

JANUARY 27, 2015

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Passio, Kelly, Moore, Root, Farrell & Ranieri. Absent: Solicitor Wood; Present: Borough Administrator Richard Wright; Borough Engineer: Mark Basehore.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

The following issues were discussed:

A proposed resolution for two premiums to escheat to the borough; a proposed COLA ordinance; and three bingo licenses for Holy Child Parish;

A discussion ensued about a proposed permit for a clothing bin on the Bridge Deli property. Several council members wanted to know where this bin was located.

Mayor Kappatos informed all about a Planning Board issue that Mr. Pettit, the Planning Board Engineer, had presented a proposal to do some investigation.

Mayor Kappatos also presented information on the Planning Board's recommendation for a home business ordinance.

Also discussed was a proposed amendment to an ordinance authorizing mercantile licenses.

RESOLUTION #15-24

**RESOLUTION TO MAKE BUDGET TRANSFERS
BETWEEN APPROPRIATIONS IN THE 2014 GENERAL FUND BUDGET**

(SEE ATTACHED RESOLUTION)

A motion was made by Kelly, seconded by Passio to adopt this resolution. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Passio, Moore, Farrell, Kelly & Root; Nays: None. The motion carried and Mayor Kappatos declared the resolution adopted.

Another resolution discussed to be placed on the February agenda was emergency temporary appropriations. Administrator Wright explained that the purpose of this resolution was to be able to spend against some grants now since the budget is not yet adopted.

A discussion regarding how our commercial properties are billed for sewer was discussed since a resolution for two adjustments was proposed for the next meeting.

The adoption of an ordinance to mandate direct deposit for all employees was discussed. The clerk was directed to prepare the ordinance for next meeting.

A change order resolution for Washington Avenue and a resolution to approve a maintenance bond and release retainage for the soccer field project would be pending until review by the solicitor.

A resolution regarding a shared services agreement for trash collection in 2015 was reported to be on the agenda for the next meeting.

Mayor Kappatos asked the Administrator for a signed Police Contract. Mr. Wright explained that the incorrect language had not been corrected yet.

Mayor Kappatos addressed those present regarding employees who were rumored to be retiring and how Mayor & Council would be able to get a clearer picture of the actual date of retirement. Mayor Kappatos suggested that the personnel ordinance could be amended to include a date by which a letter of resignation must be presented in order to receive the retirement stipends outlined in the ordinance. A discussion ensued as to the number of days. Nick suggested 90 days, other members of council suggested 120 days. Administrator Wright also suggested that health benefits also be included to be withheld if employee did not submit letter of resignation in a timely fashion.

Mayor Kappatos also raised the issue of purchasing property near the borough hall to increase the

parking spaces. Mayor Kappatos stated that he would like to sign an agreement of sale with one of the potential sellers who has agreed to accept assessed value as an incentive to the other potential seller. Administrator Wright explained the process .

Mayor Kappatos also had some questions and comments about our street opening ordinance and the \$5,000.00 charge for openings on a newly reconstructed road. A discussion ensued and Mayor Kappatos stated he would ask the solicitor to look at this ordinance.

Borough Engineer Mark Basehore reviewed his written report and stated that due to additional electrical work necessary to be performed a second shut-down of the borough hall would be necessary on Saturday, January 31st at 8:00 AM to test the new generator. Police Chief Dailey expressed his concerns.

Councilman Ranieri asked for an additional electrical outlet where the sign at the library is located. John reported that he had asked for professional cleaning of the Harry Williams Building bathrooms and a recycling receptacle in the courtroom. A discussion about recycling borough wide ensued.

Councilwoman Kelly reported on the DARE program, the police bike patrol and that CVS would be honoring Sgt. Murray for his actions at their Runnemede store. Eleanor also reported that two new police cars would be arriving soon, that there was a new vendor in place for our E-ticket system and the Police Chief had invited her to a police car video camera demonstration. Councilwoman Kelly also reported that she would be meeting with the Fire Company Trustees to discuss the condition of their building. Administrator Wright explained that the fire company would have to follow the budget process when requesting any expenditures. Councilwoman Moore expressed her feelings about prioritizing work to be done on the Harry Williams Building.

Councilman Farrell had questions about the police bike patrol and reported that the borough had received a CDBG "check" at the Freeholder meeting. Bob also asked for chairs to be purchased to enable council to use the upstairs facilities. Administrator Wright informed Bob that he had placed the chairs purchased for elections around the table.

Councilman Root reported on the quotes for lighting in the pole barn as well as the progress of the building of the barn. Mike also stated he was looking into how to resolve the left turn problem at Clements Bridge Road & the Black Horse Pike.

Councilwoman Moore stated that she was concerned about the number of vacant houses in town and how to address this issue. Beverly stated that she would like a moratorium on rentals because she felt that rental properties were left in the worst condition. A discussion ensued and it was decided that Keith Knight, Code Enforcement Officer, would be consulted.

GOOD & WELFARE:

Craig Laubenstein, 40 Mitchell Avenue: Mr. Laubenstein stated that even when you have recycling cans available, the public does not use them.

Seeing no one else wishing to speak, a motion was made by Root, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Root and seconded by Passio to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 8:44 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

RESOLUTION NO. 15-24


**RESOLUTION TO MAKE BUDGET TRANSFERS
BETWEEN APPROPRIATIONS IN THE 2014 GENERAL FUND BUDGET**

WHEREAS, various 2014 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and balances are insufficient to cover said expenses; and

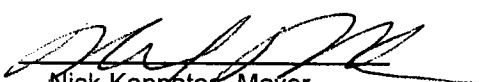
WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Runnemede, that in accordance with N.J.S.A. 40A:4-59, the Treasurer be and is hereby authorized to make transfers between CY 2014 appropriation reserves in the amount of _____ as follows: as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>FROM</u>	<u>TO</u>
<u>Current Fund</u>			
4-01-20-130-100	Finance Dept S&W	12,500.00	
4-01-20-155-200	Legal Services O/E		2,500.00
4-01-26-305-200	Sanitation O/E		5,000.00
4-01-25-261-200	EMS O/E		3,000.00
4-01-31-440-000	Telephone O/E		2,000.00
Total		<u>\$ 12,500.00</u>	<u>\$ 12,500.00</u>



 Joyce Pinto, Borough Clerk

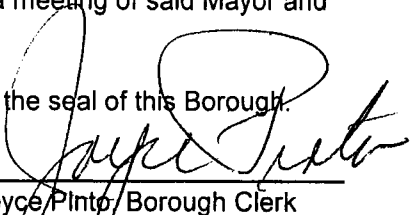
BOROUGH OF RUNNEMEDE


 Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 27th day of January, 2015.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: : 1/27/2015



 Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	✓			
Kelly	✓			
Moore	✓			
Passio	✓			
Ranieri	✓			
Root	✓			