

**MARCH 26, 2013**

The Caucus Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:00 P.M. The following members were present at roll call: Mayor Kalvaitis; Council members: Kappatos, Kelly, Root, Passio, White & Moore; Present: Administrator Richard E. Wright, Jr.; Solicitor Leonard Wood, Esquire, Borough Engineer Steve Bach..

STATEMENT: Council President Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

Council President Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one to speak at this time a motion was made by Kelly seconded by Passio the public hearing be closed. The motion carried and a motion was made by Kelly seconded by Passio the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Moore, White, Root & Passio. Nays: None. Council President Kappatos declared the ordinance adopted on second and final reading.

**ORDINANCE #13-02**

**AN ORDINANCE REPEALING CERTAIN PROVISIONS OF THE CODE OF THE  
BOROUGH OF RUNNEMEDE  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, Mayor and Council of the Borough of Runnemede believe it is in the best interest of the residents of the Borough of Runnemede to repeal certain provisions of the Municipal Code relating to the Runnemede Civic Association; and

WHEREAS, the governing body has determined that the Civic Association as described in the Municipal Code does not exist and the governing body does not fund a Civic association as described in the Municipal Code of the Borough of Runnemede;

NOW, THEREFORE, BE IT ORDAINED by Mayor and Council of the Borough of Runnemede, County of Camden, and State of New Jersey, that Chapter 5-14 through chapter 5-19 of the Municipal code of the Borough of Runnemede shall be REPEALED in its entirety;

BE IT FURTHER ORDAINED, all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to such inconsistencies; and

BE IT FURTHER ORDAINED, all ordinances or parts of ordinances not inconsistent with this ordinance shall remain in full force and effect; and

BE IT FURTHER ORDAINED, that this Ordinance will take effect after adoption and publication according to law.

**BOROUGH OF RUNNEMEDE**

Council President Kappatos announced that the next regular council meeting would have two public comment portions. There would be one in the beginning of the meeting for comments regarding agenda items and one at the end for general comments.

A discussion ensued regarding the new hours for our code enforcement officer and the new fees for zoning applications. A discussion was also held regarding the use of time clocks within the borough.

Richard Wright, Administrator, advised council on the appointment of qualified purchasing agent and the purchasing laws. A discussion ensued regarding appointing a QPA from another municipality.

Another discussion was held regarding who should receive cell phones and/or a stipend in lieu of cell phones. A consensus was reached that only management should be eligible and a resolution would be prepared for the next council meeting indicating same.

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A discussion ensued regarding the ability of businesses to place objects for sale or any other type of roadway impediment in front of their place of business. Steve Bach, Engineer, had much insight into this issue and stated he would provide more information to Mayor and Council after research.

Our new trash collection agreement with Bellmawr was discussed. Various ways of informing the public of our new trash pick-up day were also discussed.

Solicitor Len Wood had some comments on both the proposed veterans/minorities set aside ordinances and the proposed green team resolutions and suggested that these items need more looking into.

The sale of our old bus to Barrington, the appointment of a substitute crossing guard and the acceptance of two retirement letters were discussed.

Mayor Kalvaitis reported that someone told her how nice the town looks.

Councilwoman Kelly informed everyone about police cars, a new computer system and not being awarded the grant for the fire truck.

Richard Wright, Administrator, presented an overview of the CCMUA sewer pipe problem which led to a discussion about setting up an informational meeting for the residents. Rich reported that the CCMUA had agreed to answer questions and 4/18//13, 7:00 PM, at the Harry Williams Building was set as the date, time and place for this informational meeting hosted by Runnemede for the CCMUA.

Councilwoman Passio spoke about the sinks, doors, paper towel dispensers etc. for the proposed new bathrooms at Green Acres Park. A discussion ensued regarding automatic doors. Steve Bach, Engineer, had some suggestions and comments on these issues.

Councilman Root informed everyone about the progress being made on the demolition of the old RYAA building. The quote from Hargrove to remove the building was approximately \$7,300. The Public Works Department will be doing the demolition at a cost of about \$3,745. Mike reported that he had met with the engineers and also talked about the removal of the soccer wall. Councilman Root also reported on the cost of a new storage shed to replace the building being torn down at between \$2,800 to \$3,000 not including lighting. Councilwoman Moore and other members of council discussed the need for a port-o-potty and/or bathroom facilities at that site. Councilman White raised the issue of the lease between the Borough of Runnemede and the RYAA which states that in exchange for \$1.00 per year the grounds would be leased to the RYAA, with the upkeep and maintenance being the sole responsibility of the RYAA. All of council agreed that the RYAA had not maintained the property.

Steve Bach, Borough Engineer, reviewed his written report.

Solicitor Len Wood reserved his report for closed session.

**RESOLUTION #13-58**

**RESOLUTION FOR INCREASING BID THRESHOLD AND  
APPOINTING A QUALIFIED PURCHASING AGENT**

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 40A:11-3(a), permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. established the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Robert Law possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.;

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WHEREAS the Borough of Runnemede desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and council of the Borough of Runnemede, County of Camden, State of New Jersey hereby increases its bid threshold to \$36,000.00; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Municipal Clerk is hereby authorized and directed to forward a copy of this resolution appointing Robert Law as the Qualified Purchasing Agent, and a copy of Robert Law's certification to the Director of the Division of Local Government Services.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly seconded by Passio the resolution be adopted. The motion carried and mayor Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Moore, White, Root & Passio. Nays: None. Council President Kappatos declared the resolution adopted.

**GOOD & WELFARE:**

Seeing no one wishing to speak, a motion was made by Passio, seconded by Root, to close the good and welfare portion of the meeting.

**RESOLUTION #13-56**

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE  
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION  
TO DISCUSS CONTRACTUAL ISSUES & PERSONNEL MATTERS**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to CWA & Firefighters' contractual issues & police personnel matters wish to do so in Closed Session for approximately 30-60 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on March 26, 2013 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by White the resolution be adopted. The motion carried.

A motion was made by Kelly, seconded by Passio to return to open session.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Kelly to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 7:30 PM.

Approved by:

  
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Nick Kappatos, Council President

Attest:

  
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Joyce Pinto, Borough Clerk