

APRIL 25, 2017

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Kelly, Laubenstein, Farrell & Ranieri. Absent: Root; Present: Borough Engineer: Mark Basehore; Public Works Superintendent: Harry Wozunk, Solicitor Len Wood. Absent: Acting Borough Administrator/CFO Robert Law.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

RESOLUTION #17-67

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF CERTAIN TAX
SALE CERTIFICATE**

(SEE ATTACHED RESOLUTION)

A motion was made by Passio, seconded by Kelly, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-68

**RESOLUTION CONFIRMING 2017 APPOINTMENTS,
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2017:

ADMINISTRATION

Robert Law Certifying Officer Pensions and Benefits Administration

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Ranieri, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-69

WHEREAS, certain property owners within the borough have not maintained their properties in the appropriate manner; and

WHEREAS, borough employees have had perform tasks to bring the properties in line with out property maintenance code; and

WHEREAS, the tax collector is permitted to place a lien on the property per Runnemede Code Chapter 95 for the maintenance and up-keep of these properties for the service provided by the borough; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede property maintenance liens be placed against the following properties:

Block	Lot	Amount
63	7	\$500.00

BE IT FURTHER RESOLVED, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly.

BOROUGH OF RUNNEMEDE

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A motion was made by Ranieri, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

BOROUGH OF RUNNEMEDE

RESOLUTION #17-70

**RESOLUTION AMENDING PROGRAM YEAR XXXVIII (2016-2017)
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT,
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemede has in place an agreement to receive Year 38 CDBG funds in the amount of \$33,500.00; and

WHEREAS, the Camden County Board of Freeholders and the Office of Community Development is able to provide additional Year 38 funds in the amount of \$150,000.00 for ADA compliance upgrades to our municipal building; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede to amend the original Year 38 Agreement to reflect a continuation of the original scope of the agreement and modify it to accept additional CDBG Year 38 Funds for ADA compliance upgrades to the municipal building not to exceed \$150,000.00; and

BE IT FURTHER RESOLVED, by the governing body of the Borough of Runnemede that the Mayor is hereby authorized to execute the amended agreement.

BOROUGH OF RUNNEMEDE

A motion was made by Farrell, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-71

**RESOLUTION ENDORSING THE SUBMISSION OF A 2016 MUNICIPAL
RECYCLING TONNAGE GRANT APPLICATION TO THE
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND ENERGY, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory source separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to make and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of Mayor and Council, Borough of Runnemede, to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

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WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede hereby endorses the submission of a 2016 Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling and designates Harry G. Wozunk II, Recycling Coordinator, 24 N. Black Horse Pike, Runnemede, N.J. to ensure that the said application is properly filed.

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Kelly, the resolution be adopted. The motion carried. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-72

**RESOLUTION AUTHORIZING PAYMENT TO ASHLEY TARA LATRELLA
FOR PREPARATION OF THE BOROUGH NEWSLETTER**

WHEREAS, Mayor & Council of the Borough of Runnemede decided to create a newsletter to be sent to residents of the borough; and

WHEREAS, Ashley Tara Latrella prepared this newsletter working on it from March 1st through April 21st of 2017; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede hereby authorize payment to Ashley Latrella for 30 hours at the rate of \$25.00 per hour.

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Ranieri, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-73

**RESOLUTION AUTHORIZING AWARD OF AN EMERGENCY
CONTRACT FOR SEWER REPAIR**

(SEE ATTACHED RESOLUTION)

A motion was made by Farrell, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

The following issues were discussed for the upcoming meeting:

Resignation of Nick Ritz, Jr.; Resolution granting a TDV exemption; First reading of Ordinance regarding Harry Williams Building Fees; Public Hearings for Ordinances #17-03, 04 & 05; Resolution to read budget by title; public hearing for budget; Resolution for HIP program-CDBG; Resolution refunding permit fee; Resolution appointing new planning board member and a resolution for a shared services agreement with Barrington for legal services which the Mayor explained.

Councilwoman Passio reported on Youth Mayor & Council and the newsletter.

Councilwoman Kelly reported a description of a new car that Chief Dailey would like to purchase.

Councilman Ranieri reported on the upcoming adoption of the 2017 budget and police trading cards.

Councilman Farrell reported that the borough had just received notice that they would be getting \$150,000 supplemental CDBG grant for ADA improvements at the borough hall.

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Councilman Laubenstein reported on trees cut down at the girls' softball field and about all of the positive comments he has been receiving about how the town looks. Councilwoman Kelly also stated that she had received positive comments about the gym rehab from those participating in the flea market.

Borough Solicitor Wood reported progress and that he had items for closed session.

Borough Engineer Mark Basehore reviewed his written report, slip-lining progress, redevelopment project, parking lot & borough hall projects. Mark also reviewed the Callie Court homeowners' association issue.

RESOLUTION #17-74

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS CONTRACTS**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to contracts wish to do so in Closed Session for approximately 15 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on April 25, 2017 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos declared the resolution adopted.

A motion was made by Ranieri, seconded by Passio that Mayor & Council go back into open session. The motion carried and Mayor Kappatos stated that they were now back in open session.

RESOLUTION #17-75

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF RUNNEMEDE AND THE BOROUGH OF
BARRINGTON FOR LEGAL SERVICES**

WHEREAS, the governing body of the Borough of Runnemede, County of Camden, State of New Jersey feels it is in the best interest of the residents of the Borough of Runnemede to enter into a shared services agreement with the Borough of Barrington for Special Counsel, Salvatore J. Siciliano, Esquire to provide legal services to prepare a shared services agreement for construction services to be provided by the Runnemede Construction Department; and

WHEREAS, the cost for these legal services shall not exceed \$750.00 of which the Borough of Runnemede shall pay half; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that the proper officials are authorized to execute such Interlocal Service Agreement for the same.

BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Kelly, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

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RESOLUTION #17-76

**RESOLUTION AUTHORIZING THE APPROPRIATE AUTHORITY
TO EXECUTE A MEMORANDUM OF AGREEMENT
WITH THE RUNNEMEDE POLICE BARGAINING COMMITTEE
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, a memorandum of understanding was created to supplement the January 1, 2015 through December 31, 2018 Collective Negotiations Agreement between the Borough of Runnemede and the Runnemede Police Department Bargaining Committee, hereafter referred to as "the parties".

WHEREAS, this Memorandum of Agreement addressed four issues in the contract; and

WHEREAS, Mayor and Council wish to approve numbers 1, 2 and 3 of such agreement and have rejected number four; and

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede, that numbers 1, 2 & 3 of the Memorandum of Agreement are hereby approved and number 4 is rejected; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign such agreement.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Kelly & Passio. Absent: Root; Nays: None. Mayor Kappatos declared the resolution adopted.

GOOD & WELFARE:

This portion of the meeting was open to the public:

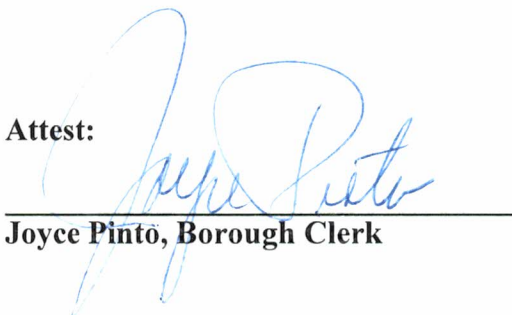
Seeing no one wishing to speak, a motion was made by Laubenstein, seconded by Farrell to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Laubenstein and seconded by Passio to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:23 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE
2017
RESOLUTION #17-67

**AUTHORIZING THE ASSIGNMENT OF A CERTAIN TAX SALE
CEERTIFICATE**

WHEREAS, the Borough of Runnemedede has acquired title to certain real estate by reason of its having been struck off and sold for delinquent taxes and assessments; and

WHEREAS, the Tax Collector of Borough of Runnemedede desires authorization for the private sale by assignment of a certain certificate of tax sale, together with subsequent liens thereon for not less than the amount of the liens charged against such real estate;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemedede in the County of Camden, and State of New Jersey, that the Tax Collector and Municipal Clerk be and they are hereby authorized to sell by private sale by assignment of the following certificate of tax sale, together with subsequent liens thereon for not less than the amount of the liens charged against such real estate:

Block 108, Lot 11.01

28 Plaza Place

Certificate # 12-00131

Amount of sale in certificate-\$1,450.58

Total accrued liens-\$11,077.82

Total due-\$12,528.40 (if paid on or before April 30, 2017)


Last owner of record- Frank A. Scalella

BE IT FURTHER RESOLVED, that if the total amount of the municipal liens shall, at the time of the proposed sale or assignment, exceed the assessed

value of the real estate , the certificate may be sold for a sum not less than such as assessed value.


Joyce Pinto, Borough Clerk

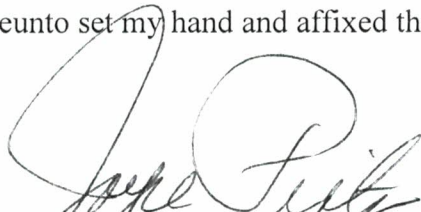
BOROUGH OF RUNNEMEDE


Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 25th day of April, 2017.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 4/25/17


Joyce Pinto, Borough Clerk

Adoption of Resolution				
Name	Yes	No	Abstain	Absent
Farrell	<input checked="" type="checkbox"/>			
Kelly	<input checked="" type="checkbox"/>			
Laubenstein	<input checked="" type="checkbox"/>			
Passio	<input checked="" type="checkbox"/>			
Ranieri	<input checked="" type="checkbox"/>			
Root				<input checked="" type="checkbox"/>

RESOLUTION #17-73

RESOLUTION AUTHORIZING AWARD OF AN
EMERGENCY CONTRACT FOR SEWER REPAIR

WHEREAS, the Borough of Runnemede was notified on April 21, 2017 by Superintendent of Public Works Harry Wozunk of a sewer blockage which needed emergency repair to regain flow; and

WHEREAS, the Municipal Engineer has determined it was an emergency affecting the public health, safety and welfare and needed to be repaired and;

WHEREAS, the Borough is required to contract with an outside vendor to repair said sewer main and displaced manhole in a timely and safe manner to provide for the safety of its residents and;

WHEREAS, the Borough Administrator has declared the need to enter into an emergency contract to repair the 300 linear feet of an 8 inch sewer main and installation of 9 sewer laterals within a 6 foot wide trench; and

WHEREAS, Perna Finnigan, 1921 E. Sherman Avenue, Vineland, NJ 08361 was called to make the necessary repair and will bill the Borough for time and material to repair and restore at a cost of \$37,650.00, the lowest of four quotes; and

WHEREAS, the Borough has adequate funds appropriated for the contract.

NOW, THEREFORE BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede that they hereby authorize the appropriate official to enter into an emergency contract with Perna Finnigan as described herein.

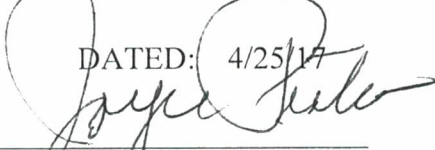

Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE


Nick Kappatos, Mayor

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 4/25/17

Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	<input checked="" type="checkbox"/>			
Kelly	<input checked="" type="checkbox"/>			
Laubenstein	<input checked="" type="checkbox"/>			
Passio	<input checked="" type="checkbox"/>			
Ranieri	<input checked="" type="checkbox"/>			
Root				<input checked="" type="checkbox"/>


ROBERT LAW
ACTING CHIEF FINANCIAL OFFICER