

MINUTES  
RUNNEMEDE PLANNING AND ZONING BOARD  
RE-ORGANIZATION MEETING JANUARY 14, 2015

The meeting was called to order at 7:01 pm.

Pledge of Allegiance to the flag:

Public Notice Act: This meeting has been advertised according to law. Posted in the legal newspaper of the Borough of Runnemede, The Retrospect and by posting the same of the Bulletin Board of the Municipal Building.

Swearing in of new appointments/alternates for the zoning/planning board including re-appointments: Solicitor Rowan Sworn in John Ranieri,( Member of Council) Paul Dailey (Municipal Employee) Dennis Venella (alternate #1) Craig Laubenstein) (Alternate #2).

ROLL CALL      Kandy Klehamer, Chairperson  
                    Richard Dickinson, Vice Chairperson  
                    Debra Goushian  
                    Scott Piechoski  
                    Ron Fullerton-Execused  
                    Joseph Aupperle  
                    Paul Dailey  
                    Nick Kappatos, Mayor  
                    John Ranieri  
                    Dennis Venella, Alternate #1  
                    Craig Laubenstein, Alternate #2  
                    David Rowan, Solicitor  
                    John Petitt, Engineer

Approval of minutes: A motion is in order for approval of minutes for December 10, 2014, as submitted by the clerk. A motion was made by Aupperle seconded by Dickinson the minutes be approved. The motion carried.

NOMINATIONS FOR 2015:

NOMINATIONS FOR CHAIRPERSON: A motion was made by Dickinson seconded by Aupperle that the nominations for Chairperson be open. The motion carried. A motion was made by Dickinson seconded by Aupperle that Kandy Klehamer be the chairperson for 2015. The motion carried.

Roll call vote: Klehamer Abstain, Ayes: Dickinson, Goushian, Aupperle, Dailey, Kappatos, Ranieri, Venella, Naves: None.

NOMINATIONS FOR VICE CHAIRMAN: A motion was made by Klehamer seconded by Kappatos the nominations for vice chairman is open. The motion carried. A motion was made by Kappatos seconded by Klehamer that Dickinson be appointed as vice chairman for the year 2015 . The motion carried. A motion was made by Kappatos seconded by Klehamer the nominations be closed. The motion carried.

Roll call vote: Ayes: Klehamer, abstain Dickinson, Piechoski, Goushian, Aupperle, Dailey, Kappatos, Ranieri, Venella. Naves: None.

APPOINTMENT OF SECRETARY FOR THE YEAR 2015: A motion was made by Aupperle seconded by Goushian, that June Elkins be appointed as secretary. The motion carried. Roll call vote: Ayes: Klehamer, Dickinson, Goushian, Piechoski, Aupperle, Dailey, Kappatos, Ranieri, Venella. Naves: None.

Proposals were accepted on December 29, 2014, 1 proposal was received for Board Engineer and 1 proposal was received for Solicitor. Copies of all proposals were made available for board members to review.

APPOINTMENT OF BOARD SOLICITOR: A motion was made by Klehamer seconded by Kappatos that David Rowan of Carlamere and Rowan be appointed as Solicitor for 2015. A motion was made by Klehamer seconded by Aupperle the appointment be confirmed. The motion carried and Chairperson Klehamer requested a roll call vote with the following results: Ayes: Klehamer, Dickinson, Goushian, Piechoski, Dailey, Kappatos, Ranieri, Venella.

APPOINTMENT OF BOARD ENGINEER: A motion was made by Klehamer seconded by Kappatos that John Pettit of Pettit and Associates be appointed as Borough Engineer for the year 2015. The motion carried and Chairperson Klehamer requested a roll call vote with the following results: Ayes: Klehamer, Dickinson, Goushian, Piechoski, Aupperle, Dailey, Kappatos, Ranieri, Venella.  
Resolution #15-001 Resolution of the Planning and Zoning Board of the Borough of Runnemede providing for Professional Services (Attorney) for the year 2015.

Resolution #15-002 Resolution of the Planning and Zoning Board of the Borough of Runnemede providing for Professional Services (Engineer) for the year 2015.

Resolution #15-003 Resolution of the Planning and Zoning Board of the Borough of Runnemede providing for the appointment of Chairperson Kandy Klehamer for the year 2015.

Resolution #15-004 Resolution of the Planning and Zoning Board of the Borough of Runnemede establishing regular meeting dates and the official newspaper in conformity with the Open Public Meetings Act 2015. (Courier Post and Retrospect).

Resolution #15-005 Resolution of the Planning and Zoning Board of the Borough of Runnemede providing for the appointment of June Elkins, Secretary for the year 2015.

Resolution # 15-006 Resolution of the Planning and Zoning Board of the Borough of Runnemede providing for the appointment of Richard Dickinson as Vice Chairman for the year 2015.

Resolution #15-007 Resolution of the Planning and Zoning Board of the Borough providing for the designation of first and second alternate members of the board. Alternate #1 Dennis Venella, and Alternate #2 Craig Laubenstein.

A motion was made by Kappatos seconded by Dickinson resolution # 15-001 through #15-007 be adopted. The motion carried and Chairperson Klehamer requested a roll call vote: Ayes: Klehamer, Dickinson, Goushian, Piechoski, Dailey, Kappatos, Ranieri, Venella.

NEW BUSINESS:

RESOLUTION #14-019 DEBRA BROWN 800 W. 3<sup>RD</sup> AVE. BLOCK 163 LOT 26: REAR YARD BULK VARIANCE:  
A motion was made by Dickinson seconded by Goushian the resolution be adopted. The motion carried and Chairperson Klehamer requested a roll call vote with the following results: Ayes: Klehamer, Dickinson, Goushian, Piechoski, Aupperle, Abstain: Kappatos, Ranieri, Dailey, Venella, Chairperson Klehamer declared the resolution adopted.

Chairperson Klehamer stated that she has received a copy of a bill for \$625.00 for Petitt and Associates regarding service rendered for the property located at 108 Schubert Avenue. Mrs. Klehamer stated that she did not feel as though the tax payers should be responsible for this. After a brief discussion on this it was decided that the matter would be turned over to the Borough Solicitor Len Wood to collect the fee from the property owner.

#### CHAIRPERSON KLEHAMER'S REPORT

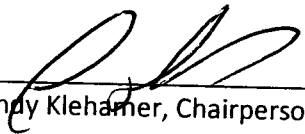
Chairperson Klehamer received a copy of a complaint from the Zoning Officer regarding portable signs at Charlies' Auto. Keith Knight reported that the signs were removed and the owner was advised that a temporary sign permit could be obtained for a period of six weeks each calendar year.

Also Chairperson Klehamer discussed with the Board informal applications and Solicitor Rowan indicated that he design an application for a nominal fee for the board to review.


GOOD & WELFARE: There appearing to be no one to speak at this time a motion was made by Dickinson seconded by Piechoski that the public hearing be closed. The motion carried and Chairperson Klehamer declared the Good & Welfare portion of the meeting closed.

ADJOURNMENT: There appearing to be no other business to come before the board at this time a motion was made by Aupperle seconded by Dickinson the meeting is adjourned until February 11, 2015 at 7:00 P.M. The motion carried and Chairperson Klehamer declared the meeting adjourned at 8:05 PM.

Approved by

  
Kandy Klehamer, Chairperson

Attest:

  
June Elkins, Secretary