# **DECEMBER 29, 2011**

The Adjourned Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 4:05 P.M. The following members were present at roll call: Council members: Beatrice, Moore; Kappatos & White. Present: Richard E. Wright, Jr., CFO; Absent: Kisielewski & Williams.

STATEMENT: Mayor Kalvaitis read the notice of this meeting pursuant to the "Open Public Meetings Act."

The following used car lot licenses were offered: Toyota, Bell Auto Sales, Bellmawr Collision & Auto Max Inc. All paperwork is in order.

A motion was made by Beatrice, seconded by Moore these licenses be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, White, Moore & Beatrice. Absent: Kisielewski & Williams. Nays: None. Mayor Kalvaitis Beatrice declared the licenses approved.

#### **RESOLUTION #11-158**

# RESOLUTION TO AUTHORIZE THE TREASURER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2011 BUDGET BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, Certain 2011 Budget Appropriation balances are expected to be insufficient for the remainder of the year; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Runnemede, that in accordance with the revised statutes 40A:4-58, the Treasurer be and is hereby authorized to make transfers between appropriations in the budget of the Borough of Runnemede for the year 2011 as follows:

See Attachment 1

# BOROUGH OF RUNNEMEDE

A motion was made by Beatrice, seconded by White the resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, White, Moore & Beatrice. Absent: Kisielewski & Williams. Nays: None. Mayor Kalvaitis declared the resolution adopted.

### **RESOLUTION #11-159**

# RESOLUTION AMENDING RESOLUTION #10-75 RESOLUTION CONFIRMING 2010 APPOINTMENTS, FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, Resolution #10-75 was adopted on May 4, 2010 appointing two laborers third class; and

WHEREAS, the hourly rate indicated on this resolution \$12.20 was incorrect; and

WHEREAS, Mayor and Council wish to correct this error and reimburse the employees the appropriate amounts due.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the salaries are hereby corrected as follows and the records adjusted accordingly:

#### **ROAD DEPARTMENT:**

Louis DeLeonardis
John Cochran

Laborer 3<sup>rd</sup> Class
Laborer 3<sup>rd</sup> Class
S13.33 per hour
5/4/10
5/4/10 through 8/2/11

#### **DECEMBER 29, 2011**

BE IT ALSO RESOLVED, by Mayor and Council of the Borough of Runnemede that a check be issued to the above-referenced employees in the following amounts:

John Cochran \$2,452.10 Lou DeLeonardis \$3,007.50

# **BOROUGH OF RUNNEMEDE**

A motion was made by Beatrice, seconded by Moore the resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, White, Moore & Beatrice. Absent: Kisielewski & Williams. Nays: None. Mayor Kalvaitis declared the resolution is adopted.

## **RESOLUTION #11-160**

# RESOLUTION AUTHORIZING EMERGENCY APPROPRIATION

WHEREAS, an emergency has arisen with respect to:

Police Salaries & Wages Legal Other Expense Emergency Medical Services Salaries & Wages Gasoline Other Expense

And, no adequate provision was made in the 2011 budget for the aforesaid purposes, and NJS 40A:4-46 provides for the creation on an emergency appropriation for the purposes mentioned above and

WHEREAS, the total amount of the emergency appropriations created, including the appropriations to be created by this resolution is \$100,000 and three (3) percent of the total operating appropriations in the budget for 2011 is \$203,151.62; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2011,

NOW, THEREFORE, BE IT RESOLVED, that in accordance with NJS 40A:4-48:

- 1. An emergency appropriation is hereby made for:
  - 1. Police Salaries & Wages in the amount of \$40,000
  - 2. Legal Other Expense in the amount of \$15,000
  - 3. EMS Salaries & Wages in the amount of \$25,000
  - 4. Gasoline Other Expense in the amount of \$20,000
- 2. That said emergency appropriation shall be provided for in full in the 2011 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3C(1)
- 3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

# **BOROUGH OF RUNNEMEDE**

A motion was made by Beatrice, seconded by Kappatos the resolution be approved. Richard Wright, CFO explained the need for this resolution. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, White, Moore & Beatrice. Absent: Kisielewski & Williams. Nays: None. Mayor Kalvaitis declared the resolution is adopted.

## **DECEMBER 29, 2011**

PAYMENT OF BILLS: A motion was made by Kappatos seconded by Beatrice the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Moore, White, Kappatos, & Beatrice. Nays: None. Absent: Kisielewski & Williams. Mayor Kalvaitis authorized the payment of bills.

# (SEE ATTACHED PAYMENT OF BILLS)

### **GOOD & WELFARE:**

Attest

Terry McMichael, 648 Glover Drive: Ms. McMichael asked questions regarding the possibility of more speed bumps in the area. Councilman White explained that as road work is being done, streets will be considered for speed bumps.

There being no further business to come before Council at this time a motion was made by Kappatos, seconded by White to adjourn the meeting. The motion carried and the meeting adjourned at 4:20 PM.

Approved by:

Joyce Pinto, Borough Clerk

Resolution 11-158 12/29/2011 Attachment 1

Account Id	Description	from	to
1-01-00-000-000	CURRENT FUND		5 045 C4
1-01-20-100-200	ADMINISTRATION - OE		5,345.64
1-01-20-110-000	MAYOR & COUNCIL SW	1,000.00	
1-01-20-110-200	MAYOR & COUNCIL OE	1,200.00	4 600 00
1-01-20-120-100	MUNICIPAL CLERK SW		4,600.00
1-01-20-130-100	FINANCE DEPARTMENT SW		6,000.00
1-01-20-145-100	TAX COLLECTION SW	3,253.94	
1-01-20-165-200	ENGINEERING OE	1,500.00	2.000.00
1-01-22-200-000	CODE ENFORCEMENT SW		2,000.00
1-01-22-200-200	CODE ENFORCEMENT OF		100.00
1-01-23-210-000	LIABILITY INSURANCE OE	37,250.00	40,000,00
1-01-23-215-000	WORKERS COMP. INSURANCE OE		10,000.00
1-01-23-220-000	EMPLOYEE GROUP INSURANCE OE		27,250.00
1-01-23-225-000	UNEMPLOYMENT COMP. INSUR. OE	20,000.00	7 000 00
1-01-25-255-100	FIRE DEPARTMENT SW		7,000.00
1-01-25-261-100	EMERGENCY MEDICAL SERVICES SW		7,400.00
1-01-26-290-100	ROAD DEPARTMENT SW		60,000.00
1-01-26-305-100	SANITATION DEPARTMENT SW	13,542.70	
1-01-26-315-200	VEHICLE MAINTENANCE OE	8,000.00	
1-01-27-330-000	BOARD OF HEALTH SW	749.00	
1-01-28-371-000	RECREATION SW	1,500.00	4 000 00
1-01-31-440-000	TELEPHONE OE		1,000.00
1-01-32-465-000	LANDFILL DISPOSAL COSTS OE	15,000.00	300.00
1-01-36-472-000	SOCIAL SECURITY & MED TAXES OF		300.00
1-01-43-490-100	MUNICIPAL COURT SW	25,000.00	
1-01-43-490-200	MUNICIPAL COURT OE	3,000.00	
		130,995.64	130,995.64
		130,995.04	700,000.01

#### CERTIFICATION FOR EMERGENCY APPROPRIATION FORM

#### **CHIEF FINANCIAL OFFICER**

This statement must be prepared in duplicate by the chief financial officer and filed with the municipal clerk **prior to the adoption** of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

#### Please answer all questions:

Purpose of emergency appropriation:

1. Police salaries and wages \$40,000

An unanticipated appointment of a provisional officer to replace a retirement; and an increase of hours for special police officers above budgeted amounts to maintain service and reduce overtime. (\$85,000 saved over 2010) It was anticipated that the overage would be transferred from other line items, but sufficient funds did not exist.

2. Legal other expense \$15,000

Unanticipated legal expenses related to prolonged contract negotiations resulted in costs in excess of budgeted amounts. It was anticipated that the overage would be transferred from other line items, but sufficient funds did not exist.

3. EMS Salaries and wages \$25,000

Due to an unanticipated paid leave of absence and revised overtime policies for part time EMT's an emergency appropriation is necessary to cover salaries and wages. (This line items generates revenues via medical billing)

4. Gasoline Other Expenses \$20,000

Due to increased fuel prices greater than anticipated and higher than expected usage, an emergency appropriation is required to meet anticipated final fuel billings. It was anticipated that the overage would be transferred from other line items, but sufficient funds did not exist.

Date of occurrence: December 2011

Have any contracts been awarded or **purchase orders** placed in connection with this emergency appropriation? 1. No, 2. Yes, 3. No, 4. Yes

Date:

12-29-2011

Chief Financial Officer

Richard E. Wright, Jr. N0517

Borough of Runnemede

Municipality

Paid: N Void: N Open: N Rcvd: Y Held: Y Aprv: N Include Project Line Items: No .O. Type: All Bid: Y State: Y Other: Y Range: First Format: Condensed endor # Name Amount Void Amount Contract PO Type Status PO # PO Date Description J BAR50 A&J BAR & JANITORIAL SUPPLIES 0.00 62.47 11-01297 12/28/11 POLICE SUPPLIES INV #90299 Open 0.00 19.19 11-01318 12/28/11 Office Supplies 0pen 81.66 NIMALEM ANIMAL EMERGENCY SERVICE OF SJ 0.00 10-01241 10/29/10 EMERGENCY SERVICES 9/9/10 117.50 Open ACHASSO BACH ASSOCIATES PC 0.00 416.25 11-01274 12/06/11 INSPECTION FEES 15-11 HIDDEN Open 0.00 11-01275 12/06/11 INSPECTION FEES 09-14 TOYOTA Open 1,605.00 2,021.25 EAVER50 BEAVERBROOK MOTORS INC 424.24 0.00 11-01300 12/28/11 Repairs Car #5 Open 0.00 515.35 11-01321 12/28/11 Repairs for Car #1 Open 939.59 SERNIESA BERNIES AUTO REPAIR 0.00 300.00 10-00435 04/05/10 Brakes for Car #10 0pen 0.00 1,066.23 11-01273 12/05/11 POL CAR #4 INV #2470 Open 1,366.23 K 50 BLACK HORSE PIKE REGIONAL 469,639.52 0.00 В -00910 08/18/11 REGIONAL SCH TAX JULY-DEC2011 Open OROUG75 BORO OF RUNN GENERAL ACCT 0.00 101.97 Open 11-00378 04/12/11 Monthly Sewer Cell Phone OROUG25 BOROUGH OF BARRINGTON В 0.00 831.61 11-00162 02/11/11 monthly sewer gasoline Open 'AMDEN48 CAMDEN CO MAYORS' ASSOCIATION 0.00 0pen 350.00 11-01327 12/28/11 2012 ANNUAL DUES COMCAST COMCAST 0.0082.26 11-00161 02/11/11 monnthly sewer internet Open )EER 50 DEER PARK 12.70 0.00 В 11-00077 02/01/11 Monthly Water 0pen 0.00 11-01263 12/05/11 WATER 10/15/11 - 11/14/11 25.40 0pen

38.10

endor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract PO Type	
MERS DEMERS MECHANICAL SERVICES 11-01341 12/29/11 HWB HEATING/AIR	Open	380.00	0.00		
MEDIC DM MEDICAL BILLINGS INC			0,00		
11-00081 02/01/11 Monthly EMS Billing	Open	1,124.85	0.00	В	
GERS DON ROGERS, INC.					
11-00582 06/03/11 RELEASE OF RETAINAGE PAY #3	Open	2,271.65	0.00		
DEX FEDEX					
11-01266 12/05/11 MARCHESE URINE TEST #76934754	? Open	53.87	0.00		
NERASO GENERAL CODE					
11-01326 12/28/11 ECODE360 ANNUAL MAINTENANCE	Open	1,195.00	0.00		
APHISO GRAPHIC IMPRESSIONS PRINTING					
11-01293 12/28/11 Letterhead	Open	101.56	0.00		
MELEC JEM ELECTRIC					
l1-01193 11/18/11 improvements-Boro garage (3rd)	0pen	2,317.00	0.00		
ZIER John Frazier					
11-01272 12/05/11 SANTA SERVICE 11/27/11	0pen	125.00	0.00		
NONTME LAMONT MEDICAL EQUIPMENT CORP					
.1-01069 10/21/11 M Cylinders 02 Mains	Open	58.00	0.00		
.1-01258 12/05/11 Oxygen	0pen	87.00	0.00		
1-01332 12/29/11 Oxy M Cylinders	Open	58.00	0.00		
		203.00			
FOSO MGL PRINTING SOLUTIONS					
1-01329 12/28/11 HOMESTEAD BILLS, NEW PD 5 FORM	Open	194.00	0.00		
ERN MODERN PRECAST CONCRETE					
1-01340 12/29/11 PREFABRICATED SLAB	0pen	1,531.50	0.00		
AL50 NAT ALEXANDER COMPANY INC					
1-01337 12/29/11 SCBA Mask Strap Kit	Open	421.20	0.00		
WC NEW JERSEY AMERICAN WATER					
1-00085 02/01/11 Monthly Water	0pen	153.84	0.00	В	
1-00086 02/01/11 Monthly Fire Hydrants	Open	6,345.99	0.00	В	
1-00087 02/01/11 monthly water bill (sewer)	Open	10.00	0.00	В	
		6,509.83			
RIE5O NEW JERSEY PRESS MEDIA					
1 01336 12 /20 /11	Open	35.97	0.00		
ONFMA NJ Conference of Mayors					
2-00001 01/01/12 2012 DUES NJ CONF OF MAYORS					

'endor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract	РО Туре	
-ZPASS NJ E-ZPASS 11-01264 12/05/11 REPLENISH ACC#1000-0000-0653-5	Open	150.00	0.00			
IEW JE80 NJLM 11-01328 12/28/11 MEMBERSHIP DUES 2012	Open	634.00	0.00			
### 10-01164 10/18/10 inkcart toner -01262 12/05/11 OFFICE SUPPLIES INV #02048893 -01289 12/28/11 OFFICE SUPPLIES-CLERK -01315 12/28/11 Toner	Open Open	0.00 47.64 15.64 71.00	0.00 0.00 0.00 0.00 0.00			
11-01334 12/29/11 COPY PAPER	Open -	599.00  733.28	0.00			
		733120				
NECALLS ONE CALL CONCEPTS, INC 11-00137 02/11/11 monthly sewer messages	Open	35.24	0.00		В	
*UBLICSE PSE&G CO 11-00083 02/01/11 Monthly Electric 11-00084 02/01/11 monthly sewer electric bill	Open Open	10,868.12 2,238.09	0.00 0.00		B B	
	•	13,106.21				
OUBLIC15 PUBLIC SAFETY OUTFITTERS INC 11-01287 12/28/11 EMT Addezio/Flashlight 11-01291 12/28/11 McGowan/Bove/Dobleman Uniform 11-01333 12/29/11 F/F Hoods PPE	Open s Open Open	129.99 441.00 719.80	0.00 0.00 0.00			
		1,290.79				
/RIGHT RICHARD E. WRIGHT, JR. 11-01343 12/29/11 REIMBURSEMENTS 2011	Open	419.50	0.00			
TT A ROBERT A DEL SORDO ESQ 11-01279 12/13/11 PLAN BD ESCROW CEDAR 11-04 11-01285 12/28/11 PLAN BD ESCROW 11-07-STONE 11-01290 12/28/11 XMAS PARADE EXPENSES 2011	Open Open Open	80.00 160.00 183.54	0.00 0.00 0.00			
		423.54				
ARTMANN ROBERT HARTMANN 11-01292 12/28/11 Retirement Plaques (2)	Open	70.00	0.00			
RUNNEMO5 RUNNEMEDE BOARD OF EDUCATION 11-00932 08/29/11 LOCAL SCHOOL TAXES Jan-June	11 Open	531,239.50	0.00		В	
RUNNEM60 RUNNEMEDE SCOUTING COMMITTEE 11-01342 12/29/11 REIMBURSEMENT	Open	2,000.00	0.00			
SOUTH 84 SOUTH JERSEY GAS COMPANY 11-00089 02/01/11 monthly Gas 11-00164 02/11/11 monthly sewer gas bill	Open Open	2,316.17 161.59	0.00		В В	

endor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract PO Type	
		2,477.76			
SAMOBIL USA MOBILITY WIRELESS INC					
11-00136 02/11/11 monthly sewer pager	Open	13.85	0.00	_	
11-00319 03/21/11 Monthly Pager	Open	2.24	0.00	B B	
		16.09			
E RAL50 VE RALPH & SON INC					
11-01313 12/28/11 EMS Supplies/Pulse Oximeter	Open	818.08	0.00		
11-01314 12/28/11 Stair Chair Straps	Open	50.83	0.00		
		868.91			
RIZO33 VERIZON					
11-00253 03/15/11 monthly phone bill	Open	161.35	0.00		
11-00951 09/16/11	Open	31.84	0.00		
	-	103.10			
		193.19			
RIZWIR VERIZON WIRELESS					
11-00090 02/01/11 Monthly Cell Phones	Open	782.09	0.00	В	
TALCOM VITAL COMMUNICATION INC					
11-01271 12/05/11 MOD IV TAX UPDATE	Open	75.00	0.00		
11-01335 12/29/11 MOD IV TAX SYSTEM DECEMBER 11	0pen	75.00	0.00		
tal Purchase Orders: 66 Total P.O. Line Iter	ns: 8	2 Total List Amount	: 1.047.019.2	2 Total Void Amount:	0.00

und Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
URRENT FUND	1-01	1,033,671.37	300.00	1,033,971.37	0.00
EWER OPERATING FUND	1-07	3,506.45	0.00	3,506.45	0.00
	Year Total:	1,037,177.82	300.00	1,037,477.82	0.00
URRENT FUND	2-01	2,574.00	0.00	2,574.00	0.00
LAL CAPITAL FUND	C-04	2,317.00	2,271.65	4,588.65	0.00
OG TRUST FUND	т-03	0.00	117.50	117.50	0.00
THER TRUST FUNDS	T-14	2,261.25	0.00	2,261.25	0.00
	Year Total:	2,261.25	117.50	2,378.75	0.00
Tota	of All Funds:	1,044,330.07	2,689.15	1,047,019.22	0.00

Page No: 1

.O. Type: All

to Last

Include Project Line Items: No

Paid: Y

Range: First Format: Condensed

Open: N Rcvd: N Held: N Aprv: N

Void: N

nclude	Non-Budgeted:	Y
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Paid Date Range: 12/12/11 to 12/31/11 Bid: Y State: Y Other: Y

0 #	PO Date	Vendor		PO Description	Status	Amount V	======= oid Amount	PO Type
0-01139	10/06/10	CDW	CDW GOVERNMENT INC	View Sonic 17" Monitor (PD)	Open	127.10	0.00	
1-00094	02/01/11	SONJEMP	SO NJ REG EMP BENEFITS FUND	Monthly Health Insur	Clsd	0.00	0.00	n
1-00250	03/11/11	COVERALL	COVERALL NORTH AMERICA INC	Monthly Cleaning	Clsd	0.00	0.00	
1-00336	04/01/11	PARSON	PARSON ASSOCIATES	SR CTR AUTO ACCESS DOORS (ADA)	Open	3,780.00	0.00	D
1-00560	05/25/11	WHITEMIL	MILTON WHITE III	Quarterly Health Stipend	Clsd	0.00	0.00	D
1-00560	05/25/11	ROMONDMA	MARGARET ROMOND	2nd Half Health Stipend	Clsd	0.00	0.00	
1 00570	05/25/11	LOUIS 50	LOUIS ROMOND	2nd Half Health Stipend	Clsd	0.00	0.00	
1-000/0	05/25/11	JOSEPH24	JOSEPH KESSLER	2nd Half Health Stipend	Clsd	0.00	0.00 (	
1-003/1	05/25/11	IRENE 50	IRENE KESSLER	2nd half Medicare Part B	Clsd	0.00	0.00 i	
1 00572	05/25/11	SAMUELSU	SAMUEL F GIBSON JR	2nd Half Medicare part B	Clsd	0.00	0.00 1	
1-003/3	05/25/11	FRANCE33	FRANCES GIBSON	^ I 9 c	Clsd	0.00	0.00 8	
1 00575	05/25/11	JOSEPH60	JOSEPH W PFEIFFER	2nd Half Part B	Clsd	0.00	0.00 E	
1 00576	05/25/11	OLSENKAT	KATHLEEN OLSEN	2nd Half Medicare Part B	Clsd	0.00	0.00 E	
1 00000	U3/Z3/11 00/11/11	CHARLESU	CHARLES E KREHER	2nd Half Medicare Part B	Clsd	0.00	0.00 E	
1 01300	00/11/11 12/14/11	KENNED25	JOHN S KENNEDY ESQ	THIRD QUARTER - SOLICITOR	Clsd	0.00	0.00 E	
1 01200 .	12/14/11	GARDIN	GARDEN STATE INVESTMENT	LIEN REDEMP 97/27 11-00116	Open	5,940.08	0.00	,
1 01201 1	12/19/11	CDW	CDW GOVERNMENT INC	View Sonic 17" Monitor (PD)	Open	127.50	0.00	
1 01202 1	12/20/11   12/20/11	CCIS	US BANK CUST/CRESTAR CAPITAL	LIEN REDEMP 124/16 10-00120	Open	21,492.11	0.00	
1 01204 1	12/20/11 ( 12/20/11 (	CC12	US BANK CUST/CRESTAR CAPITAL	LIEN REDEMP 6/20 11-0004	Open	12,385.40	0.00	
	12/28/11		N OR D REMICK	LIEN REDEMP 49/1 10-00029	Open	943.21	0.00	
1100130 1	12/21/11		NJ FAMILY SUPPORT PAYMENT CTR	garnishment#2 we12/9-12/16/11	Open	440.00	0.00	
1100131 1	12/21/11 1		NJ FAMILY SUPPORT PAYMENT CTR	J	Open	180.00	0.00	
1100132 1	12/20/11 i		NJ FAMILY SUPPORT PAYMENT CTR	garnishmnet#2 we 12/18-12/25	Open .	440.00	0.00	
1100133 1	rc/co/11 }	 ∦J⊦AM/≬	NJ FAMILY SUPPORT PAYMENT CTR	garnishment#3 we 12/18-12/25/1	0pen	180.00	0.00	
otal Purc	chase Orde	ers:	24 Total P.O. Line Items:	28 Total List Amount: 46,	035.40	Total Void Amou	int:	0.00

	h of Runi		
Purchase Order	Listing	By P.O.	Number

und Description	Fund	Budget Total	Revenue Total	
URRENT FUND	0-01	127.10	0.00	
URRENT FUND	1-01	127.50	0.00	
	т-12	1,240.00	0.00	
THER TRUST FUNDS	Т-14	40,760.80	0.00	
	т-15	3,780.00	0.00	
	Year Total:	45,780.80	0.00	
	Total Of All Funds:	46.035.40	0.00	