

NOVEMBER 22, 2016

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Passio, Kelly, Laubenstein,, Root & Ranieri. Absent: Farrell; Present: Administrator Richard Wright, Solicitor Len Wood; Borough Engineer: Mark Basehore; Public Works Superintendent: Harry Wozunk.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

The following issues were discussed for the upcoming meeting:

Resolution to purchase brine from Gloucester City; resolution supporting bill regarding e-waste; resolution authorizing adjustment due to an appeal; resolution appointing police recruit and resolution adjusting sewer charges.

PUBLIC HEARING:

ORDINANCE #16-12: An Ordinance Amending a Portion of Chapter 248 of the Code of the Borough of Runnemede.

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Laubenstein, seconded by Passio the public hearing be closed. The motion carried and a motion was made by Kelly, seconded by Ranieri the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Root, Passio, Laubenstein, Ranieri & Kelly. Nays: None. Absent: Farrell. Mayor Kappatos declared the ordinance adopted on second and final reading.

(SEE ATTACHED ORDINANCE)

ORDINANCE #16-13: An Ordinance Amending a Portion of Chapter 375 of the Code of the Borough of Runnemede.

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Kelly, seconded by Ranieri the public hearing be closed. The motion carried and a motion was made by Laubenstein, seconded by Passio the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Root, Passio, Laubenstein, Ranieri & Kelly. Nays: None. Absent: Farrell. Mayor Kappatos declared the ordinance adopted on second and final reading.

(SEE ATTACHED ORDINANCE)

RESOLUTION #16-144

**RESOLUTION TO AUTHORIZE THE TREASURER TO MAKE TRANSFERS
BETWEEN APPROPRIATIONS IN THE 2016 BUDGET
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

(SEE ATTACHED RESOLUTION)

A motion was made by Ranieri, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Laubenstein, Kelly & Root; Nays: None; Absent: Farrell; Mayor Kappatos declared the resolution adopted.

Borough Administrator Richard Wright informed Mayor & Council that a special meeting might have to be called to authorize sweeper repairs.

NOVEMBER 22, 2016

Councilwoman Passio reminded everyone about the upcoming tree lighting and fire truck parade scheduled for Sunday as well as the ribbon cutting for the new pavilion donated by the Rotary Club. Patty also thanked the business which donates turkey dinners for the holidays.

Councilwoman Kelly reported on the hiring of a new recruit and that the borough would be honoring some police officers at next meeting.

Councilman Ranieri reported on new equipment investment and the green team meeting.

Councilman Root reported on the field house and leafing.

Councilman Laubenstein reported on the new floor in the gym and the new tables and chairs needed for the use with this floor.

Public Works Superintendent Harry Wozunk reported on the leafing machines, new tables and chairs needed for gym and bleachers for the gym.

Borough Solicitor Wood reported that a negotiations meeting with the GWU is scheduled for November 29th.

Borough Engineer Mark Basehore reported on DOT 2017 application due on February 3rd. Mark also reported on the Orchard Avenue pre-construction meeting and Callie Court issues. Mark also reported that the water would need to be turned off in the borough hall one day next week. Mr. Basehore also wished everyone a Happy Thanksgiving.

Borough Administrator Richard Wright reported on some budget items and the status of borough revenues for the year.

GOOD & WELFARE

Mike Simon, 572 Sherrington Lane: Mr. Simon questioned the resolution about a sewer adjustment. The tax collector explained that this adjustment was for one property which had changed use thus necessitating an adjustment.

Val Colasuonno, 831 N. Oakland Avenue: Ms. Colasuonno asked questions about the new gym floor.

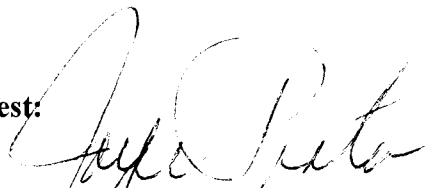
Seeing no one else wishing to speak, a motion was made by Laubenstein, seconded by Ranieri to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Kelly to adjourn the meeting. The motion carried and Council President Passio declared the meeting adjourned at 7:10 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

ORDINANCE NUMBER #16 -12

AN ORDINANCE AMENDING A PORTION OF CHAPTER 248 OF THE CODE OF THE BOROUGH OF RUNNEMEDE

WHEREAS, Chapter 248 of the Code of the Borough of Runnemedede is entitled Mercantile License and contains certain definitions, regulations, and requirements; and

WHEREAS, the Mayor and Council of the Borough of Runnemedede have determined that certain sections of the Code need to be changed; and

WHEREAS, the Mayor and Council of the Borough of Runnemedede have determined that it is in the best interest of the Borough and its taxpayers to amend this section of the Code; and

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Runnemedede, County of Camden, State of New Jersey, that Chapter 248 of the Code of the Borough of Runnemedede shall be amended as follows:

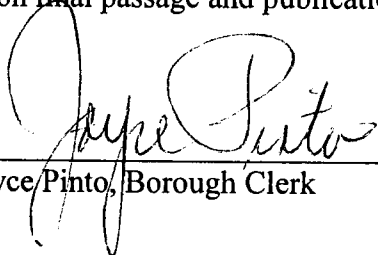
Chapter 248 shall be re-titled BUSINESS LICENSING.

§248-21 PURPOSE OF FEES

The first sentence shall be amended to read as follows: The fees herein imposed for business licenses are revenue-producing in nature, but said fees are used primarily in an attempt to cover the costs of administration and inspections of such business, to assure compliance with the laws of the state and the ordinances of the Borough. (the remainder of this section remains unchanged)

BE IT FURTHER ORDAINED, all other ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED, this Ordinance shall become effective immediately upon final passage and publication as required by law.



Joyce Pinto, Borough Clerk

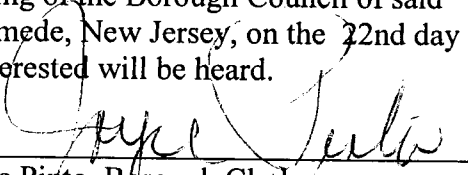
BOROUGH OF RUNNEMEDE



Nick Kappatos, Mayor

NOTICE

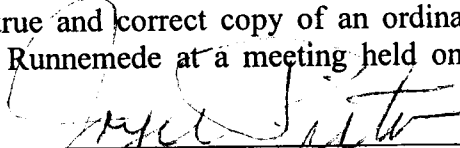
The above ordinance was introduced and passed on the first reading at a meeting of the Borough Council of the Borough of Runnemedede held on the 1st day of November, 2016 and will be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemedede, 24 N. Black Horse Pike, Runnemedede, New Jersey, on the 22nd day of November, 2016, at which time and place all persons interested will be heard.



Joyce Pinto, Borough Clerk
Upon First Reading

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance, adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 22nd day of November, 2016.



 Joyce Pinto, Borough Clerk
 Upon Final Reading

Name	Passed on First Reading				Adopted on Second Reading			
	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Kelly	✓				✓			
Laubenstein		✓			✓			
Passio	✓				✓			
Root		✓			✓			
Farrell	✓							✓
Ranieri	✓				✓			

ORDINANCE NUMBER #16 -13

AN ORDINANCE AMENDING A PORTION OF CHAPTER 375 OF THE CODE OF THE BOROUGH OF RUNNEMEDE

WHEREAS, Chapter 375 of the Code of the Borough of Runnemedede is entitled Towing and contains certain definitions, regulations, and requirements; and

WHEREAS, the Mayor and Council of the Borough of Runnemedede have determined that certain sections of the Code need to be changed; and

WHEREAS, the Mayor and Council of the Borough of Runnemedede have determined that it is in the best interest of the Borough and its taxpayers to amend this section of the Code; and

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Runnemedede, County of Camden, State of New Jersey, that Chapter 375 of the Code of the Borough of Runnemedede shall be amended as follows:

§375.3 CONTRACT REQUIRED, TERMINATION shall be amended:

The last two sentences of the first paragraph shall be deleted and replaced with: As an alternative to the designation of a single tow agency, the Borough Council may decide to maintain an alternating list (of not more than two) of successful applicants which may be called for Borough towing on an alternating basis according to a schedule established by the Borough Council;

To add a new sentence at the end as follows: Any applicants not receiving approval from the Council shall be notified in writing that they have not been selected., within fourteen (14) business days.

§375.4 APPLICATION FOR LICENSE heading shall be amended to APPLICATION TO PERFORM TOWING SERVICES and the initial paragraphs shall be amended as follows:

No person, firm or corporation, while acting as the official tow service for the Borough of Runnemedede, shall operate a wrecker or towing service, upon or along any street in the Borough, until the owner thereof has received approval from the Borough Council and entered into an appropriate contract therefore.

The application process to perform towing services will begin on October 1st of the prior year. Applications for operators wishing to perform towing services shall be filed with the Borough Clerk not later than October 31st of the prior year, unless the notice of availability of such application has been delayed, and shall include the following information:

The application shall be for a term of 3 years.

§375.4-11 shall be amended to read as follows: Tower(s) wishing to apply for appointment will be required to complete the application process, which will include a \$500.00 fee submitted to the Borough. The application to perform towing services shall be accompanied by the fee payable to the Borough of Runnemede in the form of a Cashier's Check, Certified Check, or Money Order to defray the costs of motor vehicle, criminal, and other investigations by the Police Department. For the second and third years of the service contract, the said \$500.00 fee shall be paid on or before January 1st of that year to defray the costs of updating investigations by the Police Department.

§375.5 REVIEW OF APPLICATION, INVESTIGATION OF APPLICANTS:

The first paragraph shall be amended to read: Upon receipt of all completed applications or renewals, the Chief of Police shall conduct or cause to be conducted such investigation as he deems necessary to determine the truth and accuracy of the information contained in the application and the applicant's compliance with this Chapter including the motor vehicle and criminal record of the applicant and all employees. The applicant may be refused if such investigation reveals the following:

The last paragraph shall be amended to read: The Chief of Police shall, following review of the application, shall provide the results of such review to the Borough Council within 30 days of completion of the motor vehicle and criminal records checks. Any application disapproved as a result of this process shall be notified in writing.

§375.6 ISSUANCE OF LICENSE, RENEWAL, DISPLAY, TRANSFERABILITY, heading shall be amended to ISSUANCE OF APPROVAL, RENEWAL, DISPLAY, TRANSFERABILITY and the remainder shall be amended as follows:

1. The authority or the operator to act as a tower shall be issued by the Borough Clerk upon approval by the Borough Council and upon submission of proof of insurance required by Section 375.4 and the execution of a signed contract.
2. Said request for approval shall be submitted during the last two weeks of December of the prior year by the Borough Clerk to be considered for approval for services to perform on or about January 1st of the following year.
3. All approvals issued pursuant to this Chapter shall expire at the end of the three (3) year term for which the approval has been granted.
4. Renewal of the approval shall include a Certification as to any changes in the information set forth in the original application and shall be filed at least not less than forty-

five (45) days prior to the expiration of the current year.

5. Indication of approval under this Chapter shall be prominently displayed on all wreckers and tow trucks and the operator's place of business.

6. All approvals under this Chapter are non-transferable.

7. The towing service provider shall permit no new employee and/or temporary employee to operate under this approval unless first approved in accordance with the procedures set forth herein, at an additional fee of two hundred (\$200.00) dollars.

8. Number 9 will be amended to be number 8 as follows: The regulations and fee schedules of individual towers shall be made available to the public during normal business hours of the municipality.

A new number 9 shall be added: Full compliance with the Local Public Contracts Law section pertaining to towing contracts.

§375.7 REVOCATION, APPEALS:

The introductions shall be amended as follows: Approvals under this Chapter may be revoked by the Borough Council, after reasonable notice and hearing, for any of the following reasons:

Section (2) shall be amended to read: Failure of the operators to comply with any of the requirements of this Chapter, violation of any additional regulations promulgated by the Borough Council and / or conviction of any State, Federal or Local Law relating to motor vehicle operation

In addition the final paragraph shall be amended as follows: Any applicant aggrieved by the action of the Chief of Police and/or his designee and/or Borough Council, in the denial of an application to provide towing services or revocation thereof, may appeal to the Governing Body of the Borough of Runnemede. Such appeal shall commence by filing with the Borough Clerk, within fourteen (14) calendar days after notice of the action complained of, a written request for a Hearing, setting forth the grounds for the appeal. The Governing Body will set a time and place for the Hearing on such appeal and notice shall be served upon the applicant, at least five (5) days prior to the Hearing.

§375.9 ALTERNATING CALL LIST shall be amended as follows:

1. The Chief of Police shall maintain an alternate call list of approved operators to respond to service calls from the Police Department.

2. The alternating list shall be determined and comprised from a list of all

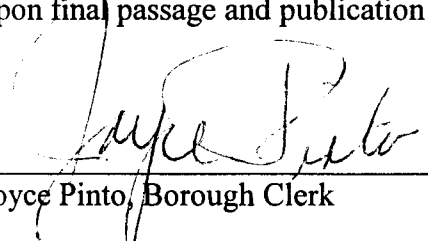
approved operators for the next succeeding calendar year having been approved to provide towing services and having submitted in each category an application in accordance with this Ordinance. Any entities or persons who have been approved to provide towing services after November 1st shall not be included on the alternating list for the following calendar year. An operator may be on both lists.

4. Any operator who does not wish to be placed on the alternating call list must notify the Chief of Police in writing or in the operator's towing services application. In such event, the operator shall be removed from the alternate call list for the remaining term of the year's of which the towing services were being provided.

§375.10 PROMULGATION OF REGULATIONS BY CHIEF OF POLICE, heading shall be amended to read PROMULGATION OF REGULATIONS. The Section shall be amended to read as follows: The Borough Council, in consultation with the Chief of Police may adopt and enforce reasonable rules and regulations for towers. The Chief of Police is hereby designated as the Borough Officer responsible for the enforcement of the provisions in this Chapter, in accordance with due process of law.

BE IT FURTHER ORDAINED, all other ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED, this Ordinance shall become effective immediately upon final passage and publication as required by law.



Joyce Pinto, Borough Clerk

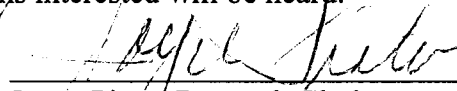
BOROUGH OF RUNNEMEDE



Nick Kappatos, Mayor

NOTICE

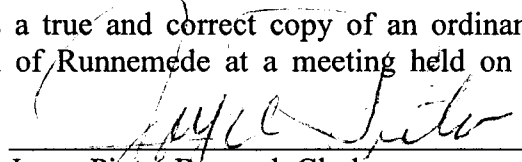
The above ordinance was introduced and passed on the first reading at a meeting of the Borough Council of the Borough of Runnemede held on the 1st day of November, 2016 and will be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemede, 24 N. Black Horse Pike, Runnemede, New Jersey, on the 22nd day of November, 2016, at which time and place all persons interested will be heard.



Joyce Pinto, Borough Clerk
Upon First Reading

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance, adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 22nd day of November, 2016.



Joyce Pinto, Borough Clerk
Upon Final Reading

Name	Passed on First Reading				Adopted on Second Reading			
	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Kelly	✓				✓			
Laubenstein		✓			✓			
Passio	✓				✓			
Root		✓			✓			
Farrell	✓							✓
Ranieri	✓				✓			

RESOLUTION #16-144

RESOLUTION TO AUTHORIZE THE TREASURER TO
MAKE TRANSFERS BETWEEN APPROPRIATIONS
IN THE 2016 BUDGET

BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, Certain 2016 Budget Appropriation balances are expected to be insufficient for the remainder of the year; and

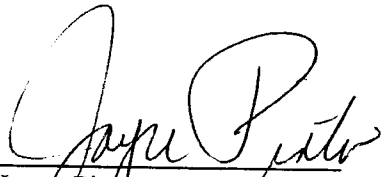
NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Runnemede, that in accordance with the revised statutes 40A:4-58, the Treasurer be and is hereby authorized to make transfers between appropriations in the budget of the Borough of Runnemede for the year 2016 as follows:

INSIDE CAP:


TO: FROM:

OUTSIDE CAP

(See Attached)


Joyce Pinto, Borough Clerk

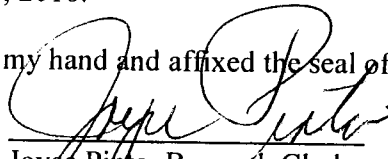
BOROUGH OF RUNNEMEDE


Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 22nd day of November, 2016.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 11/22/16


Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell				✓
Kelly	✓			
Laubenstein	✓			
Passio	✓			
Ranieri	✓			
Root	✓			

11-22-16 Transfer Resolution Attachment 1

Account Id	Description	Transfer Out	Transfer In
Current Fund			
6-01-25-240-100	POLICE DEPARTMENT SW	\$ 10,500.00	
6-01-32-465-000	LANDFILL DISPOSAL COSTS OE	\$ 16,000.00	
6-01-25-240-200	POLICE OE		\$ 10,500.00
6-01-20-150-200	TAX ASSESSOR OE		\$ 1,700.00
6-01-25-264-250	CONTRIBUTION TO VOLUNTEER FD		\$ 315.00
6-01-31-440-000	TELEPHONE OE		\$ 3,000.00
6-01-36-472-000	SOCIAL SECURITY & MED TAX		\$ 9,000.00
6-01-31-445-000	WATER OE		\$ 1,985.00
Current Fund Total		\$ 26,500.00	\$ 26,500.00