

APRIL 22, 2014

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kalvaitis; Council members: Root, Moore, Passio, Kelly, Farrell & Kappatos. Absent: None; Present: Business Administrator, Richard Wright; Solicitor Len Wood, Esquire; Borough Engineer Mark Basehore.

STATEMENT: Council President Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

RESOLUTION #14-72

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS PERSONNEL, LITIGATION & CONTRACT ISSUES**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to personnel, litigation & contract issues wish to do so in Closed Session for approximately 30 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on April 22, 2014 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio this resolution be approved. The motion carried and Council President Kappatos declared the resolution adopted.

A motion was made by Root, seconded by Passio to return to open session at 6:45 PM. The motion carried and Council President stated that the meeting was now in open session.

Council President Kappatos stated that it was now time to discuss items to be included on the agenda for 5/6/14.

Mayor & Council discussed the resignation of our fire subcode official and the desire of Keith Knight to take over this position.

Borough Administrator Richard Wright & Borough Clerk Joyce Pinto explained to Mayor & Council the need for two new copiers and proposed leasing two from Xerox via state contract.

RESOLUTION #14-74

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
TO XEROX PER STATE CONTRACT #A51145**

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THEREFORE BE IT RESOLVED, That the Borough of Runnemede hereby agrees to pay Xerox \$175.66 per month for each copier plus the per copy charges as outlined in the lease agreement;

BE IT FURTHER RESOLVED, That the appropriate official be and hereby is directed to sign for and on its behalf the contract in the prescribed form for said bid.

BE IT FURTHER RESOLVED, That the Clerk of this Body be and is hereby directed to seal said contract with the corporate seal of this Body and to attest to the same.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio this resolution be approved. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Passio, Moore, Kelly, Root & Farrell. Absent: None. Nays: None. Council President Kappatos declared the resolution adopted.

Council President Kappatos informed everyone that on the May agenda would be the following: a resolution refunding two quarters for a totally disabled veteran; a resolution canceling a disabled deduction due to an error; and a resolution appointing a crossing guard.

Council President Kappatos reported that a proposal under state contract had been received regarding the purchase of a fire truck and it was hoped that this would be on the May agenda for approval.

A discussion ensued regarding adopting an ordinance placing a moratorium of five years on street openings by utility companies after a road had been reconstructed. Borough Engineer Mark Basehore stated that he would investigate such a ordinance.

Borough Engineer Mark Basehore reported on three projects he had solicited quotes for. One was for the replacement of the front door of the borough hall. Mark recommended awarding the contract to the low quoter in the amount of \$4,958.00. Another was for the side door modifications, replacement and drywall repair in the borough hall with a low bid in the amount of \$14,100.00. Mark also recommended awarding the contract to the low quoter. The third solicitation for quotes was for door closers and crash chains at Beaver Branch Park bathrooms in the amount of \$1,460.00 which Mark recommended be awarded this evening to the low bidder.

RESOLUTION #14-73

**RESOLUTION ACCEPTING THE LOW QUOTE FOR
2 POCKET STYLE DOOR CLOSURES & 3 CRASH CHAINS
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemede solicited quotes for two pocket style door closures & three crash chains at the Beaver Branch Park Bathrooms; and

WHEREAS, the Borough received quotes from three companies; and

WHEREAS, the lowest quote was received from ABS Building Specialties in the amount of \$1,460.00.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey that it hereby approves the low quote received from ABS Building Specialties in the amount of \$1,460.00;

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Council President Kappatos also asked council to consider adopting an ordinance establishing an accident investigation committee by title. Nick explained that this has been done in prior years by resolution but he felt strongly that it should be established by ordinance.

Borough Administrator Richard Wright explained that he felt it would be beneficial to the borough to charge the vendors an administrative fee for processing police side jobs and that he was investigating what ordinance we would amend in order to do this.

Council President Kappatos raised the issue of amending the borough's personnel policy to include medical coverage for those not covered under contracts after retirement. Nick explained that this issue has come up on numerous occasions and needs to be addressed. Solicitor Wood stated that he would review and come up with something.

RESOLUTION #14-71A

**RESOLUTION APPROVING A CONTRACT WITH THE
CAMDEN COUNTY UNIFORM FIREFIGHTERS
ASSOCIATION I.A.F.F., LOCAL 3249
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, Mayor and Council have been negotiating a contract with the Borough of Runnemede Fire Department Union; and

WHEREAS, both sides have reached an agreement on a contract; and

WHEREAS, Mayor and Council wish to approve such agreement and authorize the proper officials to execute the fire union contract for years 2013 through 2016;

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede, that the fire contract s hereby approved and the proper officials are authorized to sign such contract for years 2013 through 2016.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Root this resolution be approved. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Passio, Moore, Kelly, Root & Farrell. Absent: None. Nays: None. Council President Kappatos declared the resolution adopted.

GOOD & WELFARE:

Val Colasuonno, 831 Oakland Avenue: Ms. Colasuonno asked when the public would know something about the summer recreation program. Councilman Root stated that he was working on the program now.

Seeing no one else wishing to speak, a motion was made by Farrell, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Council President Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Moore and seconded by Passio to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 7:16 PM.