

JUNE 25, 2013

The Caucus Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:05 P.M. The following members were present at roll call: Mayor Kalvaitis. Council members: Kelly, Root, Passio, Kappatos, White & Moore; Present: Administrator Richard E. Wright, Jr.; Solicitor Leonard Wood, Esquire; Borough Engineer Mark Basehore.

STATEMENT: Council President Kappatos the notice of this meeting pursuant to the "Open Public Meetings Act."

Council President Kappatos announced that Sam Ragonese, Borough Prosecutor, would be resigning his position since Sam had been offered a superior court judgeship. Nick also introduced Andrew Viola who would be substituting for Sam in the interim. Andrew briefly addressed Mayor & Council.

Council President Kappatos stated that it was now time to discuss items to be included on the agenda for 7/2/13.

The approval of minutes and the public hearings of Ordinances #13-09,13-10, 13-11, 13-12, 13-13 & 13-14 were discussed.

A raffle license and a shared services agreement with the DMV were discussed.

The following resolutions were discussed: A resolution granting 100% exemption for a vet; a resolution authorizing the execution of release & agreement of the Waste Management contract, a resolution amending the resolution authorizing shared services agreement for trash collection, a resolution appointing summer recreation counselors, a resolution raising the salary of the planning board secretary to \$1,500 per year and a resolution amending the resolution regarding the signing of court checks.

Also discussed was a first reading for an ordinance creating the position of Records Support Technician I, a first reading of an ordinance changing the fees for use of the Harry Williams Building and the first reading for an amendment to an ordinance authorizing property maintenance liens. A discussion ensued regarding how to create a title for the individual the borough was looking to hire to open and close the building. Administrator Richard Wright reminded everyone that the title was important because of civil service rules and regulations.

A discussion ensued regarding the shared services agreement with Barrington for the services of a Deputy Registrar of Vital Statistics. Councilman White had questions, it was explained that the position had been posted within the borough, along with criteria, and no one was interested.

The purchase of generators was discussed. Council President Kappatos explained the need for this purchase. Administrator Richard Wright also explained the purpose for buying these generators.

Administrator Richard Wright also presented an oral and written report for activities during the month. (See attachment)

Councilwoman Moore reported that along with Councilwoman Passio she had attended a Barrington council meeting and had accepted a Certificate of Appreciation from Barrington for our contribution to their fireworks display. Mayor Kalvaitis asked why council had not voted on this contribution. Mayor Kalvaitis stated that we have to vote on spending money. Council President Kappatos stated that we did not vote on it last year. Council President Kappatos explained how the borough came to donate the money last year and that the money came from the Recreation department budget. Mayor Kalvaitis stated that you have taken everything away from me. Council President Kappatos stated that Sis, you choose not to be involved. Councilwoman Moore read the certificate to all. Councilman Root asked Mayor Kalvaitis if he had to check with her every time he chose to spend his department's funds.

GOOD & WELFARE:

Val Colasuonno, 831 N. Oakland Avenue: Ms. Colasuonno asked if Mayor & Council were aware of the wires being stolen from poles. Police Captain Dailey stated that this was under investigation along with several other thefts in the area. Ms. Colasuonno asked if we had an ordinance against scrapping. Captain Dailey stated that we do but we should have signs stating that this is prohibited throughout the town.

Seeing no one wishing to speak, a motion was made by Moore, seconded by White, to close the good and welfare portion of the meeting. The motion carried and Council President Kappatos declared good and welfare closed.

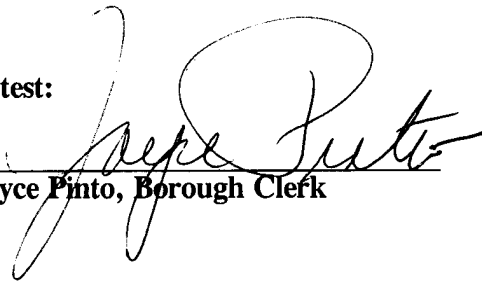
There being no further business to come before Mayor and Council at this time a motion was made by Moore and seconded by White to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 6:00 PM.

Approved by:



Nick Kappatos, Council President

Attest:



Joyce Pinto, Borough Clerk

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24 NORTH BLACK HORSE PIKE
RUNNEMEDE, NEW JERSEY 08078-0267
856-839-5161
WWW.RUNNEMEDE.NJ.ORG

ADMINISTRATOR'S MONTHLY REPORT

Date: June 25, 2013

To: Mayor and Borough Council

From: Richard E. Wright, Jr., Administrator/CFO 

Subject: Borough Administrator's Monthly Report - June 2013

DEPARTMENT BRIEFS

FINANCE, PERSONNEL & ADMINISTRATION

Pending Retirements - The following employees will be retiring as of June 30, 2013:

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Ralphine Deacon	Finance	14.6
Dominic Brown	Police	21.6
Robert Christiansen	Police	25.0

Severance payment certifications will be processed as of June 30, 2013 and presented for council action at the meeting of July 2, 2013.

Holiday Office Closure: In observance of Independence Day, the main office at Borough Hall will be closed on Thursday, July 4, 2013.

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August 13, 2013 – Special General Election for U. S. Senate Seat previously held by the late Senator Frank Lautenberg. Special Primary Election will be held on October 16, 2013.

ENGINEERING & PUBLIC EVENTS

JULY 4

Independence Day Parade – The Bicycle Parade at 9:00a.m. and the Baby Parade at 9:20a.m., will kick-off the day to honor our Country. Prizes given for the best in their class designation. The main parade will commence at 1:00p.m. at the Black Horse Pike with events to be held at the Harry Williams Senior Center. Free Water Ice for all children!

HEALTH & EDUCATION – N/A

PARKS & RECREATION

2013 Summer Recreation Program – JULY 1–AUGUST 9TH (excluding July 4th and 5th) Program is open to all residents entering grades 2 through 8 during the hours of 9:00a.m. to 12:00noon at the Harry Williams Senior Center. Fee for each child is \$60, with proof of residency. Registrations being made at the Borough Hall from June 3rd through June 28th from 9:30a.m. to 3:30p.m. Again available this year, is the Jonathan Interlante Memorial Summer Music Camp for those students enrolled in the Summer Recreation Program, at no cost. Further information available by emailing Miss Maatje at mmaatje@runnemedeschools.org. Additional information on this year's program is available on the Borough's website.

The appointments of 10 summer recreation counselors and one lifeguard are on the July agenda for action. Summer Recreation registrations as of June 25, 2013 = 46

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PUBLIC SAFETY

Attended the Public Safety Committee monthly meeting for the month of June.

Capt. Dailey has been authorized to research State contract vendors for one (1) immediate purchase of a Dodge Charger, under State contract.

PUBLIC WORKS

Hirsch Lake - Dead 6 to 9 inch goldfish were discovered in Hirsch Lake on or about June 20, 2013. Borough officials contacted the NJDEP, as well as NJ Fish & Wildlife. A biologist from NJ Fish & Wildlife, who visited the lake, collected tissue samples for analysis. The Camden County Department of Health also was on-site and tested the water and the readings which were taken proved normal.

Crews from Public Works Department mobilized to clean up as much of the dead fish as possible on June 20, 2013. About 1,200lbs. of collected fish were transported to the Pennsauken landfill for disposal. At the request of NJ Fish and Wildlife, any remaining fish should be left for nature to take its course.

Trash Collection Interlocal Agreement - Status Report - Received agreement from Waste Management on June 18, 2013, confirming the Waste Management Contract date of termination of services as July 31, 2013. Council action has been requested to authorize this agreement. This will enable the interlocal agreement with the Boroughs of Bellmawr/Mt. Ephraim to commence on Tuesday, August 6, 2013.

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Mailed notices and signs will be utilized to inform our residents. As a reminder, the new "Trash" Day, throughout the Borough, will be Tuesdays and "Recycling Day" for West of the Black Horse Pike, ONLY, will be changed to Wednesdays.

CCMUA Sewer Main Repair Completed - The replacement section of 42" pipe was installed Friday, June 21, 2013. Due to the late hour that the installation was completed (Friday night at 8:00PM), the decision was made to test the pipe section and place it in service on Monday morning. The 42" bypass remained in service through the weekend, although the new section of pipe was also available, if needed. The new section of pipe was tested for leaks on Monday and the line stops removed, shutting

down the bypass and placing the repaired interceptor pipe fully back in service Monday morning, June 24, 2013.

No sewage was spilled during the pipe replacement process. Removal of the tapping equipment and restoration also commenced Monday. This issue is now considered closed.