: Council President Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

Council President Kappatos stated that it was now time to discuss items to be included on the agenda for 4/1/14.

Public Hearings for four ordinances were discussed along with the mercantile license ordinance.

Councilman Farrell arrived at 6:06 PM.

Two resolutions regarding the tonnage grant application, safe & secure grant resolution and a resolution adjusting sewer charges were discussed.

A discussion ensued regarding increasing the library allotment from \$120,000 to \$130,000.

Solicitor Wood stated that he would prepare a resolution regarding the installation of a driveway and an apron by a resident parking a vehicle in their backyard. Len also stated he would handle the consent document received from the attorney for Charlie's Auto about signage.

A lengthy discussion ensued regarding a letter received from David Rowan, Planning/Zoning Board Solicitor, about defining the front yard line. Solicitor Wood stated that he would look into defining the front yard line.

RESOLUTION #14-55

Resolution Calling on the Legislature to Make Permanent the 2% Cap on Interest Arbitration Awards

WHEREAS, on December 21, 2010, Governor Christie signed into law reforms to the Arbitration process that took effect January 1, 2011; and

WHEREAS, the reforms capped arbitration awards on economic factors to no more than 2%, provided for random selection of arbitrators, expedited the determination of awards, required the arbitrator to provide a written report detailing the weight accorded to each of the required considerations and expedited the appeal process; and

WHEREAS, these reforms marked a dramatic change to the arbitration process and have helped municipalities to control the never-ending rise in public safety personnel costs; and

WHEREAS, a key element of the reforms, capping arbitration awards on economic factors to no more than 2% of the property tax levy will expire on April 1, 2014; and

WHEREAS, while municipalities are statutorily limited to raise their property tax levy by no more than 2%, with very limited exceptions, failure to extend the 2% cap on interest arbitration awards will force municipalities throughout the State to further reduce or even eliminate crucial services, personnel, and long-overdue infrastructure improvement projects in order to fund an arbitration award; and

WHEREAS, the 2% Interest Arbitration cap has controlled one of the largest municipal expense, public safety salaries, not only through arbitration awards but through contract negotiations; and

WHEREAS, absent further action by the Legislature, any contract that expires on or after April 1, 2014, will be subject to all new procedures and requirements, EXCEPT the 2% awards cap; and

MARCH 25, 2014

WHEREAS, without those limits, arbitrators will be able to impose awards that do not account for the 2% limit on the property tax levy, which would immediately threaten funding for all other municipal services; and

WHEREAS, without the 2% cap on Interest Arbitration Awards but with the 2% cap on property tax levy local budget makers could be forced to reduce other essential municipal services to fund an arbitration award;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Runnemede strongly urges the Legislature to permanently extend the 2% cap on interest arbitration awards prior to the April 1, 2014 sunset; and

BE IT FURTHER RESOLVED, that a that a copy of this duly adopted resolution be forwarded to Senate President Stephen Sweeney, Assembly Speaker Vincent Prieto, the legislators of the Borough of Runnemede's State Legislative representatives, Governor Chris Christie, and the New Jersey State League of Municipalities.

BOROUGH OF RUNNEMEDE

A motion was made by Moore, seconded by Passio this resolution be approved. The motion carried and Council President Kappatos declared the resolution adopted.

RESOLUTION #14-56

RESOLUTION AUTHORIZING APPLICATION

FOR PROGRAM YEAR XXXVI (2014-2015)

COMMUNITY DEVELOPMENT BLOCK GRANT,

BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,

STATE OF NEW JERSEY

WHEREAS, the Borough of Runnemede will be awarded Community Development Block Grant funding; and

WHEREAS, the governing body has chosen to submit an application for Program Year 36 (2014-2015); and

WHEREAS, the grant allocation for Year 36 (2014-2015) for the Borough of Runnemede is \$33,500.00; and

WHEREAS, the Governing Body has agreed to apply for funding for the purpose of

Resurfacing of Irish Hill Road

from Union to the end

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede that the Mayor is hereby authorized to sign the Project Description Form for Program Year XXXVI (2014-2015).

BOROUGH OF RUNNEMEDE

A motion was made by Moore, seconded by Passio this resolution be approved. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Passio, Moore, Root & Farrell. Absent: Kelly. Nays: None. Council President Kappatos declared the resolution adopted.

MARCH 25, 2014

RESOLUTION #14-57

**RESOLUTION APPROVING THE LOW BID FOR
INSTALLATION OF CHAIN-LINK FENCE AT BASEBALL FIELDS
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN
STATE OF NEW JERSEY**

WHEREAS, bids were received on March 20, 2014 for the installation of chain-link fencing at baseball fields; and

WHEREAS, three bids were received; and

WHEREAS, the low bidder was All Vinyl Fencing in the amount of a base bid of \$64,300.00; and

WHEREAS, the borough engineer has recommended acceptance of this bid; and

WHEREAS, the solicitor has recommended acceptance of this bid; and

WHEREAS, the governing body intend to award said contract to All Vinyl Fencing in the amount not to exceed \$64,300.00.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, State of New Jersey that it hereby accepts All Vinyl Fencing's bid in the amount of the base bid of \$64,300.00 for the installation of chain-link fence at baseball fields; and

BE IT FURTHER RESOLVED, that the proper officials are hereby authorized to enter into an agreement with All Vinyl Fencing.

BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Moore this resolution be approved. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Passio, Moore, Root & Farrell. Absent: Kelly. Nays: None. Council President Kappatos declared the resolution adopted.

RESOLUTION #14-58

EMERGENCY TEMPORARY APPROPRIATION 2014 CY

(SEE ATTACHED RESOLUTION)

A motion was made by Root, seconded by Farrell this resolution be approved. Administrator Richard Wright explained the purpose of this temporary budget resolution. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Passio, Moore, Root & Farrell. Absent: Kelly. Nays: None. Council President Kappatos declared the resolution adopted.

Mayor Kalvaitis asked council to consider a three-way stop sign at Stratford Avenue and Forrest Avenue per the letter received by resident Ron Aaronson as well as his appearance at the zoning meeting. A discussion ensued regarding this area and our engineer stated that he would look at the configuration of the area.

MARCH 25, 2014

Council President Kappatos stated that Keith Knight refused the Fire Inspector position for \$3,000. Nick presented information which showed that the position supports a salary of \$5,000.

Councilwoman Moore requested an ordinance to regulate clothing bins. Solicitor Wood stated that he would look into this matter. Beverly also asked what could be done about the vacant 7-11 store. Solicitor Wood explained that as long as they were paying their taxes and maintaining the property there was nothing much that could be done. Council President Kappatos spoke about trying to offer tax abatements in order to attract businesses into the town.

Councilwoman Moore also reminded everyone that yard waste collection would begin on April 7th and continue through the fall.

Councilman Farrell stated that he was still looking at which roads should be redone.

Borough Engineer Mark Basehore reported that two applications were submitted to CDBG for Irish Hill Road reconstruction.

Administrator Richard Wright reported that the Borough had received \$900 in safety awards at the annual breakfast. Rich also reported on the Safe & Secure grant we had received. Richard also stated that the budget would be introduced shortly.

GOOD & WELFARE:

Seeing no one wishing to speak, a motion was made by Passio, seconded by Root, to close the good and welfare portion of the meeting. The motion carried and Council President Kappatos declared good and welfare closed.

RESOLUTION #14-58A

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS PERSONNEL & CONTRACT ISSUES**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to personnel & contract issues wish to do so in Closed Session for approximately 20 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on March 25, 2014 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Kappatos that the resolution be adopted. The motion carried.

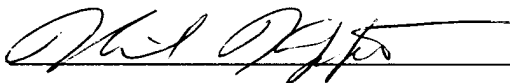
A motion was made and seconded to go back into open session at 7:20 PM.

MARCH 25, 2014

Administrator Richard Wright discussed an old bill which he would like to pay. This bill was incurred under a prior administration but somehow the invoice was not available. Solicitor Wood suggested a resolution be adopted at the next meeting authorizing the bill to be paid.

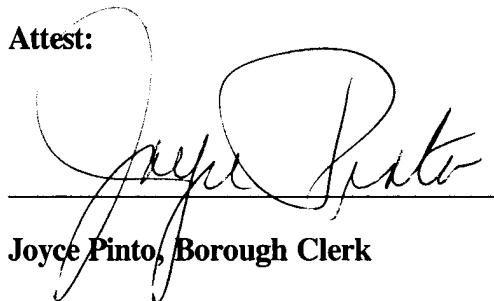
There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Root to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 7:30 PM.

Approved by:



Nick Kappatos, Council President

Attest:



Joyce Pinto, Borough Clerk

GENERAL FUND
EMERGENCY TEMPORARY BUDGET APPROPRIATIONS
Resolution 14-

	<u>SW</u>	<u>OE</u>
GENERAL GOVERNMENT:		
Administration		
Salaries & Wages	\$20,000.00	
Other Expenses		15,000.00
Mayor & Council		
Salaries & Wages	10,000.00	
Other Expenses		5,000.00
Municipal Clerk		
Salaries & Wages	0.00	
Other Expenses		0.00
Financial Administration		
Salaries & Wages	0.00	
Other Expenses		10,000.00
Audit Services		
Other Expenses		0.00
Tax Collection		
Salaries & Wages	0.00	
Other Expenses		0.00
Tax Assessment		
Salaries & Wages	0.00	
Other Expenses		0.00
Legal Services		
Salaries & Wages	0.00	
Other Expenses		20,000.00
Engineering Services		
Salaries & Wages	0.00	
Other Expenses		0.00
LAND USE ADMINISTRATION:		
Planning Board		
Salaries & Wages	0.00	
Other Expenses		1,000.00
CODE ENFORCEMENT:		
Code Enforcement		
Salaries & Wages	5,000.00	
Other Expenses		0.00
INSURANCE:		
Liability Insurance		
Other Expenses		0.00
Worker Compensation		
Other Expenses		0.00
Employee Group Insurance		
Other Expenses		200,000.00
Employee Group Insurance Health Waivers		
Other Expenses		5,000.00
Unemployment Compensation		
Other Expenses		0.00

	<u>SW</u>	<u>OE</u>
PUBLIC SAFETY:		
Police Department		
Salaries & Wages	\$150,000.00	
Other Expenses		\$20,000.00
Interlocal Service Agreement Triton HS		
Other Expenses		\$40,000.00
NJDMV		
Other Expenses		\$40,000.00
Fire Department		
Salaries & Wages	20,000.00	
Other Expenses		5,000.00
Fire Hydrant Service		
Other Expenses		13,000.00
Aid to Volunteer Fire Co.		
Other Expenses		0.00
Emergency Medical Technician		
Salaries & Wages	75,000.00	
Other Expenses		5,000.00
Municipal Prosecutor		
Other Expenses		0.00
PUBLIC WORKS:		
Road Department		
Salaries & Wages	40,000.00	
Other Expenses		20,000.00
Sanitation Department		
Salaries & Wages	0.00	
Other Expenses		50,000.00
Buildings & Grounds		
Salaries & Wages	0.00	
Other Expenses		15,000.00
Vehicle Maintenance		
Salaries & Wages	0.00	
Other Expenses		25,000.00
HEALTH & HUMAN SERVICES:		
Board of Health		
Salaries & Wages	2,000.00	
Other Expenses		1,000.00
PARKS & RECREATION:		
Maintenance of Free Public Library Local Library Aid		
Other Expenses		\$75,000.00
Recreation Department		
Salaries & Wages	2,500.00	
Other Expenses		15,000.00
OTHER COMMON OPERATING FUNCTIONS:		
Celebration of Public Events		
Other Expenses		10,000.00

	<u>SW</u>	<u>OE</u>	
UTILITY EXPENSES:			
Electricity			
Other Expenses		\$0.00	
Street Lighting			
Other Expenses		60,000.00	
Telephone			
Other Expenses		0.00	
Water			
Other Expenses		0.00	
Natural Gas			
Other Expenses		0.00	
Fuel Oil			
Other Expenses		0.00	
Sewer Treatment			
Other Expenses		0.00	
Gasoline			
Other Expenses		20,000.00	
SOLID WASTE DISPOSAL COSTS:			
Sanitary Landfill			
Other Expenses		50,000.00	
Recycling Tax			
Other Expenses		5,000.00	
STATUTORY EXPENDITURES:			
Public Employee Retirement System			
Other Expenses		134,100.55	
Social Security & Medicare			
Other Expenses		25,000.00	
Disability			
Other Expenses		0.00	
Police & Fire Retirement System			
Other Expenses		359,696.00	
Defined Contribution Retirement Plan			
Other Expenses		5,000.00	
STATE & FEDERAL GRANT PROGRAMS			
Clean Communities Grant - 2013			
Other Expenses		15,452.91	
MUNICIPAL COURT FUNCTIONS:			
Municipal Court			
Salaries & Wages	25,000.00		
Other Expenses		4,000.00	
Subtotal	<u>\$349,500.00</u>	<u>\$1,268,249.46</u>	<u>\$1,617,749.46</u>
CAPITAL IMPROVEMENTS:			
5% Downpayment			
Other Expenses		\$40,000.00	
DEBT SERVICE:			
Bond Principal			
Other Expenses		0.00	
Note Principal			
Other Expenses		0.00	
Interest on Bonds			
Other Expenses		25,000.00	
Interest on Notes			
Other Expenses		18,466.06	
RESERVE FOR UNCOLLECTED TAXES:			
Reserve for Uncollected Taxes			
Other Expenses		0.00	
TOTAL GENERAL FUND	<u>\$349,500.00</u>	<u>\$1,351,715.52</u>	<u>\$1,701,215.52</u>

SEWER UTILITY FUND
EMERGENCY TEMPORARY BUDGET APPROPRIATIONS

	<u>SW</u>	<u>OE</u>	
GENERAL GOVERNMENT:			
Administration			
Salaries & Wages	5,000.00		
Other Expenses		15,000.00	
Operations			
Salaries & Wages	50,000.00		
Other Expenses		30,000.00	
Audit Services			
Other Expenses		0.00	
Engineering Services			
Other Expenses		5,000.00	
Legal Services			
Other Expenses		0.00	
INSURANCE:			
Liability Insurance			
Other Expenses		0.00	
Worker Compensation			
Other Expenses		0.00	
Employee Group Insurance			
Other Expenses		0.00	
STATUTORY EXPENDITURES:			
Social Security & Medicare			
Other Expenses		0.00	
Disability			
Other Expenses		0.00	
Subtotal	55,000.00	50,000.00	105,000.00
CAPITAL IMPROVEMENTS:			
5% Downpayment			
Other Expenses		0.00	
DEBT SERVICE:			
Bond Principal			
Other Expenses		0.00	
Interest on Bonds			
Other Expenses		0.00	
TOTAL SEWER UTILITY FUND	\$ 55,000.00	\$ 50,000.00	\$ 105,000.00
TOTAL EMERGENCY TEMPORARY BUDGET	\$ 404,500.00	\$ 1,401,715.52	\$ 1,806,215.52

**RESOLUTION NO. 14-58
Emergency Temporary Appropriations 2014 CY**

WHEREAS, an emergent condition has arisen in that the Borough is expected to enter in contracts, commitments, or payments prior to the 2014 CY budget and no adequate provision has been made in the 2014 CY budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2014 CY pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total

General Fund	\$1,733,707.52
Sewer Fund	\$ 105,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Runnemede, (not less than 2/3 of all members thereof affirmatively concurring), that in accordance with the provisions of N.J.S.A. 40A:4-20:

1 Emergency temporary appropriations be and the same are hereby made in the amount of:

General Fund:

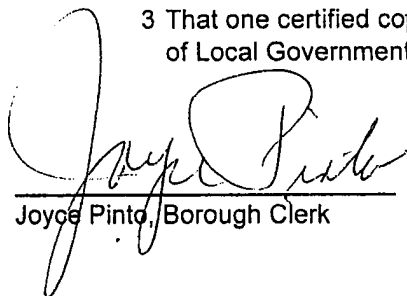
See Attachment 1 \$ 1,701,215.52

Sewer Fund:

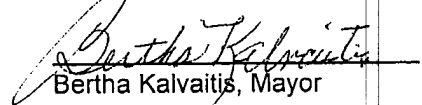
See Attachment 1 \$ 105,000.00

2 Said emergency appropriations will be provided for in the 2014 CY Budget.

3 That one certified copy of this resolution be filed with the Director, Division of Local Government Services.


Joyce Pinto, Borough Clerk

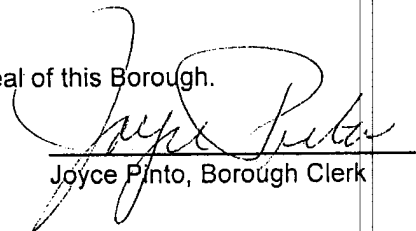
BOROUGH OF RUNNEMEDE


Bertha Kalvaitis, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 25th day of March, 2014.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 3-25-14


Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Kelly				✓
Moore	✓			
Passio	✓			
Root	✓			
Farrell	✓			
Kappatos	✓			