

OCTOBER 7, 2014

The Regular Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 7:00 PM. The following members were present at roll call: Council members: Moore, Root, Kelly, Passio, Farrell & Kappatos. Present: Mayor Kalvaitis. Present: Borough Solicitor, Len Wood, Borough Engineer Mark Basehore, CFO/Business Administrator, Richard Wright.

STATEMENT: Mayor Kalvaitis read the notice of this meeting pursuant to the "Open Public Meetings Act."

APPROVAL OF MINUTES: A motion was made by Passio, seconded by Moore that the minutes of the 8/26/14, 8/28/14 & 9/2/14 meetings be approved as submitted by the clerk. The motion carried and Mayor Kalvaitis declared the minutes approved.

Police Chief Paul Dailey presented certificates to Officer Ragonese & Officer Wooten in recognition of a job well done.

REPORT OF CONSTRUCTION CODE OFFICIAL: A report was read stating that the sum of \$7,585.00 was collected for various building permits and other fees during the month of August, 2014. A report was read stating that the sum of \$10,898.00 was collected for various building permits and other fees during the month of September, 2014. All fees were turned over to the Borough Treasurer.

REPORT OF BOROUGH TREASURER: No report was submitted.

REPORT OF BOROUGH CLERK: A report was read reporting that the sum of \$184.75 was collected for various permits and licenses, including pet licenses, during the month of September, 2014. All fees were turned over to the Borough Treasurer.

REPORT OF CHIEF OF POLICE: A report was read reporting that the sum of \$136.80 was collected in Police, Accident, & Firearms Permits during the month of September, 2014. All funds were turned over to the Borough Treasurer.

REPORT OF MUNICIPAL JUDGE: A report was read stating that the sum of \$10,298.42 to cover fines and costs was collected during the month of August, 2014. All funds were turned over to the Borough Treasurer.

REPORT OF FIRE CHIEF: No report was filed.

REPORT OF REGISTRAR OF VITAL STATISTICS: A report was read reporting that the sum of \$3,498.00 was collected for death copies, burial permits and marriage copies & licenses during the month of September, 2014. All fees were turned over to the Borough Treasurer.

REPORT OF FIRE OFFICIAL: A report was read reporting inspections and activities during the month of September, 2014. Fees in the amount of \$ 5,670.00 were collected. Emergency Medical Services Billing for the month of September, 2014 was \$19,552.29. All fees collected were turned over to the Borough Treasurer.

REPORT OF TAX COLLECTOR: A report was read for the month of September, 2014, reporting that a total of \$734,519.66 was collected in taxes and a total of \$129,008.05 was collected in Sewer Utility Payments.

A motion was made by Kappatos, seconded by Root that the reports be received and filed. The motion carried.

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**COMMUNICATIONS:**

Mayor & Council

(SEE ATTACHED COMMUNICATION)

Janice Washington

Mayor Kalvaitis

(SEE ATTACHED COMMUNICATION)

Patti Nicholson, Councilwoman

Mayor & Council

(SEE ATTACHED COMMUNICATION)

Ronald G. Aaronson

Mayor, Council & Richard Wright, CFO

(SEE ATTACHED COMMUNICATION)

Catherine Hornibrook, President

A motion was made by Moore, seconded by Passio that the communications be received and filed. The motion carried.

**PUBLIC HEARING:**

ORDINANCE #14-19: An Ordinance Regulating the Generation and Disposal of Oil and Grease Interceptor/Trap Waste for the Protection of the Borough of Runnemede Infrastructure and the Environment.

Mayor Kalvaitis stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Kappatos, seconded by Moore the public hearing be closed. The motion carried and a motion was made by Kelly, seconded by Moore the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Farrell, Root, Moore, Passio, Kappatos & Kelly. Nays: None. Absent: None. Mayor Kalvaitis declared the ordinance adopted on second and final reading.

(SEE ATTACHED ORDINANCE)

**COMMITTEE REPORTS:**

**Finance & Administration:** Council President Kappatos stated that he would rely on his report given at the caucus meeting. Nick also referred to the ordinances being introduced this evening.

**Public Safety:** Public Safety Director Kelly read the police statistics for the past month. Eleanor also reported on Fire Prevention Night at the Fire House on October 9<sup>th</sup> and the selling of our older fire trucks.

A motion was made by Kelly, seconded by Kappatos authorizing the clerk to advertise for 2015 towing bids.

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**Public Events:** Councilwoman Passio informed everyone that the Halloween Party would be held on October 31<sup>st</sup> at the Harry Williams Building from 6-8 PM. Pat also reminded everyone that October was breast cancer awareness month and that Triton would also be hosting a Halloween event.

**Engineering:** Councilman Farrell reported that the borough hall side and front door projects are moving along. Bob also reported on other projects he has been discussing with our engineers.

**Public Works:** Councilwoman Moore reported that leaf season would begin on October 20<sup>th</sup> and that November 3<sup>rd</sup> would be the last day for yard waste pick-up. Beverly also reported on several projects that Public Works was working on.

**Parks & Recreation:** Councilman Root reported that his department was looking to do some rehabilitation to Hirsch Lake.

**Business Administrator:** Richard Wright reported on the emergency measures taken to repair the sewer breach.

**Solicitor's Report:** Solicitor Wood reported on the SJA litigation.

**Engineer's Report:** Mark Basehore stated that he would rely on the written report given at the caucus meeting. Mark also reported on the Washington Avenue pre-construction meeting.

**OLD BUSINESS:** NONE

This portion of the meeting was opened for public comment on any resolution listed on the agenda. Seeing no one wishing to speak a motion was made by Kappatos, seconded by Passio that this portion of the meeting be closed. The motion carried and Mayor Kalvaitis declared this portion of the meeting closed.

**NEW BUSINESS:**

## **PROCLAMATION**

### **MENTAL ILLNESS AWARENESS WEEK**

**OCTOBER 5-11, 2014**

WHEREAS, mental illness is a term used for a group of disorders causing severe disturbances of thinking, feeling and relating; and

WHEREAS, mental illness can affect persons of any age, sex, race, religion, social and economic background; and

WHEREAS, during the course of any given year, 5.5 million Americans are disabled by severe mental illnesses; and

WHEREAS, nearly two-thirds of all people with diagnosable mental disorders do not seek treatment because of stigma, ignorance, and lack of appropriate service and treatment options; and

WHEREAS, mental illness impacts 1 in 4 individuals;

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THEREFORE, BE RESOLVED, that the Borough of Runnemede recognizes and proclaims the week of October 5-11, 2014 as Mental Illness Awareness Week, as I have set forth my hand and seal this 7<sup>th</sup> day of October, 2014.

BERTHA KALVAITIS, MAYOR

**RESOLUTION #14-149**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGHS OF RUNNEMEDE, BELLMAWR & MT. EPHRAIM, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY FOR TRASH COLLECTION FOR 2013-2014**

**WHEREAS**, N.J.S.A. 40:65-1 et seq. authorizes contracting units to enter into an Uniform Shares Services Agreement; and

**WHEREAS**, all entities which are parties of the shared service agreement wish to extend said agreement from August 5, 2014 to December 31, 2014.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Interlocal Services Agreement with the Boroughs of Bellmawr and Mt. Ephraim, County of Camden, to extend the expiration date to December 31, 2014.

BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-150**

**RESOLUTION AMENDING CURFEW HOURS,  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

**WHEREAS**, the governing body of the Borough of Runnemede has a curfew ordinance for children under the age of 18 of 9:00 PM on Sunday through Thursday and 10:00 on Friday and Saturday; and

**WHEREAS**, Mayor & Council wish to amend the time for curfew during Halloween week; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, and State of New Jersey that it hereby establishes a curfew of 9:00 PM during Halloween week, from Friday, October 24, 2014 to Friday, October 31, 2014, inclusive of both dates; and

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BE IT FURTHER RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, and State of New Jersey that it hereby establishes the hours 2:00 PM to 7:00 PM on Halloween, Friday, October 31, 2014, for "trick or treating"

BE IT FURTHER RESOLVED that any minor violating the 9:00 PM curfew may be charged with a curfew violation during this time period;

**BOROUGH OF RUNNEMEDE**

A motion was made by Farrell, seconded by Kelly this resolution be approved. The motion carried and Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-151**

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq: 1.1948, C.259, as amended, property tax exemption on dwelling house of disabled Veteran or surviving spouse; and

WHEREAS, the property owners of the following block and lots have submitted paperwork indicating that they are 100% permanently and totally disabled as a result of wartime service; and

WHEREAS, the assessor informed the tax collector that the paperwork is in order for these property owners to receive a 100% exemption for their property taxes; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede that the following adjustments be made:

Cancellation of all Taxes:

Block 47, Lot 13 as of 9/23/14

THEREFORE, BE IT RESOLVED, by the Mayor and Council of said Borough that this be done and that the proper officials of the Borough of Runnemede be and are hereby directed to make the correct entries in the records of the Borough of Runnemede.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Root this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-152**

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT BY  
AND BETWEEN THE COUNTY OF CAMDEN AND THE BOROUGH OF RUNNEMEDE  
IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM  
AND DRUG ABUSE**

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**WHEREAS**, N.J.S.A. 40:8A-1 et al and N.J.S.A. 40A:11-10 et al authorizes contracting units to enter into an Interlocal Services Agreement; and

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Interlocal Services Agreement with the County of Camden to provide a municipal alliance in conjunction with the governor's council on alcoholism and drug abuse for the period July 1, 2014 through June 30, 2015.

**BOROUGH OF RUNNEMEDE**

A motion was made by Moore, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-153**

**WHEREAS**, It has come to the attention of the Tax Collector that taxes for Block 100, Lot 2 have been overpaid once by a title company at settlement and again by the seller's mortgage company creating a credit in the 3rd quarter of 2014; and

**WHEREAS**, representatives of the title company have requested that the overpayment be issued to the seller of the property; and

**THEREFORE**, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede that a check be issued in the appropriate amount as a refund to the former owner; and

**BE IT FURTHER RESOLVED**, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly.

Robert T. Binter  
7 Colonial Court  
Laurel Springs, NJ 08021

Block 100, Lot 2      \$1,316.16

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-154**

**WHEREAS**, the bills for sewer service were sent out in February for the current year; and

**WHEREAS**, various properties were reviewed for the accuracy of the billing; and

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WHEREAS, It has come to the attention of the tax collector that various properties need to be adjusted; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede that the following adjustments be made:

<b>Block</b>	<b>Lot</b>	<b>Account #</b>	<b>Amount</b>
46	7	377-0	+228.00

BE IT FURTHER RESOLVED, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly.

**BOROUGH OF RUNNEMEDE**

A motion was made by Moore, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-155**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT  
TO PENN CREDIT FOR MUNICIPAL COURT DEBT COLLECTION  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN  
STATE OF NEW JERSEY**

WHEREAS, Mayor & Council have decided that the Borough of Runnemede is in need of contracting with a private company for municipal court debt collection services; and

WHEREAS, request for proposals were advertised and three proposals were received; and

THEREFORE, BE IT RESOLVED, that the Borough of Runnemede hereby agrees to award said contract to Penn Credit at the rate of 22%; and

BE IT FURTHER RESOLVED, That the presiding officer of this body be and hereby is directed to sign for and on its behalf the contract in the prescribed form for said bid.

BE IT FURTHER RESOLVED, That the Clerk of this Body be and is hereby directed to seal said contract with the corporate seal of this Body and to attest to the same.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

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**RESOLUTION #14-156**

**RESOLUTION ENDORSING THE SUBMISSION OF A  
2015 NEW JERSEY DEPARTMENT OF TRANSPORTATION APPLICATION  
FOR THE RESURFACING OF SOUTH OAKLAND AVENUE FROM  
EVESHAM ROAD (CR 544) TO CLEMENTS BRIDGE ROAD (NJSH 41)  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the State of New Jersey provides funding for certain road projects under the New Jersey Transportation Trust Fund Authority Act; and

WHEREAS, the Governing Body for Runnemede Borough wishes to participate in said funding;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, State of New Jersey that it hereby authorizes and endorses the 2014 New Jersey Department of Transportation Grant Application (MA-2015-Runnemede Borough-00344) for the funding for the resurfacing of South Oakland Avenue from Evesham Road (CR 544) to Clements Bridge Road (NJSH 41);

BE IT FURTHER RESOLVED, that the Borough Engineer is hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of Runnemede Borough.

BE IT FURTHER RESOLVED, that the Mayor & Clerk are hereby authorized to sign the grant agreement on behalf of Runnemede Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**BOROUGH OF RUNNEMEDE**

A motion was made by Root, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-157**

**RESOLUTION AUTHORIZING THE SALE OF BOROUGH  
PROPERTY THROUGH ON-LINE AUCTION, IN THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemede is in possession of a 1991 Chevrolet Suburban, Vin#1GNGR26J7MF134790 no longer needed for public use; and

WHEREAS, it would be in the best interest of the Borough to auction these vehicles and equipment on Gov Deals.



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THEREFORE, BE IT RESOLVED, that the Borough Clerk is authorized to execute any necessary documents to assist in this disposal of borough property.

**BOROUGH OF RUNNEMEDE**

A motion was made by Root, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-158**

**RESOLUTION AUTHORIZING THE SALE OF BOROUGH  
PROPERTY, IN THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemede is in possession of a 1987 Gruman Duplex Fire Truck, VIN #1D91D51C9H1008759, no longer needed for public use; and

WHEREAS, the Elsinboro Fire Company has expressed a need for this fire truck and has offered the Borough of Runnemede the sum of \$7,500.00 said sum to be paid by bank check; and

WHEREAS, it would be in the best interest of the Borough to sell this vehicle to the Elsinboro Fire Company for the sum of \$7,500.00.

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede, County of Camden, and State of New Jersey that the Borough accepts the offer of the Elsinboro Fire Company to sell the above-referenced vehicle for \$7,500.00 to be paid to the Borough of Runnemede in the form of a bank check; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized to sign over the vehicle title and remove the vehicle from our insurance coverage; and

**BOROUGH OF RUNNEMEDE**

A motion was made by Farrell, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-159**

**RESOLUTION CONFIRMING 2014 APPOINTMENTS,  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2014:

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**FIRE/EMTS**

James Lubberman

Part-time EMT

\$12.00 per hour

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Kelly this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-161**

**RESOLUTION REQUESTING APPROVAL OF ITEMS**

**OF REVENUE AND APPROPRIATION**

**(N.J.S.A. 40A:4-87)**

**BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount, and

WHEREAS, the Borough of Runnemede will receive \$25,000.00 from the Camden County Round 14A-Recreation Facility Enhancement and wishes to amend its 2014 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Runnemede, County of Camden, hereby requests the Director of the Division of Local government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$25,000.00 which is now available as a revenue from:

Camden County Round 14A-Recreation Facility Enhancement

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the caption of:

Current Fund-Appropriations

Operations-Excluded from CAPS

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**Public & Private Programs Offset by Revenues**

**Camden County Round 14A-Recreation Facility Enhancement**

**BOROUGH OF RUNNEMEDE**

A motion was made by Root, seconded by Farrell this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-162**

**RESOLUTION AUTHORIZING  
EMERGENCY SANITARY SEWER REPAIRS ALONG SHISLER CIRCLE  
BETWEEN PHILLIPS AVENUE AND CHARLES AVENUE**

WHEREAS, on September 4, 20014 the Borough Engineer has informed the Borough of Runnemeade of the need to make emergency sanitary sewer repairs along Shisler Circle between Phillips Avenue and Charles Avenue; and

WHEREAS, the Borough prequalified Contractors to perform emergency sewer repairs for the Borough though the Borough's January 15, 2014 "2014 Emergency Sewer Repairs" prequalification process; and

WHEREAS, SAR of Barrington, NJ was designated as a prequalified contractor for emergency sewer repairs under the "2014 Emergency Sewer Repairs" prequalification process, and

WHEREAS, the Borough Administrator / Certified Financial Officer authorized SAR to initiate emergency repair of the sanitary sewer along Shisler Circle between Phillips Avenue and Charles Avenue on September 4, 2004; and

WHEREAS, SAR performed initial emergency repairs to restore the operation of the sanitary sewer system between September 4, 2014 and September 10, 2014 at a cost of \$87,103, and

WHEREAS, there still remains required roadway restoration of the affected area of Shisler Circle that is not included in the SAR initial emergency repair costs, and

WHEREAS, the total projected cost of the emergency repairs (inclusive of the \$87,103 SAR initial emergency repairs costs), roadway restoration, and professional engineering is \$150,000, and

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Runnemeade hereby acknowledges the Declaration of Emergency as delineated in the Borough Engineer's Correspondence of September 23, 2014;

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Runnemeade hereby authorizes the Borough Administrator / Certified Final Office to secure an emergency appropriation of \$150,000 to fund the emergency repairs;

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Runnemeade hereby authorizes the Borough Administrator / Certified Financial Office to process payment to SAR in the amount of \$87,103 in accordance with the Borough Engineer's recommendations contained in their September 23, 2004 correspondence.

**BOROUGH OF RUNNEMEDE**

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A motion was made by Root, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-163**

WHEREAS, an emergency has arisen with respect to the failure of the sanitary sewer line along Shisler Circle between Phillips Avenue and Charles Avenue which was discovered on September 4, 2014 and, no adequate provision was made in the 2014 Sewer utility budget for the aforesaid purpose, and NJSA 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$ 150,000.00 and three (3) percent of the total operating appropriations in the budget for 2014 is \$ 372,878.80 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2014.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJSA 40A:4-48:

1. An emergency appropriation is hereby made for Sewer Utility Fund Capital Outlay-- Emergency Sanitary Sewer Repairs in the amount of \$150,000.00.

2. That said emergency appropriation shall be provided for in full in the 2015 budget, and is requested to be excluded from CAPS, pursuant to NJSA 40A:4-53.3c(1).

3. That Emergency notes not in excess of \$150,000.00 are hereby authorized pursuant to NJSA 40A:4-51. As an alternate to funding such emergency appropriation in the 2015 budget, all or a portion of such emergency appropriation may be funded by bond ordinances.

4. Any such emergency notes shall be executed by Richard E Wright, Jr., Chief Financial Officer and attested by Joyce Pinto, Borough Clerk. The Chief Financial Officer is hereby authorized to sell said emergency notes or renewals thereof.

5. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kappatos, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Passio, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**FIRST READING:**

ORDINANCE #14-20: Ordinance Amending and Supplementing the Zoning Ordinance of the Code of the Borough of Runnemede to Revise the Sign Standards in Section 395-18.

A motion was made by Kappatos, seconded by Passio the ordinance be approved on first reading, advertised according to law, with a public hearing to be held on November 5, 2014 at a meeting beginning at 7:00 PM. The motion carried. Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Passio, Moore & Root. Absent: None. Mayor Kalvaitis declared the ordinance adopted.

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**ORDINANCE #14-21:** Ordinance Regulating Classification of Applicants for the Police Department in the Borough of Runnemede.

A motion was made by Kappatos, seconded by Passio the ordinance be approved on first reading, advertised according to law, with a public hearing to be held on November 5, 2014 at a meeting beginning at 7:00 PM. The motion carried. Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Passio, Moore & Root. Absent: None. Mayor Kalvaitis declared the ordinance adopted.

**ORDINANCE #14-22:** Ordinance Regulating Classification of Applicants for the Fire Department in the Borough of Runnemede.

A motion was made by Kappatos, seconded by Passio the ordinance be approved on first reading, advertised according to law, with a public hearing to be held on November 5, 2014 at a meeting beginning at 7:00 PM. The motion carried. Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Passio, Moore & Root. Absent: None. Mayor Kalvaitis declared the ordinance adopted.

**PAYMENT OF BILLS:** A motion was made by Root, seconded by Farrell the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Farrell, Kappatos, Root, Passio, Moore & Kelly; Nays: None; Absent: None. Mayor Kalvaitis declared the bill list approved.

**GOOD & WELFARE:**

Val Colasuonno, 831 N. Oakland Avenue: Ms. Colasuonno thanked council for the bus provided for the seniors to attend a function in Bellmawr.

Jack O'Malley, John's Auto Service, Barrington: Mr. O'Malley introduced himself to Mayor & Council and stated that he was interested in applying for the towing contract for 2015.

Maria Panzarella, 12 S. Oakland Avenue: Ms. Panzarella thanked the Public Works Department for fixing the lights at one of the functions in town.

Seeing no one else wishing to speak, a motion was made by Passio, seconded by Root to close the good and welfare portion of the meeting. The motion carried and Mayor Kalvaitis declared that portion of the meeting closed.

**RESOLUTION #14-160**

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE  
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION  
TO DISCUSS CONTRACT & PERSONNEL ISSUES**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to contracts and personnel issues wish to do so in Closed Session for approximately 30 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on October 7, 2014 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

**OCTOBER 7, 2014**

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

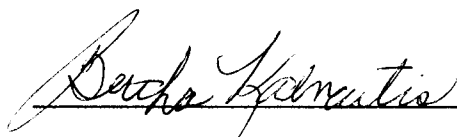
**BOROUGH OF RUNNEMEDE**

A motion was made by Kappatos, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis declared the resolution adopted.

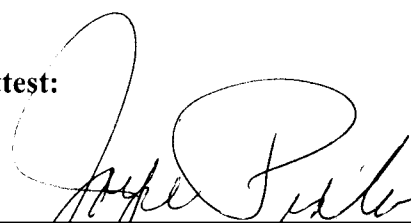
A motion was made by Kappatos, seconded by Root to return to open session at 8:28 PM. The motion carried and Mayor Kalvaitis declared that Mayor & Council were now back in open session.

There being no further business to come before Mayor and Council at this time a motion was made by Moore and seconded by Kelly to adjourn the meeting. The motion carried and Mayor Kalvaitis declared the meeting adjourned at 8:29 PM.

**Approved by:**

  
\_\_\_\_\_  
**Bertha Kalvaitis, Mayor**

**Attest:**

  
\_\_\_\_\_  
**Joyce Pinto, Borough Clerk**

The highest art form of all  
is a human being in control  
of himself and his airplane in flight,  
urging the spirit of a machine to match his own.

—Richard Bach, "A Gift Of Wings"

September 17, 2014  
Dear Mayor Kalvaitis & Council,  
Thank you for your expression  
of sympathy. It was a beautiful  
arrangement of flowers.  
So nice of you folks to take  
the time for one of your own  
home town boys! Walt would be  
pleased. Sincerely, Janice Washington



# RONALD G. AARONSON

REALTOR — INSUROR — APPRAISER

109 NORTH BLACK HORSE PIKE • P.O. BOX 99 • RUNNEMEDE, NJ 08078-0099  
TELEPHONE (856) 939-4300 • FAX NUMBER (856) 939-4333  
EMAIL RAAROL5374@AOL.COM

October 1, 2014

Honorable Mayor and Council  
24 N. Black Horse Pike  
Runnemede, N.J. 08078

Re: Reduce Speed and  
Excess Traffic on  
Forrest Avenue

Dear Mayor and Council:

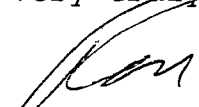
It's me again!

Kindly consider the two most basic steps to slow and decrease traffic on Forrest Ave. (between Clements Bridge Road and Davis Road) that will incur minimal expense to the municipality.

1. Install signage at Davis Road and Clements Bridge Road that through trucks and buses are prohibited.
2. Make the corner of Forrest Ave. and Stratford Ave. a 3-way stop.

Thank you in advance for your pending determinations.

Very truly yours,

  
Ronald G. Aaronson  
125 Forrest Ave.  
Runnemede, N.J.  
(Cell) 609-828-1602



Borough of  
**BARRINGTON**  
N e w J e r s e y

229 Trenton Avenue  
Barrington, NJ 08007

Tel. (856) 547-8585

Fax: (856) 547-1392

Email: [info@barringtonboro.com](mailto:info@barringtonboro.com)

Website: [www.barringtonboro.com](http://www.barringtonboro.com)

September 10, 2014

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The Honorable "Sis" Kalvaitis  
Borough of Runnemede  
24 N. Black Horse Pike  
P. O. Box 267  
Runnemede, NJ 08078-0267

Fax 856-939-0202

Dear Mayor Kalvaitis:

Over the past several years, Runnemede has been most gracious in providing their bus during our Annual Harvest Festival. The bus has always enhanced the festival by providing transportation for many people to come out and join in this wonderful day.

We are once again requesting the use of your Borough's bus for our 17th Annual Barrington Harvest Festival, which will be held Saturday, October 11, 2014, 10:00 am to 4:00 pm - Rain Date Sunday, October 12, same times.

We truly appreciate the Borough of Runnemede's assistance with this special event in the past and we look forward to your continued support in the future.

Thank you again for your consideration. You may respond to me at the borough address above, [pnicholson@barringtonboro.com](mailto:pnicholson@barringtonboro.com) or 856/547-8585 if you have any questions.

Very truly yours,



Patti Nicholson, Councilwoman  
Recreation Director

Cc: Mayor & Council  
Dave Roberts, Police Chief  
Barbara Willson, EMS/Ambulance Chief  
Jason Houck, Fire Chief

PN/ech

**GFWC WOMAN'S CLUB OF RUNNEMEDE**

111 E. 3<sup>rd</sup> Ave., Runnemedede, NJ 08078

Catherine Hornibrook, President

October 2, 2014

Mayor, Council and Mr. Rich Wright, CFO  
Borough Hall  
Runnemedede, N.J. 08078

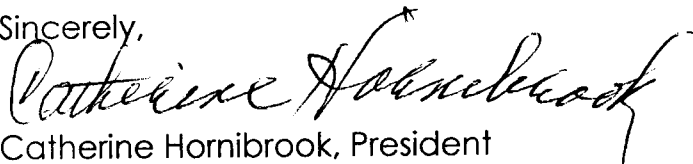
Dear Mayor, Council and Mr. Rich Wright:

This letter is in regard to the condition of our Senior Citizen Center. At the present time the light in the woman's bathroom doesn't automatically go on and the light in the handicap cubicle is not working. Several tiles are damaged in the Senior Citizen room. In the Woman's Club closet there is mice feces and brown water leaking from ceiling tiles which is destroying all our supplies and possibly even the sound system. This is an unsanitary condition and conducive to creating disease. As the President of the Woman's Club of Runnemedede I can't let this condition continue. This is not the first time we have reached out to the Borough for help. If this condition is not addressed by October 10<sup>th</sup> I will proceed to get a professional to deal with the matter. This would also include a cleaning person, plastic tubs and containers to protect those things which are salvageable and hand the entire bill to Runnemedede Borough including but not limited to replacing all damaged goods.

On October 22<sup>nd</sup> the Woman's Club will be having our 16<sup>th</sup> Annual Basket Auction. From past experiences the bathrooms, kitchen and gym areas have been dirty. Please address this situation so that our guests can enjoy a clean and sanitary environment.

Your consideration to these matters is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Catherine Hornibrook", with a small star above the "i" in "Hornibrook".

Catherine Hornibrook, President  
Cell #215-260-2155

**ORDINANCE #14-19**

**ORDINANCE REGULATING THE GENERATION AND  
DISPOSAL OF OIL AND GREASE INTERCEPTOR/TRAP WASTE  
FOR THE PROTECTION OF THE BOROUGH OF RUNNEMEDE  
INFRASTRUCTURE AND THE ENVIRONMENT**

**NOW, THEREFORE, BE IT ORDAINED** that the Code of the Borough of

Runnemede should include the following:

**§14.5. Grease Interceptors/Traps**

**§14.5.1. Findings; purpose.**

**A. Findings. It is found and declared:**

(1). The purpose of this article is the regulation of the generation and disposal of oil and grease interceptor/trap waste, for the protection of the Borough of Runnemede infrastructure and the environment.

(2). Grease Interceptors/Traps have malfunctioned even when the systems have been designed, constructed, and sited in accordance with applicable standards, largely due to lack of proper systems management or improper operation and maintenance. These malfunctions have been shown to adversely affect public health and welfare and the environment. Such systems constitute a potential source of pollution of ground waters and surface waters, contamination of potable water supplies, foul odors, nuisance problems and other hazards to public health.

(3). It is determined to be in the interest of public health, safety and welfare to establish provisions to regulate the installation and management of such systems in conjunction with the Borough of Runnemede to protect the public against construction and maintenance failures and the resultant pollution.

(4). The permit provisions contained herein are necessary to protect the public health, safety and welfare as set forth in N.J.A.C. 7:9A-1 *et seq.*

**B. Purpose. In addition to the purposes set forth in N.J.A.C. 7:9A-1.1, it is the purpose of this chapter:**

(1). To establish a construction management program for individual and non-individual Grease Interceptors/Traps in the Borough of Runnemede in order to ensure the proper construction, operation and maintenance of such systems. This chapter requires existing, new and proposed individual and non-individual Grease Interceptors/Traps to be pumped out at least once every year in order to minimize future malfunctions of such systems.

(2). To regulate individual and non-individual Grease Interceptors/Traps in such a way as to protect public health and welfare and the environment, and to provide for a means of educating owners/operators in the characteristics of such systems and the proper procedures for constructing, altering, operating and maintaining same.

(3). To develop a construction management program to maintain records and manage systems.

(4). To promote and assure the proper construction management and maintenance of individual and non-individual sewage disposal systems through time.

**§14.5.2. Implementation and enforcement; compliance investigation.**

- A. Except as otherwise provided herein, the Borough shall implement, and enforce the provisions of this article.
- B. The Borough Clerk, the Borough Engineer, the Director of Public Works, the Runnemede Sewer Utility or its Supervisors are persons designated and under the instruction and supervision of any of them, may investigate compliance of this article.

**§14.5.3. Definitions.**

- A. Unless otherwise expressly stated or the context clearly indicates a different intention, the following terms shall, for the purpose of this article, have the meanings indicated in this section:

ADEQUATELY SIZED GREASE INTERCEPTOR/TRAP - An interceptor/trap that does not allow a discharge of fats, oil, and/or grease in excess of 100 milligrams per liter (mg/l) concentrations, or otherwise has not been found by the Borough of Runnemede to be contributing grease in quantities sufficient to cause line stoppages or necessitate increased maintenance of the Borough infrastructure in order to keep line stoppages from occurring. Substances which may solidify or become viscous at temperatures between 32° F. and 150° F. (0° C. and 65° C.) are also prohibited.

APPROVAL AUTHORITY - The Borough of Runnemede. Where appropriate, the term may also be used as a designation for other duly authorized officials, or authorized contractors, acting as representatives of said Borough.

APPROVED - Accepted as satisfactory under the terms of this article and given formal and official sanction by the Borough of Runnemede.

BIOLOGICAL PRETREATMENT SERVICE - The application of any additive or enzyme or the use of any other biological means to digest waste in an interceptor/trap that discharges into a public sewer system within the Township.

DISCHARGE - The introduction of waste into the Borough of Runnemede infrastructure. The discharge, deposit, injection, dumping, spilling, leaking or placing of any solid or semisolid grease interceptor/trap waste, grit interceptor waste, and/or sewage into or on any land or water so that such waste or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including ground waters on or affecting the Borough of Runnemede.

DISPOSAL FACILITY - A facility at which liquid waste, including but not limited to, grease interceptor/trap waste, grit interceptor waste, and sewage is received, processed, or treated in a manner compliant with all applicable federal, state, and local regulations.

DISPOSAL FACILITY OPERATOR - An individual who is authorized to accept or reject liquid waste at a disposal facility, and who is authorized to sign a trip ticket, regardless of actual title.

DISPOSAL SITE - A permitted site or part of a site at which grease interceptor/trap waste, grit interceptor waste, or seepage is processed, treated and/or intentionally placed into or on any land in a manner compliant with all applicable federal, state, and local regulations, and at which site said waste will remain after closure.

EMULSIFIERS AND/OR DE-EMULSIFIERS - Any substance or substances which, when added or placed into a grease trap or grease interceptor, will form an oily substance to a milky fluid in which the fat globules are in a very finely divided state and are held in suspension, giving it the semblance of a solution.

**EXISTING FACILITY** - Any building, structure, facility, or installation from which there is or may be a discharge of pollutants, the construction of which started before the adoption of this article. FATS Substances that are primarily fatty acid esters of the alcohol glycerol, also called acylglycerols, neutral fats, natural fats, or glycerides. They are the major components of depot, or storage, fats in plant and animal cells, especially in the adipose (or fat) cells of vertebrates. This term may include any synthesized substance of a like nature.

**FATS, OIL, AND GREASE** - Any material, but particularly biological lipids and mineral hydrocarbons, recovered as a substance soluble in an organic extracting solvent using an appropriate analytical method approved under 40 CFR 136. It also includes other material extracted by the solvent from an acidified sample and not volatilized during the extraction procedure.

**FOOD COURTS** - Areas predominantly found in shopping centers or amusement parks or recreational facilities where several food preparation establishments having different owners may be sharing seating space and/or plumbing facilities.

**FOOD SERVICE ESTABLISHMENT** - Any facility that cuts, cooks, bakes, prepares or serves food, or which disposes of food-related wastes and/or which has a local, state, and/or federal food service permit.

**GARBAGE GRINDER** - A device, which shreds or grinds up solid or semisolid waste materials into smaller portions for discharge into the Borough of Runnemede infrastructure.

**GENERATOR** - A facility that causes, creates, generates, stores, or otherwise produces waste from on-site process operations, whether domestically or commercially generated, or as a by-product of some domestic or nondomestic activity. The generator is responsible for assuring that the produced waste is disposed of in accordance with all federal, state and local disposal regulations.

**GREASE** - Fats, waxes, free fatty acids, calcium and magnesium soaps, mineral oils and certain other non-fatty material from animal or vegetable sources, or from hydrocarbons of petroleum origins, commonly found in wastewater from food preparation and food service. Grease may originate from, but not be limited to, discharges from scullery sinks, pot and pan sinks, dishwashing machines, soup kettles and floor drains located in areas where grease-containing materials may exist.

**GREASE INTERCEPTOR or INTERCEPTOR or TRAP** - A watertight receptacle utilized by commercial or industrial generators of liquid waste to intercept, collect, and restrict, the passage of grease and food particles into a municipal infrastructure to which the receptacle is directly or indirectly connected, and to separate and retain grease and food particles from the wastewater discharged by a facility.

**GREASE INTERCEPTOR/TRAP WASTE** - Any grease, food particles, or organic or inorganic solid or semisolid waste collected and intercepted by a grease interceptor/trap, usually in layers of floatable, suspended, and settleable substances, which are ultimately removed from a grease interceptor/trap for proper disposal. All layers must be removed for disposal.

**INCOMPATIBLE WASTES** - Wastes that have different processing, storage or disposal requirements, or whose mixture would inhibit the proper disposal or treatment of each type of waste, or wastes that if mixed may cause a dangerous chemical or physical reaction, including, but not limited to, grease interceptor/trap waste and grit interceptor waste, grease interceptor/trap waste and septic tank waste, seepage and hazardous waste, or any combination or combinations thereof.

**INFRASTRUCTURE** - The basic facilities, services or installations required for the functioning of public systems of water and sewer.

INSPECTION PORT - Openings, with easily opened covers, designed to allow inspectors quick access to the inlet flow-control device, each compartment of the grease interceptor/trap, and the effluent from the interceptor/trap. A monitoring port is an inspection port large enough to allow temporary installation of monitoring devices such as samplers, strip recorders, flow meters, or other such measuring and/or monitoring devices.

INSPECTOR - The Zoning Officer, Construction Officer, the Borough Engineer, Director of Public Works or representatives of the Runnemede Sewer Utility, and person or persons designated and under the instruction and supervision of any of them, who are assigned to investigate compliance and detect violations of this chapter.

INTERCEPTOR - See Grease Interceptor.

LIVING QUARTERS - A facility, or an area of a facility, where a person or family has a distinct living area, which includes individual kitchen and bath facilities, utilized solely by that single person or family.

MANAGER - The person, regardless of actual title, immediately on site at a location conducting, supervising, managing, or representing the activities of a generator, a transporter or a disposer.

#### NEW FACILITY

(1). Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the adoption of this article, provided that:

(a). The building structure, facility, or installation is constructed at a site at which no other source is located; or

(b). The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing course; or

(c). The production processes or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source, should be considered; or

(d). Any remodeling or modification that results in a new facility as determined by the Borough..

(2). Construction on a site at which an existing source is located results in a modification rather than a new source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Subsection A(2) or (3) above, but otherwise alters, replaces, or adds to existing process or production equipment.

(3). Construction of a new source as defined under this subsection has commenced if the owner or operator has:

(a). Begun, or caused to begin, as part of a continuous on-site construction program any placement, assembly, or installation of facilities or equipment; or significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(b). Entered into a binding contractual obligation for the purchase of facilities or equipment, which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or

modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this subsection.

NPDES - National Pollutant Discharge Elimination System as administered by the United States Environmental Protection Agency.

REASONABLE HOURS - Any time during which a facility is open for business to the public. It shall also include those times when a facility is closed to the public when a manager, employees, and/or contractors are present at the facility and involved in cleanup or food preparation, or any other business activity.

SEWAGE - The liquid and water-carried domestic or industrial wastes from dwellings, commercial establishments, industrial facilities and institutions, whether treated or untreated. The terms "waste" and "wastewater" shall be deemed as sewage by definition.

SPILL - The unpermitted, accidental or intentional loss or unauthorized discharge of grease interceptor/trap waste, grit interceptor waste, seepage, any other liquid waste, a chemical (hazardous or nonhazardous), or any other material that has the potential to contaminate any surface or ground water or in any other manner such that the waste is not duly and legally disposed.

SHOPPING CENTER - A group of architecturally unified commercial establishments built on a site that is planned, developed, owned, and managed as an operation unit for sale or lease, with on-site parking in definite relationship to the types and sizes of stores at the site.

STRIP MALL - A line of stores fronted by uniform parking spaces or a small common parking lot. For the purposes of this article, strip malls and shopping centers are considered to be the same.

NJPDES - New Jersey Pollution Discharge Elimination System, as administered by the New Jersey Department of Environmental Protection.

TRANSPORTER - A user who transfers waste from the site of a generator to an approved site for disposal or treatment. The transporter is responsible for assuring that all federal, state and local regulations are followed regarding waste transport.

TRAP - See Grease Interceptor.

TRIP TICKET - The written, multipart form used as documentation and required to be in the possession of the generator, transporter, and disposer to document the generation, receipt, transportation, and disposal of grit interceptor waste, grease interceptor/trap waste, seepage, and other liquid wastes enabling legal and proper disposal of hauled grit interceptor waste, grease interceptor/trap waste, and seepage at a permitted or registered disposal site, and specifying the identity of the generator, transporter, and disposal facility operator of liquid wastes and the volume of grit interceptor waste, grease interceptor/trap waste, seepage, and other liquid wastes disposed.

UNDER-THE-SINK GREASE INTERCEPTOR/TRAP - A device placed under or in close proximity to sinks or other fixtures likely to discharge grease in an attempt to separate, intercept or hold grease waste to prevent its entry into the Borough of Runnemede infrastructure.

WASTE - The liquid and water-carried domestic or industrial wastes from dwellings, commercial establishments, industrial facilities and institutions, whether treated or untreated. The terms "sewage" and "wastewater" shall be deemed as waste by definition.

- B. Word usage. When the terms "may not" and "shall not" are used in this article, they shall be construed to mean that the action referred to is prohibited.

**§14.5.3. Applicability.**

- A. Waste, which contains fats, oil, or grease, shall be discharged into the Borough of Runnemede infrastructure only under the conditions of this article. The following facilities shall discharge all waste from sinks, dishwashers, drains, and any other fixtures through which oil or grease may be discharged, into an adequately sized, properly maintained and functioning grease interceptor/trap as authorized and accepted by the Borough of Runnemede before the discharge enters the Borough of Runnemede infrastructure, as well as providing a grease interceptor/trap inlet flow-control device inspection port and a grease interceptor/trap effluent monitoring port:
- (1). Every commercial food preparation and food service facility, including but not limited to bakeries, boardinghouses, butcher shops, cafes, clubhouses, commercial kitchens, delicatessens, ice cream parlors, hospitals, restaurants, schools, and similar facilities, especially where meat, poultry, seafood, dairy products or fried foods are prepared or served.
  - (2). All shopping centers and/or strip malls that have food processing facilities.
  - (3). All food courts.
  - (4). All other facilities discharging grease in amounts that, in the opinion of the Borough of Runnemede, will, alone or in concert with other substances from the discharges of other facilities, have a reasonable chance to impede or stop the flow of the Borough of Runnemede infrastructure.
- B. All new areas of intensified dwelling, including but not limited to adult day-care facilities, assisted living facilities, convalescent homes, day nursing and child-care facilities, in which food preparation occurs as defined, homes for the mentally challenged, hotels, maternity homes, motels in which there is a commercial food preparation service, nursing homes, retirement and life-care communities and homes, and truck stops with commercial food service, shall be required to have grease interceptors/traps.
- C. Interceptors/traps shall not be required for single-family residences, duplexes, triplexes, quadplexes, or apartment complexes, unless the Borough of Runnemede first determines there are discharges from the property that will affect the Borough of Runnemede infrastructure. The determination shall be made based upon an investigation of the property and a comparison of the content and amount of discharge from the property with the discharges of other properties similar in size and use. Upon a determination that the discharges will create problems, the Borough of Runnemede may require the installation of a sufficiently sized grease interceptor/trap to treat the discharges.

**§14.5.4. Compliance date.**

- A. On or after the effective date of the ordinance codified in this article, an existing facility (excepting those existing facilities described in § 14.5.3.C above) shall be required to install an approved, adequately sized, and properly operated and maintained grease interceptor/trap when any of the following conditions exist:
- (1). It is found by the Borough of Runnemede to be contributing grease in quantities sufficient to cause sanitary sewer line stoppages or necessitate increased maintenance on the sanitary sewer collection system in order to keep main line stoppages from occurring.
  - (2). The existing interceptors/traps allow a discharge of fats, oil, or grease in excess of 100 mg/l.
- B. Existing facilities required by this article or other applicable ordinances to maintain a grease interceptor/trap equipped with an undersized grease interceptor/trap shall only be required to correct the condition when it is



determined that their interceptor/trap is contributing grease in quantities sufficient to cause sanitary sewer line stoppages or necessitate increased maintenance on the sanitary sewer collection system in order to keep main line stoppages from occurring.

- C. Existing facilities required by this article or other applicable ordinances to maintain a grease interceptor/trap not equipped with a grease interceptor/trap shall only be required to correct the condition when it is determined that their interceptor/trap is contributing grease in quantities sufficient to cause sanitary sewer line stoppages or necessitate increased maintenance on the sanitary sewer collection system in order to keep main line stoppages from occurring.
- D. New facilities required by this article or other applicable ordinances to maintain a grease interceptor/trap shall install such a unit prior to commencement of discharge into the Borough of Runnemede infrastructure.
- E. Any requests for extensions of installation dates must be made in writing to the Borough Clerk, with a copy to the Business Administrator of the Borough of Runnemede, at least 30 days in advance of the compliance date. The written request shall include the reasons for the grease generator's failure or inability to comply with the compliance date set forth, the additional time needed to complete the remaining work, and the steps to be taken to avoid future delays. The Borough of Runnemede shall determine the date for compliance.

**§14.5.5. Discharge criteria.**

- A. Where fats, oil and grease are a by-product of food preparation and/or cleanup, reasonable efforts shall be made to separate waste fats, oil, and grease into a separate container for proper disposal. Except as contained in by-products of food preparation and/or cleanup, waste fats, oil, and grease shall not be discharged to any drains or grease interceptors/traps. Such waste shall be placed in a container designed to hold such waste and either utilized by industry or disposed of at suitable locations.
- B. None of the following agents shall be placed directly into a grease interceptor/trap, or into any drain that leads to the interceptor/trap:
  - (1). Emulsifiers, de-emulsifiers, surface active agents, enzymes, degreasers, or any type of product that will liquefy grease interceptor/trap wastes;
  - (2). Any substance that may cause excessive foaming in the Borough of Runnemede infrastructure; or
  - (3). Any substance capable of passing the solid or semisolid contents of the grease interceptor/trap to the Borough of Runnemede infrastructure.
- C. The influent to Interceptors/Traps shall not exceed 140° F. The temperature at the flow-control device inspection port shall be considered equivalent to the temperature of the influent.
- D. Toilets, urinals, and other similar fixtures shall not discharge through a grease interceptor/trap.
- E. All waste shall only enter the grease interceptor/trap through the inlet flow-control device, then the inlet pipe.
- F. Where food waste grinders are installed, the waste from those units shall discharge directly into the building drainage system without passing through a grease interceptor/trap. Living quarters, as defined in this article, are exempted from this requirement.

**§14.5.6. Requirements for fats/oil/grease interceptors/traps.**

**A.** All commercial and industrial facilities dealing with grease shall, at the permittees' expense and as required by the Borough of Runnemede:

- (1). Provide an adequately sized grease interceptor/trap. Requirements for grease trap sizing and the design criteria are provided in Subsection B below.
- (2). Locate the interceptor/trap in a manner that provides ready and easy accessibility for cleaning and inspection.
- (3). Obtain a written interceptor/trap service agreement with a licensed transporter for a term of at least one year, or for the duration of the operation of the establishment, whichever is less, to maintain the interceptor/trap in effective operating condition. A service agreement must be in effect as long as the facility has a grease trap permit.
- (4). Unless otherwise specified by the Borough of Runnemede, service the interceptor/trap every 90 days and maintain backup copies of trip tickets and a service log, on the premises of the facility, for at least five years.
- (5). Allow demand inspection of the facility and of records by inspectors during reasonable hours.

**B.** Requirements for grease trap sizing and design criteria.

(1). Introduction: Shall be in accordance with the requirements and recommendations of the Borough Engineer, as well as standard industry practices and guidance found in the US EPA Design Manual for Onsite Wastewater Treatment and Disposal Systems and the requirements of Borough of Runnemede ordinance.

(2). Applicability: These requirements are applicable to all commercial food service establishments, including:

- (a). Those that are undergoing new construction.
- (b). Those that are undergoing interior remodeling to accommodate expansion or operational or use modifications.
- (c). Those that are undergoing changes of ownership/occupancy.
- (d). Facilities, which may be experiencing difficulty in achieving compliance with maintenance and/or wastewater discharge limitations.

(3). Sizing requirements:

(a). Sizing methods described herein are intended as guidance in determining grease trap/interceptor sizes that will afford the Borough's infrastructure a minimum degree of protection against grease and other obstructing materials. Sizing determinations are based on operational data provided by business owners or their contractors. In approving a customer's plumbing or grease interceptor/trap design, the Borough of Runnemede does not accept liability for the failure of a system to adequately treat wastewater to achieve effluent quality requirements specified under this article. It is the responsibility of the generator and/or contractors to ensure the appropriate level of treatment necessary for compliance with environmental and wastewater regulations.

(b). Minimum acceptable grease trap/interceptor sizing shall be accomplished as follows:

- [1]. Sizing according to formulas found in Subsection B(4) below.

[2]. The minimum size shall be a twin-compartment, reinforced concrete grease trap of 1,500 gallons.

[3]. In the circumstance of single-service kitchens with no food preparation (heat/serve only), and which use only paper service items, a minimum fifty-gallon per minute (gpm) flow rated, or one-hundred-pound grease retention, mechanical grease trap may be used. In these instances, the grease trap is to be installed in an area separate from the food handling area, and the trap must be readily accessible for cleaning and maintenance. [See Subsection B(6) below.]

(4). Grease trap sizing formulas: It is the responsibility of the generator and his/her contractors to ensure that the wastewater discharged from his/her facility is in compliance with the Borough's discharge limitations. For the purpose of plans review, a general assessment of grease trap/interceptor design and size will be performed using the following formulas. (These formulas have been demonstrated as industry standards capable of achieving the Township's discharge criteria when systems are maintained in proper condition.)

#### Method 1

##### Grease Trap Volume Calculation:

Size in Volume =  $D \times G \times ST \times HR/2 \times LF$

Where :

D = Number of Seats

G = Gallons of waste per meal (5 Gal.)

ST = Storage Capacity

Min 1.7

Onsite Disposal 2.5

LF = Loading Factor

1.25 for Interstate Highways

1.0 for Other Freeways

1.0 for Recreational Areas

0.8 for Main Highways

0.5 Other Highways

HR = Number of Hours Open

Minimum Trap Size shall be 1,500 Gallons

(5). Alternate sizing formulas/proposals. Facilities that propose the use of alternate sizing techniques and/or procedures that result in specifications that differ from calculated requirements (or are less than the minimum recommendation of 1,500 gallons), must submit formulas and other bases to support proposed grease trap size/installation. Submission should also provide documentation of ability to meet effluent quality requirements. This proposal must be signed by a licensed plumbing contractor or engineer licensed in the State of New Jersey.

(6). Construction/installation: All permitting, construction, and inspection activities must be completed in accordance with the Borough of Runnemede's

Sewer Utility Rates, Rules, and Regulations. Additionally, the following specifications must be incorporated into grease trap design:

- (a). The grease interceptor/trap shall be constructed with a minimum of two chambers or shall have a minimum of two tanks in series. If two-chambered, the dividing wall must extend to within one foot of the bottom of the tank and within two inches of the top and be securely fastened to both sides.
- (b). There must be inlet and outlet tees made of Schedule 40 PVC installed. The inlet tee should extend down approximately 1/3 the depth of the trap from the top, and the outlet tee should be located 12 to 18 inches off of the bottom of the trap.
- (c). Grease traps are to be installed at a minimum distance of 10 feet from sinks and dishwashers to allow for adequate cooling of wastewater. Water temperatures must be less than 140° F. prior to entering grease trap.
- (d). All grease-bearing waste streams should be routed through an appropriate grease trap/interceptor, including three-compartment sinks, pot/pan sinks, soup kettles, hand-washing sinks, dishwashers, mop sinks and floor drains.
- (e). All exterior or recessed grease traps and interceptors are to be installed with an effluent sampling well. Sample wells will have a fifteen-inch diameter access cover and a minimum four-inch drop from inlet to outlet piping through the sampling well. Mechanical grease traps and interceptors that are installed above ground must be equipped with an influent flow regulator and an effluent valve assembly that allows for sample collection.

(7). Customer (generator) responsibilities:

- (a). It is the responsibility of the customer (waste generator) to ensure compliance with the Borough of Runnemede's discharge limitations.
- (b). Hazardous wastes, such as acids, strong cleaners, pesticides, herbicides, paint, solvents, or gasoline should not be disposed of where they would go through grease or grit traps. If commercial dishwashers are discharged through a grease interceptor/trap, care must be taken in system design. Dishwashers use detergents and elevated water temperatures that will melt grease. If the interceptor/trap is either too small or too close to the commercial dishwasher, grease may pass through the interceptor/trap and into the collection system.
- (c). Generators are responsible for maintaining grease traps in continuous proper working condition. Further, generators are responsible for inspecting, repairing, replacing, or installing apparatus and equipment as necessary to ensure proper operation and function of grease traps and compliance with discharge limitations at all times.
- (d). The generator must have a grease trap/grease interceptor service contract (for pumping, cleaning, and inspection) by the Borough of Runnemede permitted waste hauler, at a minimum frequency of every 90 days to ensure proper function. The trap shall be maintained more frequently if needed to meet the Borough's discharge criteria. Records of maintenance are required to be maintained on site for five years. (Ninety-day maintenance frequency assumes proper sizing and installation consistent with this guidance.)
- (e). Enzymes, solvents, and emulsifiers are not permitted, as they will only change the form of grease, allowing it to be carried out of the trap with the wastewater and deposited in the Borough of Runnemede infrastructure. Biological treatment systems must be preapproved by the

Borough of Runnemede. These systems will not alleviate the necessity for inspection and proper maintenance

**§14.5.7. Grease interceptor/trap construction.**

A. Any person responsible for discharges requiring a grease interceptor/trap shall, at his own expense and as required by the Borough, provide plans and specifications for equipment and facilities of a design type and design capacity approved by the Borough Engineer. The grease interceptor/trap must be in compliance with the current applicable Plumbing Codes, US EPA Design Manual for Onsite Wastewater Treatment and Disposal Systems, and the requirements of Borough of Runnemede ordinance. The person shall locate the interceptor/trap in a manner that provides easy accessibility for cleaning and inspection and maintain the interceptor/trap in effective operating condition. The Borough of Runnemede Engineer shall inspect the interceptor/trap during construction and upon completion.

B. Construction of items listed herein in accordance herewith or in accordance with the Borough's specifications shall not constitute a defense to unlawful discharge and shall not limit the generator's liability for any surcharge stated in this article.

C. If the Borough of Runnemede determines that there is a need for installation or upgrading of sample ports or grease interceptors/traps on an existing establishment, the Borough of Runnemede may order the installation or upgrading of such interceptors/traps on that existing establishment.

If the Borough of Runnemede orders such installation, then the Borough of Runnemede shall serve notice of such order upon the grease generator.

Within 10 days of receipt of such order, the grease generator may demand a hearing to review such order, in which case the Borough of Runnemede, shall schedule a hearing to review such order within 30 days of receiving the demand for review from the grease or grit generator. If a hearing to review the order is scheduled, the Borough of Runnemede shall serve notice of the hearing to review such order upon the grease generator at least 10 days before the date of such Hearing.

The Hearing shall be conducted before the Borough Administrator, if the Borough is the ordering entity.

At the hearing to review the order, the grease generator may present evidence, and the Borough of Runnemede or its designee, may make new findings and issue new orders concerning the subject of the original hearing. After receiving notice of the order to install or upgrade ports or interceptors/traps on an existing establishment, it shall be unlawful for a grease generator to allow or cause any discharge into the sanitary sewer not in compliance with such order.

D. Where the process wastewaters are generated in only part of the facility, the process wastewaters may, at the option of the Borough of Runnemede and/or the discharge into a grease interceptor/trap servicing only those areas that provide a suitable sampling port.

E. The Borough of Runnemede may waive the requirement for a grease interceptor/trap, provided that the grease generator can verify that only domestic sewage is being discharged, with no floor drains or process water. The Borough of Runnemede may require testing by the user in connection with this request, with all costs for this testing being at the user's expense.

**§14.5.8. Service/inspection and monitoring ports.**

A. Except for under-the-sink grease interceptors/traps, each interceptor/trap shall be located outside of a building or structure in an area accessible for service, and so installed and connected that it shall be at all times easily accessible for inspection, and for cleaning and removal of the intercepted waste. Inlet flow-control

inspection ports, interceptor/trap inspection ports, and effluent monitoring ports shall be in areas where vehicles may not temporarily block access to inspection. The use of ladders or the removal of bulky equipment or stored materials in order to inspect inlet flow-control devices, inspect or service interceptors/traps, or sample interceptor/trap effluent shall constitute a violation of accessibility. Inspection ports and monitoring ports shall be located so as to allow inspectors quick and easy access to the inlet flow-control device, each compartment of the interceptor/trap, and the effluent from the interceptor/trap. An interceptor/trap shall not be installed in any part of a building where food is handled. The location of all interceptors/traps, inspection ports, and monitoring ports shall meet the approval of the Borough of Runnemede and shall be shown on the approved building plans.

- B. An inspection port shall be provided for the flow-control device regulating flow into the interceptor/trap.
- C. A one-piece removable metal plate covering the entire interceptor/trap shall be preferred as an interceptor/trap inspection port, though at the discretion of the Borough of Runnemede, standard manhole ports may be installed over each divider in the interceptor/trap, but in either case all parts of the interceptor/trap shall be easily accessible for cleaning and visual inspection.
- D. A monitoring port shall be provided for ease in sampling the treated effluent from the interceptor/trap and shall be as close as possible to the connection with the Borough infrastructure within the bounds of the facility property. The port shall be installed according to the specifications of the Borough of Runnemede. The port shall be installed and maintained at the user's expense. A generator shall properly place, monitor, and maintain the monitoring port so that wastewater samples taken from the monitoring port are representative of wastewater leaving the interceptor/trap. It shall be unlawful for a grease generator to divert sewage around a monitoring point.

**§14.5.9. Under-the-sink fats/oil/grease interceptors/traps.**

- A. In the event that an outside grease interceptor/trap is not practicable, an under-the-sink grease interceptor/trap may be installed subject to the approval of the Borough of Runnemede and the Camden County Health Department. In addition to the regular requirements of grease interceptors/traps, under-the-sink grease interceptors/traps are subject to the additional requirements.
- B. General requirements.
  - (1). The location of such interceptors/traps shall be in as close proximity to the source of wastewater as physically possible.
  - (2). The lid shall be secured to the body with a single bolt. No wing nuts or screws shall be permitted.
  - (3). Baffle systems and all other internal pieces shall be removable to facilitate cleaning and replacement, but must be in place at all other times.
  - (4). The lid shall cover the deep seal trap. The deep seal trap shall be constructed so as to eliminate the possibility of sewer gas entering the kitchen area.
  - (5). The interceptors/traps shall be constructed with bottom supports so that the body of the interceptor/trap does not corrode by coming into contact with the floor.
  - (6). The interceptor/trap shall be coated with a powder coated electrostatically applied cathodic epoxy coating so as to be resistant to corrosion.
  - (7). The interceptor/trap shall be equipped with a flow-control fitting.

**C. Installation requirements.**

- (1). The interceptor/trap may be set on the floor, partially recessed in the floor with top flush with the floor, or fully recessed below the floor to suit piping and structural conditions, as acceptable by the inspection of the Borough of Runnemede Engineer.
- (2). There shall be sufficient clearance for the removal of the interceptor/trap cover for cleaning.
- (3). Unless specifically approved by the Borough Engineer, runs of pipe exceeding 25 feet between fixture and interceptor/trap shall not be permitted.
- (4). The interceptor/trap shall not be installed in a waste line from a garbage grinder. Any garbage grinder waste shall bypass the interceptor/trap.
- (5). A suitable flow-control fitting shall be installed ahead of the interceptor/trap in the waste line beyond the fixture and as close as possible to the underside of the lowest fixture. When wastes of two or more sinks or fixtures are combined to be used by one interceptor/trap, a single flow-control fitting shall be used.
- (6). Air intake for flow-control either shall terminate under-the-sink drain board as high as possible to prevent overflow, or shall terminate in a return bend at the same height and on the outside of the building.
- (7). To retain water and prevent siphoning, all interceptors/traps shall have a vented waste, sized in accordance with the Plumbing Code.
- (8). With the approval of the Borough of Runnemede and the Camden County Health Department, one interceptor/trap may be used to serve multiple fixtures if the fixtures are located close together and the interceptor/trap is sized to meet the combined flow of all the fixtures.

**D. Maintenance requirements.**

- (1). Interceptors/traps shall be serviced at least every week by a permitted vacuum truck cleaning service. After accumulated grease and waste has been removed, the interceptor/trap shall be thoroughly inspected to make certain that inlet, outlet, and air relief ports are clear of obstructions.
- (2). Grease and other waste removed from the interceptor/trap shall not be introduced into any drain, sewer, or natural body of water. The waste shall be placed in proper containers for proper disposal. It shall not be mixed with "edible" grease. Grease and waste removed from an interceptor/trap shall not be disposed of in such a manner so as to become food for animals or humans.
- (3). The grease generator shall maintain adequate documentation that the interceptor/trap is appropriately cleaned and inspected.

**§14.5.10. Requirements for interceptor/trap waste generators.**

Grease interceptor/trap waste generators shall meet all applicable requirements regarding the accumulation, generation, and disposal of waste as found in this Article.

**§14.5.11. Interceptor/trap maintenance.**

**A. Interceptor/trap maintenance service contract.**

- (1). All grease generators having interceptors/traps shall perform all business transactions relating to interceptor/trap pumping, cleaning, and servicing, and to

liquid waste collection, transportation and/or disposal on a contractual basis via a written contract having a duration of at least one year, and provide copies of all such contracts to the Borough of Runnemede. Any modifications or changes to the contract must be submitted to the Borough of Runnemede within 10 working days of the change or modification. It is a violation for a grease generator to discharge through an interceptor/trap without a service contract.

(2). A contract shall at a minimum:

(a). From the customer:

- [1]. Contain the customer name, address and telephone number, and the name, address, and telephone number of the facility to be serviced if different.
- [2]. Contain the name of a primary and secondary contact person for the facility.
- [3]. Contain the grease interceptor/trap permit number of the facility.
- [4]. Indicate the size of each interceptor/trap.
- [5]. Indicate the precise and unambiguous location of the interceptor/trap or interceptors/traps to be serviced, including a diagram if necessary.
- [6]. Indicate the frequency of pumpage required.
- [7]. Be signed and dated by an authorized representative indicating acceptance of the terms of the contract.

(b). From the vacuum truck cleaning service:

- [1]. Contain the vacuum truck company name, address, and telephone number.
- [2]. Contain the name of a primary and secondary contact person.
- [3]. Be signed and dated by an authorized representative indicating acceptance of the terms of the contract.
- [4]. The name, address, and telephone number of the disposal site.
- [5]. Additionally, the transporter shall provide a:
  - [a]. Certificate of insurance.
  - [b]. Certificate of assurance.
  - [c]. Certificate of indemnification.

(c). Other: contain a statement of the duration of the contract, to be not less than one year, or for the duration of the operation of the facility, whichever is less.

B. Required pumping frequency.

(1). Unless otherwise specified by the Borough of Runnemede, each interceptor/trap in active use shall be cleaned at least once every quarter or more frequently as needed to prevent carry over of grease into the Borough of



Runnemedede infrastructure, unless it can be demonstrated to the Borough of Runnemedede that the pumping frequency can be performed at greater intervals. Either the Borough of Runnemedede may specify cleaning more frequently when quarterly pumping is shown to be inadequate. Additional pumping may be required during time periods where increased loading is anticipated. Any grease generator desiring a schedule less frequent than quarterly shall submit a request to the Borough of Runnemedede along with testing and copies of the cleaning records for the last four interceptor/trap cleanings, including measurements of the thickness of the surface scum/grease layer.

(2). At any time if an inspection finds the interceptor/trap to be full, immediate steps shall be taken by the grease generator to pump out and clean it as soon as is practicable. The inspector shall make an evaluation of the advisability of allowing discharge to continue, and may at his or her discretion order an immediate cessation of all discharge from the facility. In any case, the wastewater discharge permit of the facility may be amended so as to compel more frequent pumping and cleaning of the interceptor/trap.

C. All interceptors/traps shall be maintained by the grease generator at the grease generator's expense.

D. Requirement for increased pumpage or servicing.

(1). If the Borough of Runnemedede finds that a change in pumpage or servicing of an interceptor/trap is necessary for an establishment to meet the discharge limits stated in this article, the Borough of Runnemedede may order a change in pumpage or servicing of an interceptor/trap.

(2). If the Borough of Runnemedede orders a change in the pumpage or servicing, then the Borough of Runnemedede shall serve notice of such order upon the generator.

(3). Within 10 days of receipt of such order, the generator may demand a hearing to review such order, in which case the Borough of Runnemedede shall schedule a hearing to review such order within 30 days of receiving the demand for review from the generator.

(4). If a hearing to review the order is scheduled, the Borough of Runnemedede shall serve notice of the hearing to review such order at least 10 days before the date of such hearing. At the hearing to review the order, the generator may present evidence, and the Borough of Runnemedede may make new findings and issue new orders concerning the subject of the original hearing.

(5). After receiving notice of an order by the Borough of Runnemedede to change the frequency and/or methods of pumpage or servicing, it shall be unlawful for a generator to allow or cause any discharge into the sanitary sewer not in compliance with such order.

E. Interceptor/trap maintenance log.

(1). Every generator having an interceptor/trap shall maintain an interceptor/trap maintenance log indicating each pumping for the previous 12 months. This log shall include the date, time, amount pumped, hauler and disposal site, and shall be kept in a conspicuous location on the premises of the facility for inspection. Food service establishments shall keep the log posted with the Borough of Runnemedede. Said log shall be made immediately available to any authorized inspector.

(2). The information required in the maintenance log must be submitted to the Borough of Runnemedede annually. The reporting period shall be January 1 through

December 31 of each year. The report shall be submitted within 30 days after the end of the reporting period to the Borough of Runnemede.

F. Cleaning procedures.

(1). The owner or an employee of the facility shall supervise the interceptor/trap cleaning and shall be physically present and observe the entire cleaning operation.

(2). A generator shall cause the liquid waste hauler, transporter, or any other person cleaning or servicing an interceptor/trap to completely evacuate all contents, including floating materials, wastewater, and bottom sludges and solids, of all grease and/or grit interceptors/traps and other interceptors/traps during servicing.

Skimming the surface layer of waste material, partial cleaning of the interceptor/trap or use of any method that does not remove the entire contents of the collection device is prohibited. The suction of the floating materials shall be done prior to removal of other contents. After complete evacuation, the walls, top, and bottom of the interceptor/trap shall then be thoroughly scraped and the residue removed. The interceptor/trap shall then be steam cleaned and the residue removed.

Upon completion of the servicing, the manager of the facility shall make an inspection of the interior of the interceptor/trap and then personally sign the trip ticket. The manager shall make an appropriate entry in the facility interceptor/trap maintenance log and post the generator section of the trip ticket in a conspicuous place with the log on the premises. Food service establishments shall keep all trip tickets posted with the Borough of Runnemede. Said trip tickets and maintenance logs shall be made immediately available to any authorized inspector.

(3). It shall be unlawful for a generator to allow, the discharge of liquid, semisolids, or solids back into an interceptor/trap during and/or after servicing. Decanting or discharging of removed waste back into the interceptor/trap from which the waste was removed or any other interceptor/trap, for the purpose of reducing the volume to be disposed, is prohibited.

(4). Each interceptor/trap pumped shall be fully evacuated unless the interceptor/trap volume is greater than the tank capacity on the vacuum truck in which case the transporter shall arrange for additional transportation capacity so that the interceptor/trap is fully evacuated within a twenty-four-hour period following the transporter's inability to fully evacuate the interceptor/trap.

G. Disposal of interceptor/trap pumpage.

(1). All waste removed from each interceptor/trap shall be disposed of at a facility permitted and authorized to receive such waste in accordance with all applicable federal, state, and local regulations. In no way shall the pumpage be returned to any private or public portion of the Borough infrastructure, without prior written approval from the Borough of Runnemede.

(2). Additionally, grease removed from an interceptor/trap shall not be recycled so as to become a food product or part of a food product for animal or human consumption.

H. Vacuum truck cleaning service. It shall be unlawful for a grease or grit generator to allow grease or grit interceptor/trap waste to be removed from his premises by a transporter who does not have all applicable federal, state, or local permits or registrations.

**§14.5.12. Required reporting.**

All interceptor/trap waste generators shall, at a frequency and time determined by the Borough of Runnemede, but in no case less than once per year, submit to the Borough of Runnemede:

- A. Copies of all manifests made by liquid waste transporters servicing their grease interceptor/trap during the reporting period;
- B. A copy of the interceptor/trap maintenance log;
- C. A copy of the interceptor/trap service contract; and
- D. Any other information required by the grease interceptor/trap permit, including analysis of the discharge to the Borough of Runnemede infrastructure of such pollutants as the Borough of Runnemede may require.

**§14.5.13. Grease interceptor/trap treatment products.**

- A. Use of grease interceptor/trap treatment products, including bacteria, designed to digest grease, is specifically prohibited without prior written consent of the Camden County Utilities Authority.
- B. Acceptance of such products for use may be considered only where a valid screening test, showing the product's ability to treat the waste and to produce an influent in compliance with this article, has been performed in accordance with methods outlined by the Borough of Runnemede.
- C. Screening tests for such grease interceptor/trap treatment products shall be designed by the Borough of Runnemede with authority from the Camden County Utilities Authority.
- D. The results of screening tests may be subject to technical review by either Borough of Runnemede or the Camden County Utilities Authority.
- E. All costs of screening tests shall be borne by the facility whether or not the product is accepted for use.
- F. If a product is accepted for use, each facility shall obtain written permission from the Borough of Runnemede to use the product.
- G. Complete descriptions of the chemical composition of all products must be disclosed to the Borough of Runnemede and the Camden County Utilities Authority.
- H. The Camden County Utilities Authority may revoke permission to use such products where the effluent from the interceptor/trap or basin in which the product is used fails to meet the requirements of the article.

**§14.5.14. Mobile treatment processes.**

Any person wishing to make use of a mobile treatment process or of an on-site process to clean or service grease interceptors/traps or grit interceptors must provide written approval from the Camden County Utilities Authority and the State of New Jersey prior to any treatment being performed. The process shall also be demonstrated to the satisfaction of the Borough of Runnemede. Included with the demonstration shall be a written explanation of the treatment process. Any costs to the Borough of Runnemede associated with the demonstration, such as but not limited to sampling and analysis, and engineering review shall be recovered. Complete descriptions of the chemical composition of all products must be disclosed to the Borough of Runnemede.

**§14.5.15. Entity closure.**

- A. When a facility with a grease interceptor/trap closes for business and is subsequently:
- (1). Razed or demolished, then any grease interceptor/trap or interceptors or traps shall be either:
    - (a). Physically removed; or
    - (b). Have all effluent pumped out, a straight line plumbed from the inlet to the outlet, and the remainder of the tank filled with soil or sand.
  - (2). Remodeled such that the grease interceptor/trap will not be used, then the grease interceptor/trap may be left in place. However, the grease interceptor or trap shall have all effluent pumped out, the trap cleaned thoroughly, and the grease interceptor or interceptors or traps left dry and empty and be re-plumbed as to bypass the existing grease interceptor or interceptors or traps, either by straight through or by bypassing methods, while leaving the empty trap and in place for possible future utilization by another business.
  - (3). Replaced with a type of business that will not utilize the grease interceptor/trap, then that business may have any existing grease interceptor/trap or interceptors or traps:
    - (a). Physically removed; or
    - (b). Replumbed as to bypass the existing grease interceptor/trap or interceptors or traps, either by straight through or by bypassing methods, while leaving the empty trap and in place for possible future utilization by another business; or
    - (c). Replumbed with a straight line plumbed from the inlet to the outlet, and the remainder of the grease interceptor or interceptors or traps filled with soil or sand.
- B. In all instances, the owner of the premises shall appropriately inform the Borough of Runnemede and perform the closure at such a time so as to permit an inspector to be physically present during the removal or filling of the interceptor/trap.

**§14.5.16. Access to premises; search warrants.**

- A. Access to premises. It shall be unlawful for a grease generator to refuse to allow inspectors to enter their premises during reasonable hours to determine whether the grease generator is complying with all of the requirements of this article. A grease generator shall allow the inspectors access to all parts of the premises for purposes of inspection, sampling, records examination and copying, and the performance of additional duties. Arrangements for the immediate access of the Borough of Runnemede or its designate representative shall have been made ahead of time, and such failure to make adequate arrangements shall not be considered a legitimate reason to refuse admittance of the Borough of Runnemede.
- B. Private premises. In cases where a facility includes private living quarters, the right of access shall extend to all common areas, and any other area or areas a facility employee, including the manager and/or owner, may enter without expressed permission of the residents of such a facility.

- C. Search warrants. If the Borough of Runnemede has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this article, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the Borough designed to verify compliance with this article or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the Borough of Runnemede may seek issuance of a search warrant from any court of competent jurisdiction

**§14.5.17. Confidentiality and proprietary information.**

- A. Information and data on a grease generator, or any other entity, obtained from reports, surveys, grease interceptor/trap permits, and monitoring programs, and from the Borough of Runnemede's inspection and sampling activities, and any other information submitted to the Borough of Runnemede pursuant to this article, shall be available to the public without restriction, in accordance with N.J.S.A.:47-1A.
- B. Any grease generator, or any other entity, may claim any such information to be confidential and proprietary.

**§14.5.18. Timing.**

All written reports, applications, and any other such material required by those regulated under this article will be deemed to have been submitted on the date postmarked. For material, which is not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt shall govern.

**§14.5.19. Fees.**

The Borough of Runnemede may seek reimbursement of all fees incurred as a result of inspection, testing and monitoring.

**§14.5.20. Violations and penalties.**

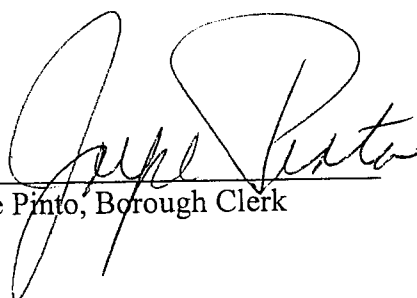
- A. It is unlawful for any grease generator to discharge into the Borough infrastructure in any manner that is in violation of this article, or of any condition set forth in this article. Additionally, a person commits an offense if the person causes or permits the plugging or blocking of or otherwise interferes with or permits the interference of a grease interceptor/trap or the Borough infrastructure, including alteration or removal of any flow-constricting devices so as to cause flow to rise above the design capacity of the interceptor/trap.
- B. No person, and/or facility shall discharge grease in excess of 100 mg/l to the Borough infrastructure. If such discharge occurs, the person or facility shall be considered in violation of this article and subject to the remedies described herein. This includes non-permitted facilities.
- C. The Borough of Runnemede may suspend water or sewer service when such suspension is necessary, in the opinion of the Borough of Runnemede in order to stop an actual or threatened discharge which:
- (1). Presents or may present an imminent or substantial endangerment to the health or welfare of persons or the environment;
  - (2). Causes stoppages or excessive maintenance to be performed to prevent stoppages in the sanitary sewer collection system;
  - (3). Causes interference to the Borough infrastructure; or

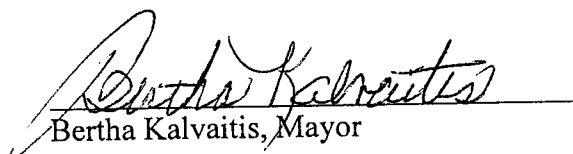
(4). Causes the Borough of Runnemede to violate any condition of its NPDES or NJPDES permit.

- D. Any person notified of a suspension of the water or sewer service shall immediately stop or eliminate the discharge. In the event of a failure of the person to comply voluntarily with the suspension order, the Borough shall take such steps as deemed necessary, including immediate termination of water or sewer service, to prevent or minimize damage to the Borough system or sewer connection or endangerment to any individuals. The Borough of Runnemede shall reinstate the water or sewer service when such conditions causing the suspension have passed or been eliminated. A detailed written statement submitted by the grease generator describing the cause(s) of the harmful discharge and the measure(s) taken to prevent any future occurrence shall be submitted to the Borough of Runnemede within 15 days of the date of occurrence.
- E. In addition to prohibiting certain conduct by natural persons, it is the intent of this article to hold a corporation, association, LLC, LLP or PS legally responsible for prohibited conduct performed by an agent acting in behalf of a corporation or association and within the scope of his office or employment.
- F. Any person, operator, or owner who shall violate any provision of this article, or who shall fail to comply with any provision hereof, shall be subject to the penalties for each violation, and each day a violation continues shall constitute a separate offense and shall be punished accordingly.
- (1). In accordance with the provisions of N.J.S.A. 40:49-5 the maximum penalty, upon conviction, shall be one or more of the following: a fine not exceeding \$1,250 or imprisonment for a period of not exceeding 90 days or a period of community service not exceeding 90 days.
- (2). Each and every day in which a violation of this Code adopted exists shall constitute a separate violation.
- (3). The maximum penalty stated in this article is not intended to state an appropriate penalty for each and every violation. Any lesser penalty, including a nominal penalty or no penalty at all, may be appropriate for a particular case or violation.
- G. A grease generator is liable to the Borough of Runnemede for any expense, loss, or damage incurred by the Borough of Runnemede for reason of appropriate cleanup and proper disposal of said waste materials. Additionally, an administrative fee equal to 1/2 of assessed cleanup costs shall be levied by the Borough against the guilty party.

#### §14.5.21. Rules and regulations.

The Borough of Runnemede is authorized to promulgate such rules and regulations as shall be reasonable and necessary to carry out the provisions of this chapter according to its terms and intent.

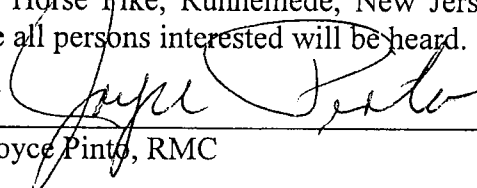
  
Joyce Pinto, Borough Clerk

**BOROUGH OF RUNNEMEDE**  
  
Bertha Kalvaitis, Mayor

#### NOTICE

The above ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Runnemede held on the 2<sup>nd</sup> day of September, 2014 and will

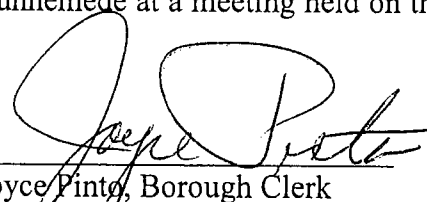
be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemede 24 N. Black Horse Pike, Runnemede, New Jersey on the 7<sup>th</sup> day of October, 2014, at which time and place all persons interested will be heard.

  
Joyce Pinto, RMC

Upon First Reading

### CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance, adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 7<sup>th</sup> day of October, 2014.

  
Joyce Pinto, Borough Clerk  
Upon Final Passage

Passed on First Reading

Adopted on Second Reading

Name	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Kelly	✓				✓			
Moore	✓				✓			
Passio	✓				✓			
Root	✓				✓			
Farrell	✓				✓			
Kappatos	✓				✓			

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Borough of Runnemede  
Purchase Order Listing By Vendor Id

Page No: 1

P.O. Type: All

Include Project Line Items: Yes

Open: N Paid: N Void: N

Bill List for Borough Council Approval 10/7/14

Range: First to Last  
Format: Detail without Line Item Notes First Enc Date Range: First to 12/31/14 Bid: Y State: Y other: Y Exempt: Y  
Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/chk	First	Rcvd	chk/Void	Invoice	1099
Item Description											Enc Date	Date	Date		Excl

601INFO J.HARTE ASSOCIATES LLC

14-01125 09/17/14 HP NOTEBOOK/PROGRAMS

1 HP PROBOOK LED NOTEBOOK	1,054.00	4-01-20-100-245	B ADMIN Internet/IT	R	09/17/14	10/01/14	3554	N
2 HP 2012 90W DOCKING STATION	149.00	4-01-20-100-245	B ADMIN Internet/IT	R	09/17/14	10/01/14	3554	N
3 16" LED LCD MONITOR	148.50	4-01-20-100-245	B ADMIN Internet/IT	R	09/17/14	10/01/14	3554	N
4 MICROSOFT OFFICE 2013 HOME/BUS	199.00	4-01-20-100-245	B ADMIN Internet/IT	R	09/17/14	10/01/14	3554	N
Vendor Total:	1,550.50							

Vendor Total: 1,550.50

A AND A A and A GLASS

14-01160 09/26/14 REPLACE GLASS WINDOW

1 REPLACE GLASS WINDOW	295.00	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/26/14	09/30/14	1018574	N
Vendor Total:	295.00							

ABH SE50 ABH SENTRY LOCKSMITHS LLC

14-01074 09/03/14 Rekey bathrooms green acres

1 Rekey bathrooms green acres	190.00	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/03/14	10/06/14	40590	N
Vendor Total:	190.00							

AJ BAR50 A&J BAR & JANITORIAL SUPPLIES

14-01086 09/08/14 supplies

1 supplies	83.98	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/08/14	09/09/14	101884	N
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14-01174 09/30/14 Bathroom supplies

1 Bathroom supplies	32.20	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/30/14	10/06/14	102150	N
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14-01183 09/30/14 Hand Soap

1 Hand Soap	34.37	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/30/14	10/06/14	102234	N
Vendor Total:	150.55							



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Vendor # Name	PO # PO Date Description	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description	Amount	Charge Account			Enc Date	Date		Excl
ALBIONAU ALBION AUTO PARTS INC								
14-01133 09/17/14 MG37270 PW8 rear bumper	300.00	4-01-26-315-233	B VEHICLE MAINT Public works	R	09/17/14	10/06/14	50314	N
1 MG37270 PW8 rear bumper								
Vendor Total:	300.00							
AMERIC30 AMERICAN ASPHALT COMPANY INC								
14-01031 09/02/14 1.2tn HMA 9.5M64	70.68	4-01-26-290-212	B ROADS Maintenance	R	09/02/14	09/22/14	73668	N
1 1.2tn HMA 9.5M64	113.67	4-01-26-290-212	B ROADS Maintenance	R	09/02/14	09/22/14	72483	N
2 2.01tn HMA 9.5M64	184.35							
Vendor Total:	184.35							
ATLASFLA ATLAS FLASHER & SUPPLY CO INC								
14-01047 09/02/14 street signs & supplies	1,230.65	4-01-26-290-201	B ROADS Supplies & Equipment	R	09/02/14	09/30/14	INV42313	N
1 Street signs & supplies								
14-01048 09/02/14 signs & post	598.00	4-01-26-290-201	B ROADS Supplies & Equipment	R	09/02/14	09/30/14	INV42310/42328	N
1 signs & post								
14-01049 09/02/14 signs	238.90	4-01-26-290-201	B ROADS Supplies & Equipment	R	09/02/14	09/30/14	INV42337/42339	N
1 signs								
14-01063 09/02/14 road signs	362.50	4-01-26-290-201	B ROADS Supplies & Equipment	R	09/02/14	09/30/14	INV42385	N
1 road signs								
Vendor Total:	2,430.05							
ATT 33 AT&T								
14-00084 01/05/14 Monthly Long Distance	70.31	4-01-31-440-000	B TELEPHONE OE	R	07/17/14	09/30/14	8569310646	N
16 Monthly Long Distance	85.05	4-01-31-440-000	B TELEPHONE OE	R	09/30/14	09/30/14	8569310646	N
17	46.30	4-01-31-440-000	B TELEPHONE OE	R	09/30/14	09/30/14	8569395161	N
18 Monthly Long Distance	46.30	4-01-31-440-000	B TELEPHONE OE	R	09/30/14	09/30/14	8569395161	N
19 Monthly Long Distance	247.96	4-01-31-440-000	B TELEPHONE OE	R	09/30/14	09/30/14		N

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**Borough of Runnemede**  
**Purchase Order Listing By Vendor Id**

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	chk/Void Date	Invoice	1099 Excl
ATT 33 AT&T	Continued								
14-00092 01/05/14 Acct# 0304357578001									
9 MONTHLY SEWER LONG DISTANCE	457.36	4-07-50-500-518	B SEWER Telephone	R		08/12/14	09/29/14	8569317998	N
Vendor Total:	705.32								
AUTO S50 #1 AUTO SPA & DETAIL CENTER									
14-01037 09/02/14 3rd qtr 2014 pd car wash & vac									
1 3rd qtr 2014 pd car wash & vac	775.00	4-01-26-315-231	B VEHICLE MAINT Police Dept.	R		09/02/14	09/24/14		N
Vendor Total:	775.00								
AUTO T50 AUTO TRUCK PARTS OF DEPTFORD									
14-01153 09/23/14 oil Dry									
1 oil Dry	134.25	4-01-25-255-256	B FIRE Supplies & Equipment	R		09/23/14	10/01/14	162527	N
Vendor Total:	134.25								
BACHASSO BACH ASSOCIATES PC									
12-01420 12/31/12 PUB WKS GAR UST REMED									
8 PWKS GAR UST RB2012-2 Inv15609	1,836.39	C-04-55-928-003	B Dirt Removal at Borough Garage	R		08/29/14	10/07/14	15609	N
13-01327 11/25/13 PLANNING BOARD ESCROW									
8 PBEI3-10-DELUXE RBI2013-3	386.25	PBEI3-10	P SITE PLAN-DELUXE BAKERY	R		09/22/14	09/22/14	15614	N
13-01434 01/02/14 PLANNING BOARD ESCROW									
8 PBEI3-04 Benepal Citi	71.25	PBEI3-04	P 610 N BHP-SITE/VARIANCE	R		09/22/14	09/22/14	15613	N
14-00068 01/05/14 GENERAL ENGINEERING 2014									
13 GENERAL ENG RB2014-1 #15610	1,410.75	4-01-20-165-299	B ENGINEERING Miscel]aneous	R		08/01/14	10/01/14	15610	N
14-00979 08/13/14 RB2014-3 IRISH HILL RD RECON									
4 RB2014-3 IRISH HILL INV15611	180.00	C-04-55-943-001	B RECONSTRUCT/IMPROVE VARIOUS BORO ROADS	R		08/13/14	10/07/14	15611	N
14-01018 08/27/14 PBE00-01 CVS									
1 PBE00-01 CVS	118.75	PBE00-01	P MINOR SUBDIV BHP&9TH GJ PARTNE	R		08/27/14	09/15/14	15537	N

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**Borough of Runnemede**  
**Purchase Order Listing By Vendor Id**

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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Cnk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date Date	Date		Exc1
BACHASSO BACH ASSOCIATES PC Continued										
14-01140 09/22/14 PBE13-12 DPE 160 135/43/08							09/22/14 09/30/14		15615	N
1 PBE13-12 DPE 160 135/43/08		663.75		PBE13-12	P PARKING LOT-RETAINING WALL	R				
Vendor Total: 4,667.14										
BARLOW Barlow Chevrolet, Inc										
14-01045 09/02/14 PM4 MG62859,69708							09/02/14 09/15/14		42398/42399	N
1 PM4 MG62859,69708		308.23		4-01-26-315-233	B VEHICLE MAINT Public Works	R				
14-01112 09/17/14 PM4 MG 62059							09/17/14 10/06/14		42507	N
1 PM4 MG 62059 rear bumper		252.71		4-01-26-315-233	B VEHICLE MAINT Public Works	R				
Vendor Total: 560.94										
BERGEYSI BERGEY'S										
14-01046 09/02/14 PM1 MG68814,35,548.9							09/02/14 09/17/14		PI365818R	N
1 PM1 MG68814,35,548.9		514.80		4-01-26-315-233	B VEHICLE MAINT Public Works	R				
14-01064 09/02/14 PM 2006 Mack							09/02/14 09/17/14		PI36652R	N
1 PM 2006 Mack MG68814		120.74		4-01-26-315-233	B VEHICLE MAINT Public Works	R				
14-01073 09/03/14 marker light MG68814 2006 32yd							09/03/14 09/29/14		PI366797R	N
1 marker light MG68814 2006 32yd		4.03		4-01-26-315-233	B VEHICLE MAINT Public Works	R				
Vendor Total: 639.57										
BERNIESA BERNIES AUTO REPAIR LLC										
14-01001 08/19/14 PD-MG83550- car #4 overheating							08/19/14 09/24/14		3184	N
1 PD-MG83550- car #4 overheating		2,026.20		4-01-26-315-231	B VEHICLE MAINT Police Dept.	R				
14-01056 09/02/14 additional work for car#4							09/02/14 09/24/14		3186	N
1 additional work for car#4		256.95		4-01-26-315-231	B VEHICLE MAINT Police Dept.	R				
14-01108 09/17/14 PD-MG33467- car#15-dash repair							09/17/14 09/30/14		3199	N
1 PD-MG33467- car#15-dash repair		244.00		4-01-26-315-231	B VEHICLE MAINT Police Dept.	R				
Vendor Total: 2,527.15										

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Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description										Enc Date	Date		Excl
BEST U50 BEST UNIFORM													
14-01071 09/03/14 Summer uniforms Public Works													
1	Summer uniforms	Public Works	996.50	4-01-26-290-220		B	ROADS	Uniforms	R	09/03/14	09/17/14	PO18271000032	N
14-01117 09/17/14 5 gildin 50/50 shirts													
1	5 gildin	50/50 shirts	69.95	4-01-26-290-220		B	ROADS	Uniforms	R	09/17/14	10/06/14	PO1828170001	N
14-01181 09/30/14 BDU pants for Tom and Jaime													
1	BDU pants	for Tom and Jaime	102.00	4-01-26-305-299		B	SANITATION	Miscellaneous	R	09/30/14	10/06/14	PO1827100004	N
Vendor Total:			1,168.45										
BINTER ROBERT T. BINTER													
14-01159 09/26/14 REFUND OVERPAYMENT TAXES 100/2													
1	REFUND OVERPAYMENT TAXES	100/2	1,316.16	4-01-55-205-000		B	Refund Tax	Overpayments	R	09/26/14	10/01/14		N
Vendor Total:			1,316.16										
BLACKWOOD BLACKWOOD ANIMAL HOSPITAL LLC													
14-01027 09/02/14 FELINE EXAMINATION													
1	FELINE EXAMINATION		235.04	T-03-56-852-000		B	Res. for Dog Trust	Expenses	R	09/02/14	09/10/14	154286	N
Vendor Total:			235.04										
BOROUGH25 BOROUGH OF BARRINGTON													
14-00087 01/05/14 Monthly Gasoline													
9	Monthly Gasoline		6,502.97	4-01-31-447-375		B	GAS	Gasoline	R	08/14/14	09/16/14	8/1/14/8/31/14	N
14-00098 01/05/14 Monthly Sewer Gasoline													
9	Monthly Sewer Gasoline		567.14	4-07-50-500-520		B	SEWER	Gasoline	R	08/14/14	09/16/14	8/1/8/31/2014	N
Vendor Total:			7,070.11										
BOROUGH50 BOROUGH OF BELLMAWR													
14-01196 10/06/14 GREEN ACRES SITE-CONCRETE PADS													
1	INSTALLATION/8 CONCRETE PADS		2,775.00	4-01-28-371-265		B	RECREATION	Supplies & Equip.	R	10/06/14	10/07/14		N

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Borough of Runnemede  
Purchase Order Listing By Vendor Id

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date	Date		Excl
BOROUGH50 BOROUGH OF BELLMAWR									
Continued									
14-01196 10/06/14 GREEN ACRES SITE-CONCRETE PADS Continued									
			420.00	4-01-28-371-265					
2 EQUIPMENT HRS			3,195.00		B RECREATION Supplies & Equip.	R	10/06/14 10/07/14		N
Vendor Total:			3,195.00						
BOROUGH75 BORO OF RUNN GENERAL ACCT									
14-00095 01/05/14 Monthly Sewer Cell Phone									
9 Monthly Sewer Cell Phone			69.04	4-01-50-500-518	B SEWER Telephone	R	08/13/14 09/15/14	9731112174	N
Vendor Total:			69.04						
BSNSPORT BSN SPORTS, INC									
14-00959 08/08/14 SOCCER EQUIPMENT									
1 3"CLASSIC ALUMAGOAL,7'X21'WHT			1,599.99	4-01-28-371-265	B RECREATION Supplies & Equip.	R	08/08/14 10/07/14	96249983	N
2 TRANSPORT WHEELS			299.98	4-01-28-371-265	B RECREATION Supplies & Equip.	R	08/08/14 10/07/14	96249983	N
			1,899.97						
Vendor Total:			1,899.97						
CALLCHEM CALLAHAN CHEMICAL COMPANY, INC									
14-01070 09/03/14 peladow snow & ice									
1 peladow snow & ice			1,925.00	4-01-26-310-224	B BUILDINGS Supplies & Equipment	R	09/03/14 10/06/14	77259	N
Vendor Total:			1,925.00						
CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.									
14-00088 01/05/14 Monthly landfill - 2014									
17 Monthly landfill			13,458.00	4-01-32-465-000	B LANDFILL DISPOSAL COSTS OE	R	08/13/14 10/01/14	CAMDN-001314	N
18 Monthly landfill			672.90	4-01-33-450-000	B RECYCLING TAX	R	08/13/14 10/01/14	CAMDN-001314	N
			14,130.90						
Vendor Total:			14,130.90						
CAMDEN56 CAMDEN COUNTY MUA									
14-00082 01/05/14 County Quarterly Sewer									
9 County Quarterly Sewer			171.00	4-01-29-390-299	B LIBRARY Miscellaneous	R	06/12/14 10/01/14	9/1/11/30/2014	N

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Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	1099	
Item		Description								Enc Date	Date	Invoice	Excl
CAMDEN56 CAMDEN COUNTY MUA													
			Continued	Continued									
14-00082	01/05/14	County Quarterly Sewer	171.00	4-01-31-448-000	B	CCMUA SEWER TREATMENT OE	R			01/05/14	10/01/14	9/1/11/30/2014	N
10	County Quarterly Sewer		342.00										
Vendor Total:					342.00								
CCHUMANE CAMDEN COUNTY ANIMAL SHELTER													
14-00102	01/05/14	MONTHLY ANIMAL SHELTER											
10	MONTHLY ANIMAL SHELTERING SITE		560.00	T-03-56-852-000	B	Res. for Dog Trust Expenses	R			07/17/14	09/08/14	SEPTEMBER	N
Vendor Total:					560.00								
CERTIF50 CERTIFIED SPEEDOMETER SERVICE													
14-01107	09/17/14	pd vehicles calibrated 8/27/14											
1	pd vehicles calibrated 8/27/14		288.00	4-01-26-315-231	B	VEHICLE MAINT Police Dept.	R			09/17/14	09/24/14	15522	N
Vendor Total:					288.00								
CEUNION1 CONTINUING EDUCATION UNION													
14-01184	09/30/14	Class											
1	Class		89.00	4-01-26-305-201	B	SANITATION Supplies & Equip.	R			09/30/14	10/06/14		N
Vendor Total:					89.00								
COMCAST COMCAST													
14-00064	01/05/14	Monthly Internet											
16	Monthly Internet - Borough		86.03	4-01-20-100-245	B	ADMIN Internet/IT	R			05/01/14	09/30/14	9/8/10/4/2014	N
17	Monthly Internet - PD		129.02	4-01-25-240-260	B	POLICE Computer Maintenance	R			07/16/14	09/30/14	9/1/9/30/2014	N
Vendor Total:					215.05								
14-00100 01/05/14 SEWER INTERNET #20001374290018													
10	MONTHLY SEWER INTERNET		86.03	4-07-50-500-522	B	SEWER miscell]aneous	R			07/23/14	09/29/14	9/28/10/27/2014	N
Vendor Total:					301.08								



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Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat	Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
Item Description			Amount	Charge Account										Excl

DEER 50 DEER PARK DIRECT

14-00076 01/05/14 Monthly water	21.51	4-01-26-310-226	B BUILDINGS & GROUNDS miscell]aneous	R		01/05/14 09/16/14	8/9/9/8/2014	N
16 Monthly water - Boro Hall	25.51	4-01-26-290-299	B ROADS miscell]aneous	R		03/24/14 09/16/14	7/15/8/14/2014	N
17 Monthly water - Roads	47.02							

14-01040 09/02/14 pd water acct#0426016093

1 pd water acct#0426016093	42.26	4-01-25-240-258	B POLICE Supplies & Equipment	R		09/02/14 09/29/14	14H0426016093	N
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14-01187 10/01/14 pd water acct #0426016093

1 pd water acct #0426016093	51.23	4-01-25-240-258	B POLICE Supplies & Equipment	R		10/01/14 10/06/14	14I0426016093	N
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Vendor Total: 140.51

DEMERS DEMERS MECHANICAL SERVICES

14-01161 09/26/14 MAINTENANCE HVAC BOR/LIBRARY

1 MAINTENANCE HVAC BOROUGH 2-6MO	612.50	4-01-26-310-226	B BUILDINGS & GROUNDS miscell]aneous	R		09/26/14 10/07/14		N
2 MAINTENANCE HVAC LIBRARY 2-6MO	204.17	4-01-29-390-299	B LIBRARY miscell]aneous	R		09/26/14 10/07/14		N
3 MAINTENANCE HVAC GYM 2ND-6MO	408.33	4-01-26-310-226	B BUILDINGS & GROUNDS miscell]aneous	R		09/26/14 10/07/14		N
	1,225.00							

Vendor Total: 1,225.00

DM MEDIC DM MEDICAL BILLINGS, LLC

14-00071 01/05/14 Monthly EMS Billing

7 Monthly EMS Billing	2,187.58	4-01-25-261-280	B EMT SERVICE Contractua]	R		07/09/14 09/02/14	2762	N
8 Monthly EMS Billing	2,456.91	4-01-25-261-280	B EMT SERVICE Contractua]	R		09/02/14 09/29/14	2989	N
9 Monthly EMS Billing	1,531.55	4-01-25-261-280	B EMT SERVICE Contractua]	R		09/29/14 09/29/14	2990	N
	6,176.04							

Vendor Total: 6,176.04

EASTERN EASTERN AUTOPARTS WAREHOUSE

14-01026 09/02/14 MG64840/PW5/54,586mi/b]wr mtr

1 MG64840/PW5/54,586mi/b]wr mtr	66.83	4-01-26-315-233	B VEHICLE MAINT Public Works	R		09/02/14 10/01/14	30-141693	N
2 return inv#3-141693	7.98	4-01-26-315-233	B VEHICLE MAINT Public Works	R		09/02/14 10/01/14	30-141808	N
	58.85							





Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description			Amount	Charge Account								

EVS LLC1 EVS LLC (EMERG. VEH. SERVICES)

14-01082	09/08/14	E-75 valve Rod Repair	295.06	4-01-26-315-234	B	VEHICLE MAINT Fire Department	R	09/08/14	09/17/14		951	N
1	E-75	Valve Rod Repair										

Vendor Total: 295.06

FAZZIO F FRANK J. FAZZIO & SONS, INC.

14-01101	09/17/14	ADA HANDICAPPED MAT/RVAA	157.00	C-04-55-943-002	B	RENOVATIONS/IMPROVEMENTS RVAA COMPLEX	R	09/17/14	10/06/14		001-138063	N
1	ADA	HANDICAPPED MAT CAST 24x4										

Vendor Total: 157.00

FIRESTON FIRESTONE COMPLETE AUTO CARE

14-01077	09/03/14	PD-MG79014 - car#5 new tire	115.88	4-01-26-315-231	B	VEHICLE MAINT Police Dept.	R	09/03/14	09/16/14		175128	N
1	PD-MG79014	- car #5 new tire										
14-01129	09/17/14	PD-MG82905- car #11 new tire	105.81	4-01-26-315-231	B	VEHICLE MAINT Police Dept.	R	09/17/14	09/24/14		177204	N
1	PD-MG82905	- car #11 new tire										

Vendor Total: 221.69

FIRST PR FIRST PRIORITY

14-01067	09/02/14	BLS 788/Maintenance	250.00	4-01-26-315-234	B	VEHICLE MAINT Fire Department	R	09/02/14	09/15/14		51985	N
1	BLS 788	Maintenance										

Vendor Total: 250.00

GLOUCE40 THE GLOUCESTER TOWNSHIP MUA

14-00096	01/05/14	Qtrly Sewer Btl	46.00	4-07-50-500-519	B	SEWER water	R	06/19/14	09/29/14		30922-0	N
14	Qtrly	Sewer Btl										
15	Qtrly	Sewer Btl	46.00	4-07-50-500-519	B	SEWER water	R	09/29/14	09/29/14		30923-0	N
15	Qtrly	Sewer Btl										
16	Qtrly	Sewer Btl	46.00	4-07-50-500-519	B	SEWER water	R	09/29/14	09/29/14		30924-0	N
16	Qtrly	Sewer Btl										
17	Qtrly	Sewer Btl	46.00	4-07-50-500-519	B	SEWER water	R	09/29/14	09/29/14		30925-0	N
17	Qtrly	Sewer Btl										
			184.00									

Vendor Total: 184.00

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Purchase Order Listing By Vendor Id

Vendor # Name	Contract	PO Type	Stat/Chk		First Rcvd	Chk/Void	Invoice	1099
PO # PO Date Description	Amount	Charge Account	Acct Type Description		Enc Date	Date		Excl
Item Description								
GLOUCE50 HAJOCA CORPORATION								
14-01152 09/23/14 Repair to E-75	9.46	4-01-26-315-234	B	VEHICLE MAINT	Fire Department	R	09/23/14 10/06/14	S015152774.001 N
1 Repair to E-75								
Vendor Total:	9.46							
GLOUCE60 GLOUCESTER CO POLICE ACADEMY								
14-01142 09/23/14 course 11/17&18/14 k corcoran	25.00	4-01-25-240-242	B	POLICE Training & Education		R	09/23/14 09/29/14	N
1 course 11/17&18/14 k corcoran								
Vendor Total:	25.00							
GRAIN GRAINGER								
14-00981 08/14/14 drip pans	612.00	4-01-26-290-201	B	ROADS Supplies & Equipment		R	08/14/14 09/16/14	SEE NOTES N
1 drip pans								
Vendor Total:	612.00							
GRANTU50 GRANTURK EQUIPMENT CO INC								
14-01062 09/02/14 Mack 20Yr MG60596	1,351.79	4-01-26-315-233	B	VEHICLE MAINT	Public Works	R	09/02/14 09/29/14	SEE NOTES N
1 Mack 20Yr MG60596								
Vendor Total:	1,351.79							
GRAPHIS0 GRAPHIC IMPRESSIONS PRINTING								
14-01028 09/02/14 LETTERHEAD	159.72	4-01-20-100-236	B	ADMIN Supplies & Equipment		R	09/02/14 09/05/14	36839 N
1 LETTERHEAD								
14-01087 09/08/14 1,500 WINDOW ENVELOPES	237.00	4-01-20-145-236	B	COLLECTOR Supplies & Equipment		R	09/08/14 09/09/14	36952 N
1 1,500 WINDOW ENVELOPES								
Vendor Total:	396.72							
GROVEHAR GROVE HARDWARE & HOME SUPPLY								
14-00759 06/12/14 wire rope repair c-stat/crane	2.35	4-07-50-502-514	B	SEWER Equipment Mainten / Rental		R	06/12/14 09/17/14	181847 N
1 wire rope repair c-stat/crane								

Vendor # Name

PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
Item Description															Excl
GROVEHAR GROVE HARDWARE & HOME SUPPLY Continued															
14-01177	09/30/14	Various wire connectors/keys													
1		Various wire connectors/keys	64.30			4-01-26-315-233	B	VEHICLE MAINT Public Works	R	09/30/14	10/06/14			184240	N
Vendor Total:			66.65												
HALE HALE TRAILER BRAKE & WHEEL INC															
14-01050	09/02/14	PW6,MG53402,mileage 55.880.8													
1		PW6,MG53402,mileage 55.880.8	11.72			4-01-26-315-233	B	VEHICLE MAINT Public Works	R	09/02/14	09/23/14			100074	N
Vendor Total:			11.72												
HARRYSON HARRY'S LANDSCAPING/PROP MAINT															
14-01134	09/17/14	Tree Removal													
1		Tree Removal	550.00			4-01-26-310-224	B	BUILDINGS Supplies & Equipment	R	09/17/14	10/01/14				N
Vendor Total:			550.00												
HASLERFI MAILFINANCE INC															
14-00062	01/05/14	Monthly Mail Machine													
5		Monthly Mail Machine	495.00			4-01-20-100-222	B	ADMIN Postage	R	06/23/14	10/01/14			N4900164	N
6		Monthly Mail Machine	432.00			4-01-20-100-222	B	ADMIN Postage	R	10/01/14	10/01/14			N4873810	N
			927.00												
Vendor Total:			927.00												
HOLMANFO HOLMAN FORD															
14-01044	09/02/14	Name plate, tailgate moulding													
1		Name plate, tailgate moulding	89.61			4-01-26-315-233	B	VEHICLE MAINT Public Works	R	09/02/14	09/15/14			1101867	N
14-01076	09/03/14	repair shuttle bus													
1		repair shuttle bus	2,836.31			4-01-26-315-233	B	VEHICLE MAINT Public Works	R	09/03/14	09/16/14			544268	N
14-01093	09/08/14	repair of f450													
1		repair of f450	1,838.24			4-01-26-315-233	B	VEHICLE MAINT Public Works	R	09/08/14	09/16/14			316461	N





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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
	Item Description					Enc Date Date	Date		Excl
LAWMEN50 MUNICIPAL EMERGENCY SERVICES Continued									
	14-01106 09/17/14 uniform/regalbuto acct#53154		63.00	4-01-25-240-245	R	09/17/14	09/24/14	00554407-SNV	N
	1 uniform/regalbuto acct#53154			B POLICE Uniforms					
	14-01126 09/17/14 blood collection kits		23.85	4-01-25-240-258	R	09/17/14	10/06/14	SO_484933-01	N
	1 blood collection kits			B POLICE Supplies & Equipment					
	14-01168 09/30/14 wool blend armorskin k koyka		75.00	4-01-25-240-245	R	09/30/14	10/06/14	00556944-SNV	N
	1 wool blend armorskin k koyka			B POLICE Uniforms					
	Vendor Total:		783.40						
LOWERCOU LOWER COUNTY RECYCLING LLC									
	14-01065 09/02/14 disposal of concrete		25.00	G-01-55-212-705	R	09/02/14	09/16/14	115433/115454	N
	1 disposal of concrete			B Res. Recycling Tonnage Grant					
	Vendor Total:		25.00						
MAGELLAN MAGELLAN HILL TECHNOLOGIES LLC									
	14-00086 01/05/14 Monthly Phone Bill		967.01	4-01-31-440-000	R	08/20/14	09/15/14	68097140915	N
	10 Monthly Phone Bill			B TELEPHONE OE					
	Vendor Total:		967.01						
MAGNOLIA MAGNOLIA GARDEN VILLAGE									
	14-01060 09/02/14 1 flowering bud tree		187.00	4-01-26-310-226	R	09/02/14	09/16/14	38114	N
	1 1 flowering bud tree			B BUILDINGS & GROUNDS Miscellaneous					
	Vendor Total:		187.00						
MAJORPOL MAJOR POLICE SUPPLY									
	14-00961 08/08/14 3 camera mobile slate alpr		16,507.56	C-04-55-943-005	R	08/08/14	09/29/14	82953	N
	1 3 camera mobile slate alpr			B MISC POLICE EQUIPMENT - ALPR/OTHER					
	Vendor Total:		16,507.56						

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PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Epic Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>MARYBRID MARY BRIDGET ENTERPRISES INC</b>														
14-01053	09/02/14	Tee Shirts/Fire Prevention												
1		Tee Shirts/Fire Prevention			374.00	4-01-25-255-257	B	FIRE Uniform Fire Safety	R	09/02/14	09/30/14		18025	N
		Vendor Total:			374.00									
<b>MCCAYP PARKER MCCAY PA</b>														
14-00392	03/19/14	2014 BOND COUNSEL SERVICES												
4		Continuing Disclosure Agreement			247.50	4-01-20-155-227	B	LEGAL Professional Services	R	03/19/14	09/15/14		2529187	N
		Vendor Total:			247.50									
<b>MECHNAPB NAPA AUTO PARTS</b>														
14-01166	09/30/14	E-752 Part for repair												
1		E-752 Part for repair			2.29	4-01-26-315-234	B	VEHICLE MAINT Fire Department	R	09/30/14	10/06/14		410437	N
2		E-752 Part for repair			6.69	4-01-26-315-234	B	VEHICLE MAINT Fire Department	R	09/30/14	10/06/14		410436	N
		Vendor Total:			8.98									
<b>MGL FOS0 MGL PRINTING SOLUTIONS</b>														
14-01039	09/02/14	TAX SALE NOTICES												
1		TAX SALE NOTICES			181.00	4-01-20-145-236	B	COLLECTOR Supplies & Equipment	R	09/02/14	09/09/14		122872	N
		Vendor Total:			181.00									
<b>MOOREWAL RR DONNELLEY</b>														
14-01023	09/02/14	4 packages 428 safety paper												
1		4 packages 428 safety paper			294.00	4-01-20-120-236	B	CLERK Supplies & Equipment	R	09/02/14	09/30/14		964928035	N
		Vendor Total:			294.00									
<b>NAT AL50 NAT ALEXANDER COMPANY</b>														
14-01007	08/19/14	Case of Can Smoke for Testing												
1		Case of Can Smoke for Testing			9.00	4-01-25-255-257	B	FIRE Uniform Fire Safety	R	08/19/14	09/15/14		1010230	N



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Purchase Order Listing By Vendor Id

Vendor # Name	Contract	PO Type	Stat/Cnk	First Rcvd	Chk/Void	Invoice	1099
PO # PO Date Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Excl
NAT AL50 NAT ALEXANDER COMPANY							
Continued							
14-01043 09/02/14 Smoke detector testers	119.00	T-14-56-287-801	B UCC Trust Fund Expenses	R	09/02/14	09/15/14	1010231 N
1 Smoke detector testers							
14-01052 09/02/14 Hydro Testing 2 cylinders	54.00	4-01-25-261-236	B EMT SERVICE Supplies & Equip.	R	09/02/14	09/15/14	1010229 N
1 Hydro Testing 2 cylinders							
14-01085 09/08/14 Hydro Testing of Cylinders	108.00	4-01-25-255-256	B FIRE Supplies & Equipment	R	09/08/14	09/17/14	1010357 N
1 Hydro Testing of Cylinders							
Vendor Total:	400.00						
NEW JE80 NJLM							
14-01079 09/04/14 LEAGUE WEBINAR 10/1 ABANDONED	25.00	4-01-20-120-241	B CLERK Conferences & Meetings	R	09/04/14	09/17/14	
1 LEAGUE WEBINAR 10/1 ABANDONED							
Vendor Total:	25.00						
NJAMC NEW JERSEY AMERICAN WATER							
14-00073 01/05/14 Monthly Fire Hydrants	6,452.80	4-01-25-265-273	B FIRE HYDRANTS Water	R	08/12/14	09/16/14	7/31/8/28/2014 N
9 Monthly Fire Hydrants							
14-00078 01/05/14 Monthly water	147.80	4-01-31-445-001	B WATER Buildings	R	08/12/14	09/16/14	7/31/8/28/2014 N
19 Monthly water - Borough	72.12	4-01-31-445-001	B WATER Buildings	R	09/16/14	09/16/14	8/3/9/2/2014 N
20 Monthly water - Borough	44.99	4-01-29-390-202	B LIBRARY - Water	R	08/12/14	09/16/14	7/31/8/28/2014 N
21 Monthly water - Library	264.91						
14-00097 01/05/14 Monthly Sewer Water Bill	51.47	4-07-50-500-519	B SEWER Water	R	08/12/14	09/16/14	7/31/8/28/2014 N
10 Monthly Sewer Water Bill							
Vendor Total:	6,769.18						
NJDEPT NJ STATE DEPT OF HEALTH							
14-01185 09/30/14 SEPT 2014 MONTHLY DOG REPORT	6.60	T-03-56-852-000	B Res. for Dog Trust Expenses	R	09/30/14	10/01/14	
1 SEPT 2014 MONTHLY DOG REPORT							
Vendor Total:	6.60						

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
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NJDEPTOF NJ DEPT OF TRANSPORTATION

14-01132 09/17/14 christmas parade permit fee

1 christmas parade permit fee 150.00 4-01-28-370-204

B PUBLIC EVENTS - WINTER HOLIDAY

R 09/17/14 09/30/14

N

Vendor Total: 150.00

OAKRIDGE OAK RIDGE APARTMENTS

14-01198 10/07/14 RETIMBURSEMENT AGREEMENT

1 TRASH COLLECTION SERVICE 4,085.09 4-01-26-305-299

B SANITATION Miscellaneous

R 10/07/14 10/07/14

N

Vendor Total: 4,085.09

OFFICE14 OFFICE BASICS INC

14-01059 09/02/14 Table for office

1 Table for office 348.00 T-14-56-302-801

B Res. for uniform Fire Safety Penalty

R 09/02/14 09/15/14

02993848

N

14-01068 09/03/14 OFFICE SUPPLIES

1 TYPEWRITER, ELECTRIC, GY 181.75 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

2 CLIP, BINDER, MEDIUM, 36/PK 4.26 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

3 CLIP, BINDER, LARGE, 36/PK 12.18 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

4 FLAGS, POSTIT, W/BONUS 4.42 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

5 HILITER/PEN; COMBO; W/FLAGS 1.86 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

6 CRTDG, INK, BJC8000, BK 25.26 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

7 FOLDER, INTR 1/3 LGL.AST. 69.62 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

8 FOLDER, INTR, 1/3 ASST 49.78 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

9 FOLDER, INTERIOR, LTR, ASST 49.78 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/03/14 10/06/14

03007711

N

10 FAX/LASER 199.95 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

11 PRINTER 199.95 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

12 CARTRIDGE INK, 600 PG, BK 17.74 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

13 CARTRIDGE INK, 600 PG, CYN 12.62 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

14 CARTRIDGE INK, 600 PG, MA 12.62 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

15 CARTRIDGE INK, 600 PG, MA 12.62 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

16 CARTRIDGE INK, 600 PG, YE 12.62 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

17 FOLDER, LTR, DBLSTF, 50, AST 23.39 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

18 LABELS, INKJT, ADD, 4X1, WE, 50 17.20 4-01-20-130-236

B FINANCE Supplies & Equipment

R 09/11/14 10/06/14

03018114

N

907.62





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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Date Date	Date		Excl
PUBLICSE PSE&G CO			Continued						
14-00077 01/05/14 Monthly Electric			9,531.53	4-01-31-435-000	R	08/13/14	09/15/14	AUGUST 2014	N
28 Street Lighting o/e			13,872.41	B STREET LIGHTING OE					
14-00090 01/05/14 MONTHLY SEWER ELECTRIC									
17 MONTHLY SEWER ELECTRIC			1,580.94	4-07-50-500-517	R	09/02/14	09/29/14	SEPTEMBER	N
18 MONTHLY SEWER ELECTRIC			1,679.61	4-07-50-500-517	R	09/29/14	09/29/14	AUGUST	N
			3,260.55	B SEWER Electric					
Vendor Total:			17,132.96						
RETRO01 THE RETROSPECT INC									
14-01091 09/08/14 LEGALS									
1 LEGALS			15.20	4-01-20-120-221	R	09/08/14	09/09/14	14904	N
				B CLERK Advertising					
14-01092 09/08/14 LEGAL NOTICES									
1 LEGAL NOTICES			23.36	4-01-20-120-221	R	09/08/14	09/09/14	14894	N
2 LEGAL NOTICES			11.12	4-01-21-180-221	R	09/08/14	09/09/14	14894	N
			34.48	B PLANNING Advertising					
Vendor Total:			49.68						
ROSNER LOUIS ROSNER, ESQUIRE									
14-01192 10/01/14 PROFESSIONAL SERVICES									
1 PROFESSIONAL SERVICES			1,702.00	4-01-20-155-227	R	10/01/14	10/01/14	042/047	N
				B LEGAL Professional Services					
Vendor Total:			1,702.00						
RUNNCL EA RUNNEMEDE CLEANERS									
14-01038 09/02/14 3rd qtr 2014 uniform cleaning									
1 3rd qtr 2014 uniform cleaning			1,400.00	4-01-25-240-245	R	09/02/14	09/24/14		N
				B POLICE Uniforms					
Vendor Total:			1,400.00						
RUNNEM25 RUNNEMEDE FIRE COMPANY #1									
14-00072 01/05/14 Quarterly Housing									
5 Quarterly Housing 4th Quarter			8,987.50	4-01-25-264-250	R	01/05/14	09/16/14	9-9-2014	N
				B VOLUNTEER FIRE Contribution					

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Vendor # Name														
PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/chk	First	Rcvd	Chk/Void	Invoice	1099
Item Description									Enc	Date	Date	Date		Excl
RUNNEME25 RUNNEMEDE FIRE COMPANY #1														
14-00072	01/05/14	Quarterly Housing	Continued	Continued										
6	Parking/Cable Adjustment	690.00	4-01-25-264-250	B	VOLUNTEER FIRE Contribution	R		09/16/14	09/16/14	9-9-2014	N			
8	Stretcher Adjustment (12 mths)	3,549.77	4-01-25-255-299	B	FIRE Miscellaneous	R		09/16/14	09/16/14	9-9-2014	N			
		13,227.27												
Vendor Total:			13,227.27											
SHERWIN SHERWIN-WILLIAMS COMPANY														
14-01144	09/23/14	sprayer supplies				421.03	4-01-26-290-201	B	ROADS Supplies & Equipment	R	09/23/14	10/01/14	5360-9	N
Vendor Total:			421.03											
SOUTH 84 SOUTH JERSEY GAS COMPANY														
14-00079	01/05/14	Monthly Gas				86.90	4-01-31-446-001	B	NATURAL GAS Buildings	R	04/29/14	09/30/14	SEPTEMBER	N
19	Monthly Gas - Borough	25.93	4-01-29-390-203	B	LIBRARY - Natural Gas	R		04/01/14	09/30/14	SEPTEMBER	N			
20	Monthly Gas - Library	112.83												
Vendor Total:			141.73											
14-00099 01/05/14 MONTHLY NATURAL GAS BILL														
10	MONTHLY NATURAL GAS BILL	28.90	4-07-50-500-521	B	SEWER Natural Gas	R		01/05/14	09/29/14	SEPTEMBER	N			
Vendor Total:			141.73											
SOUTHE50 SOUTHERN PEST CONTROL														
14-00075	01/05/14	Monthly Pest Control				60.00	4-01-26-310-226	B	BUILDINGS & GROUNDS Miscellaneous	R	05/01/14	08/19/14	20193317	N
17	Monthly Pest Control	55.00	4-01-29-390-299	B	LIBRARY Miscellaneous	R		05/01/14	08/19/14	20193196	N			
18	Monthly Pest Control	60.00	4-01-26-310-226	B	BUILDINGS & GROUNDS Miscellaneous	R		05/01/14	09/15/14	20194968	N			
19	Monthly Pest Control	55.00	4-01-29-390-299	B	LIBRARY Miscellaneous	R		05/01/14	09/15/14	20194852	N			
20	Monthly Pest Control	230.00												
Vendor Total:			230.00											

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date Date	Date	Exc]	
TARTAGLI PATRICIA J. TARTAGLIA									
14-01199 10/07/14 SAFE HALLOWEEN INITIATIVE			400.00	4-01-28-370-299	R	10/07/14	10/07/14		N
1 SAFE HALLOWEEN INITIATIVE				B PUBLIC EVENTS Miscellaneous					
Vendor Total:			400.00						
TDBANK TD WEALTH									
14-01096 09/11/14 GOB 2008 TRUSTEE FEE			1,050.00	4-01-20-130-233	R	09/11/14	09/17/14	5035370	N
1 GOB 2008 TRUSTEE FEE				B FINANCE Professional Services					
Vendor Total:			1,050.00						
TIRE C50 TIRE CORAL									
14-01114 09/17/14 20yd MG60596			497.70	4-01-26-315-233	R	09/17/14	09/30/14	287417	N
1 20yd MG60596				B VEHICLE MAINT Public Works					
14-01119 09/17/14 Bus Tire MG88438 miles 25691			268.78	4-01-26-315-233	R	09/17/14	09/30/14	286121/286149	N
1 Bus Tire MG88438 miles 25691				B VEHICLE MAINT Public Works					
14-01120 09/17/14 20yd MG60596 2 tires 11r22.5			840.12	4-01-26-315-233	R	09/17/14	09/30/14	287560	N
1 20yd MG60596 2 tires 11r22.5				B VEHICLE MAINT Public Works					
14-01148 09/23/14 PW1 MG68814 32yd			1,152.36	4-01-26-315-233	R	09/23/14	10/01/14	287734	N
1 PW1 MG68814 32yd				B VEHICLE MAINT Public Works					
Vendor Total:			2,758.96						
TREASUS0 TREASURER-STATE OF NEW JERSEY									
14-01157 09/23/14 2014 NJPDES - 7/1/13-6/30/14			2,000.00	4-01-26-305-299	R	09/23/14	09/30/14	140845370	N
1 2013 NJPDES PERMIT FEE				B SANITATION miscell]aneous					
14-01186 10/01/14 2014 3RD MARRIAGE ESCROW			500.00	T-14-56-260-810	R	10/01/14	10/01/14		N
1 2014 3RD MARRIAGE ESCROW				B Marriage License Fees					
14-01188 10/01/14 3rd Qtr DCA Fees			1,372.00	T-14-56-287-801	R	10/01/14	10/06/14		N
1 3rd Qtr DCA Fees				B UCC Trust Fund Expenses					
Vendor Total:			3,872.00						







October 7, 2014  
03:03 PM

Borough of Runnemede  
Purchase Order Listing By Vendor Id

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description			Amount	Charge Account								

VITALCOM VITAL COMMUNICATION INC

14-00066	01/05/14	Monthly MOD IV Tax										
10	Monthly MOD IV Tax		76.50	4-01-20-150-236		B ASSESSOR Supplies & Equipment	R	08/14/14	09/15/14		58983	N

Vendor Total: 76.50

XEROX XEROX CORPORATION

14-01022	09/02/14	RENTAL & COPIES										
1	7/21-8/21	RENTAL COPY POLICE	175.66	4-01-25-240-258		B POLICE Supplies & Equipment	R	09/02/14	09/15/14		75553826	N
2	7/21-8/21	COPIES POLICE	11.09	4-01-25-240-258		B POLICE Supplies & Equipment	R	09/02/14	09/15/14		75553826	N
3	7/21-8/21	RENTAL BOR CLK	175.66	4-01-25-240-258		B POLICE Supplies & Equipment	R	09/02/14	09/15/14		75553825	N
4	7/21-8/21	COPIES BOR CLK	9.56	4-01-25-240-258		B POLICE Supplies & Equipment	R	09/02/14	09/15/14		75553825	N
			371.97									

14-01194 10/03/14 RENTAL POLICE 8/21-9/21 2014

1	RENTAL POLICE 8/21-9/21 2014		175.66	4-01-25-240-258		B POLICE Supplies & Equipment	R	10/03/14	10/06/14		076028170	N
2	COPIES POLICE 8/21-9/21 2014		10.22	4-01-25-240-258		B POLICE Supplies & Equipment	R	10/03/14	10/06/14		076028170	N
3	RENTAL BOR CLK 8/21-9/21 2014		175.66	4-01-20-120-236		B CLERK Supplies & Equipment	R	10/03/14	10/06/14		076028169	N
4	COPIES BOR CLK 8/21-9/21 2014		13.84	4-01-20-120-236		B CLERK Supplies & Equipment	R	10/03/14	10/06/14		076028169	N
			375.38									

Vendor Total: 747.35

Total Purchase Orders: 186 Total P.O. Line Items: 248 Total List Amount: 161,065.49 Total Void Amount: 0.00

Totals by Year-Fund		Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description							
CURRENT FUND		4-01	131,752.94	0.00	0.00	0.00	131,752.94
SEWER OPERATING FUND		4-07	4,800.66	0.00	0.00	0.00	4,800.66
		4-14	0.00	0.00	0.00	1,707.50	1,707.50
Year Total:			136,553.60	0.00	0.00	1,707.50	138,261.10
GENERAL CAPITAL FUND		C-04	18,680.95	0.00	0.00	0.00	18,680.95
		G-01	564.80	0.00	0.00	0.00	564.80
DOG TRUST FUND		T-03	801.64	0.00	0.00	0.00	801.64
OTHER TRUST FUNDS		T-14	2,757.00	0.00	0.00	0.00	2,757.00
Year Total:			3,558.64	0.00	0.00	0.00	3,558.64
Total of All Funds:			159,357.99	0.00	0.00	1,707.50	161,065.49

Project Description	Project No.	Project Total
MINOR SUBDIV BHP&9TH GJ PARTNE	PBE00-01	118.75
610 N BHP-SITE//VARIANCE	PBE13-04	71.25
SITE PLAN-DELUXE BAKERY	PBE13-10	386.25
PARKING LOT-RETAINING WALL	PBE13-12	1,131.25
Total of All Projects:		1,707.50